

**TOWNSHIP OF MENDHAM  
TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES**

**DATE:** Thursday, January 4, 2024  
**TIME:** 7:00 PM  
**LOCATION:** Mendham Township Middle School, All Purpose Room,  
16 Washington Valley Road, Brookside NJ  
And via the Zoom communications platform (referenced herein as “Zoom”)

**CALL TO ORDER BY TOWNSHIP CLERK**

Karen Orgera, Acting Township Clerk, called the Reorganization meeting of the Mendham Township Committee to order at 7:00 PM.

**STATEMENT OF ADEQUATE NOTICE READ BY THE ACTING TOWNSHIP CLERK**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 6, 2023. Notice was posted on the bulletin board in the Township offices and was filed with the Township Clerk.

**SALUTE TO THE FLAG**

The Acting Township Clerk led the assembled in the Pledge of Allegiance.

**INVOCATION**

Rabbi Ari Herson gave the invocation.

**STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS**

Ms. Orgera read the official Statement of Determination provided by the Morris County Board of Canvassers, relative to the Mendham Township Committee election held on the November 7, 2023 General Election.

The Morris County Board of Canvassers determined that Amalia Duarte was elected to serve a 3-year term on the Mendham Township Committee.

**ADMINISTRATION OF THE OATHS OF OFFICE – NEWLY-ELECTED OFFICIALS**

**Amalia Duarte, Mendham Township Committee**

Ms. Donna Stefanelli, administered the oath of office to Amalia Duarte. Ms. Duarte was accompanied by her two children and her mother.

**ROLL CALL**

Ms. Duarte	Present
Mr. Monaghan	Present
Ms. Moreen	Present
Ms. Neibart	Present
Ms. Spirig	Present

**NOMINATIONS FOR OFFICE OF MAYOR FOR CALENDAR YEAR 2024**

Ms. Orgera asked for nominations for the Office of Mayor for calendar year 2024.

Mr. Monaghan nominated Ms. Neibart.

Ms. Spirig nominated Ms. Duarte.

Hearing no other nominations, Ms. Orgera asked for a motion to close nominations. Mr. Monaghan made a motion to close nominations. A roll call vote was taken with each member of the Township Committee voicing the name of the nominee they wish to vote for the Office of the Mayor for calendar year 2024.

TOWNSHIP COMMITTEE	ROLL CALL (Vote for One Nominee)		
	NEIBART	DUARTE	ABSTAIN
Ms. Duarte		X	
Mr. Monaghan	X		
Ms. Moreen	X		
Ms. Neibart	X		
Ms. Spirig		X	
	3	2	

Ms. Neibart was selected to serve as Mendham Township Mayor.

**Administration of Oath of Office**

Deborah Smith administered the oath of office to Ms. Neibart for the Office of the Mayor, Township of Mendham. Ms. Neibart was accompanied by her husband and mother.

**NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR CALENDAR YEAR 2024**

Mayor Neibart asked for nominations for the Office of Deputy Mayor for calendar year 2024.

Ms. Spirig nominated Ms. Duarte; seconded by Ms. Duarte.

Ms. Moreen nominated Ms. Spirig; seconded by Mr. Monaghan.

Ms. Duarte declined her nomination of Deputy Mayor

Hearing no other nominations, Mayor Neibart closed nominations and asked for a motion to close nominations. Mr. Monaghan made a motion to close nominations; seconded by Ms. Duarte.

A motion to call question on Roll was made by Ms. Duarte, seconded by Mr. Monaghan

A roll call vote was taken with each member of the Township Committee voicing the name of the nominee they wish to vote for the Office of the Mayor for calendar year 2024.

TOWNSHIP COMMITTEE	ROLL CALL (Vote for One Nominee)		
	SPIRIG		ABSTAIN
Ms. Duarte	X		
Mr. Monaghan	X		
Ms. Moreen	X		
Ms. Spirig	X		
Mayor Neibart	X		
	5		

Ms. Spirig was selected to serve as Deputy Mayor for calendar year 2024.

**Administration of Oath of Office**

Thomas M. Murphy administered the oath of office to Ms. Spirig for the Office of the Deputy Mayor, Township of Mendham. Ms. Spirig was accompanied by Ms. Duarte.

**MAYOR’S WELCOME**

“Good evening, everyone, and Happy New Year. I first want to extend my heartfelt appreciation to all of you who are here live and in-person and those attending via Zoom- residents, family, friends, our first responders, professional staff, and the many elected officials. Welcome to Mendham Township’s 2024 reorganization meeting.

As you can probably tell, this is not our Town Hall building. Our 100-year-old town hall and library building are in the process of getting a much-needed rehabilitation. Over the last year and a half, the Mendham Township School District has graciously let us use their facilities for our meetings. We are very grateful.

On behalf of the whole Township Committee, I want to congratulate Committeewoman Duarte on her re-election to the Committee. I also want to thank our Administrator and CFO, Jason Gabloff, our Township Clerk, Karen Orgera, and Township Attorney, John Mills for putting everything together for tonight. Thank you, Rabbi Herson, for providing those much needed and meaningful words of reflection to set the tone for our meeting.

Tonight is not about the five of us up here. It’s about the individuals we are swearing in to protect the safety and health of our community, the volunteers that go above and beyond to ensure Mendham Township remains the best place to live, work, play and retire, and the professionals who assist in carrying out the vision of our five-member dias.

2023 was a great year for Mendham Township. Despite state unfunded mandates and increased health benefit costs, it was the 4<sup>th</sup> year in a row of no municipal tax increase. We accomplished this while maintaining our AAA rating and were able to expand our road program and paved 3 miles of road. We kicked off the town hall and library building renovation project, opened the new police station to the public and received \$25,000.00 from DEP for stormwater improvements as well as thousands of dollars of reimbursements from FEMA. The Township completed and got approval for our Forestry Management plan and began seriously tackling the Ash Tree problem. After 39 years, the Mendham Township Police Department solved the baby Mary case. The Township has continued the process of migrating files to a digital database.

The Township Committee demonstrated our commitment to transparency and resident input while working on the Mosle Lighting Project and the letter to the Morris County Agricultural Board regarding the Backer Brewery Proposal. The last accomplishment was when the Morris County MUA came to the Township with the opportunity to switch from dual stream recycling to single stream recycling at no cost.

I want to commend our professional staff, Police Department, Township Committee, and former Mayor, Nick Monaghan for such a successful year. Nick, we are grateful for your steadfast leadership, hard work, and dedication to the community.

We are a committee of equals, a team charged with the responsibility of serving the community together. All of us have initiatives that we are personally focused on and I am sure you will hear some of them later tonight, but something we can all agree on is our desire to get more people involved and engaged with the Township Committee. Sometimes it feels like pulling teeth but this year we received a record number of applications for committees and in response, Committeewoman Moreen recommended that we increase

the allowable number of alternate appointments to working committees and boards. I am delighted to announce that in 2024 we will have more people serving our community than ever before. As we begin 2024 and kick off the municipal budget process, we find ourselves in a hard economic environment, given statewide mandates for increased insurance premiums and stormwater maintenance as well as the cost of funding pension benefits. This year, the Township Committee and Finance Committee will need to navigate those rough waters while also putting an increased focus on establishing a long-term, comprehensive capital plan with buy-in from every Township Department and Committee.

If you have driven around Brookside lately, you know we have some ongoing projects that need to be completed. Over the last few years, we have invested a lot in our aging infrastructure, more needs to be done. As we complete this stage of construction projects, we need to monitor each building's energy efficiency and create sustainable maintenance schedules. We cannot forget about our existing buildings and properties. We need to invest in them to ensure their longevity. Overall, we need to take better care and inventory of our spaces, not just for the next couple of years, but for the future.

In that spirit, I would like to re-open the 2017 Equipment and Facilities Ad Hoc Report. To have the report reflect the infrastructure changes in the Township over the last few years but also to see if there is an appetite for increased shared services and collaboration between our neighboring towns.

A long-term capital plan, an updated equipment and facilities report, and finally an updated Hazard Mitigation Plan that our Mendham Township Office of Emergency Management has been working on with the County will provide a roadmap on where we should be investing future dollars.

For those who know me, I am deeply passionate about Parks & Recreation. The Township Recreation Director and Recreation Committee have done a great job of increasing programming since 2020, but I know David Guida has mentioned is increasing programs and advocacy for our Senior population. I truly believe we need to invest in those who have invested in us.

The next Township Committee meeting is January 18, 2024, and I was hoping to have part of that meeting be a working group format so we can hear from the public on any initiatives or ideas that you all have for the Township Committee.

It is my honor to serve again as Mayor of Mendham Township. I promise to put all I can into serving this community along with my colleagues on the Township Committee to make 2024 a great success. Thank you again for coming this evening."

#### **SWEARING IN OF MENDHAM TOWNSHIP FIRST AID SQUAD AND FIREFIGHTER OFFICERS:**

##### **MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:**

Captain – Ghen Saito  
Lieutenant – Leslie Dunlevy  
Quartermaster – Bill Dunlevy  
Assistant Quartermaster East – Estelle Pasquier  
Assistant Quartermaster West – Harrison Voyles  
President - Marlene Russell  
Treasurer – Bernadette Koenig  
Secretary - Bob Marold  
Training Officer – Barbara Nelson  
Data Steward – Nanci Kane

Mr. Monaghan administered the oaths of office to the officers of the Mendham Township First Aid Squad.

##### **BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:**

Chief/ Department Chief – Daniel Wood  
Deputy Chief – John Kemp  
Assistant Chief – Warren Gisser  
Lieutenant – Erik Haversang

##### **RALSTON ENGINE COMPANY NO. 1 OFFICERS:**

Chief - Tom Montgomery  
1<sup>st</sup> Assistant Chief - Scott Mortensen  
2<sup>nd</sup> Assistant Chief - Jeffrey Betz  
3<sup>rd</sup> Assistant Chief- Nicholas Petonak

Mayor Neibart administered the oath of office to Chief/Department Chief Daniel Wood, Brookside Engine Company No. 1.

Deputy Mayor Neibart then administered the oaths of office to Brookside Engine Company No. 1 officers Deputy Chief John Kemp, Assistant Chief Warren Gisser, and Lieutenant Erik Haversang, and Ralston Engine Company No. 1 officers Chief Tom Montgomery, 1<sup>st</sup> Assistant Chief Scott Mortensen, 2<sup>nd</sup> Assistant Chief Jeffrey Betz, and 3<sup>rd</sup> Assistant Nicholas Petonak.

## **CONSENT AGENDA RESOLUTIONS**

### **2024-001**

CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2023

### **2024-002**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY – JOHN M. MILLS, III, ESQ.

### **2024-003**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND COUNSEL SERVICES – MCMANIMON, SCOTLAND AND BAUMANN, LLC

### **2024-004**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

### **2024-005**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

### **2024-006**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2023 LEGAL SERVICES – LABOR ATTORNEY – ARTHUR R. THIBAUT JR., ESQ. – APRUZZESE, MCDERMOTT, MASTRO & MURPHY

### **2024-007**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL – SUSAN SHARPE, ESQ. - DORSEY SEMRAU

### **2024-008**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

### **2024-009**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT CONSULTANT – FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)

### **2024-010**

APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT

### **2024-011**

APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

### **2024-012**

APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE SHARING ADVISORY COMMITTEE

### **2024-013**

APPOINTING MEMBERS TO THE MENDHAM EAST AND WEST WATER POLLUTION CONTROL SYSTEM ADVISORY COMMITTEE

### **2024-014**

RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2024

### **2024-015**

AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

### **2024-016**

DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2024

### **2024-017**

ESTABLISHING 2024 TOWNSHIP COMMITTEE REGULAR MEETING DATES

### **2024-018**

ESTABLISHING 2024 OFFICE HOURS AND HOLIDAY SCHEDULE

### **2024-019**

APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

### **2024-020**

ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

2024-021

AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY ACCOUNTS FOR THE YEAR ENDING DECEMBER 31, 2024

2024-022

ADOPTING 2024 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

2024-023

DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

2024-024

TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

2024-025

SETTING THE CALENDAR OF REGULAR RECREATION EVENTS

Motion made to approve Consent Agenda Resolutions 2024-001 through 2024-025 was made by Mr. Monaghan; seconded by Ms. Duarte. A roll call vote was taken:

A motion to call question was made by Mr. Monaghan, seconded by Ms. Duarte

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte		X	X		
Mr. Monaghan	X		X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

REGULAR AGENDA RESOLUTIONS

2024-026 Appointing Township Officials for 2024

Mayor Neibart asked for a motion to approve the following individuals to serve Township Officials for calendar year 2024:

<i>Dan Wood</i>	Township Fire Chief
<i>M. Christopher Shay</i>	Fire Official
<i>Eric Cooper</i>	Fire Safety Inspector
<i>Evan Thomas</i>	Coordinator - Office of Emergency Management Term Expires 12/31/2026
<i>Sarah Neibart</i>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<i>Nicholas Witczak</i>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<i>Jason Gabloff</i>	Public Agency Compliance Officer (P.A.C.O)
<i>Jason Gabloff</i>	Clean Communities Coordinator
<i>Denis Keenan</i>	Stormwater Management Coordinator
<i>Kirby Johnston</i>	Recycling Coordinator

Ms. Duarte made a motion to approve Resolution 2024-026; seconded by Mr. Monaghan. A roll call vote was taken:

A motion to call question was made by Mr. Monaghan, seconded by Ms. Duarte

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan					
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart					X

[Deputy Mayor Neibart abstained from voting on Resolution 2024-026 due to her being appointed as Deputy Coordinator for Mendham Township’s Office of Emergency Management within the Resolution.]

2024-027 Appointing Member(s) to the Tree Preservation and Landscape Committee

Ms. Duarte made a motion to approve Resolution 2024-027; seconded by Mr. Monaghan. A roll call vote was taken:

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

Ms. Duarte made a motion to amend Resolution 2024-027 to add Elaine Campos as an additional alternate seconded by Ms. Spirig.

The Township Committee agreed to move all new additional alternates as one at the end of the meeting. Mr. Monaghan objected to adding Elaine Campos as an alternate for this resolution.

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL-AMENDMENT		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X		X	
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

A motion to call question was made by Ms. Duarte, seconded by Ms. Spirig.

2024-028 Appointing a Class III Member to the Planning Board

Ms. Duarte made a motion to approve Resolution 2024-028; seconded by Mr. Monaghan.

A motion to call question was made by Mr. Monaghan, seconded by Ms. Duarte.

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

2024-029 Appointing member(s) to the parks and recreation advisory committee

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

A motion to call question was made by Ms. Duarte, seconded by Mr. Monaghan.

2024-030 Appointing member(s) to the wildlife management committee

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

A motion to call question was made by Ms. Duarte, seconded by Mr. Monaghan.

2024-031 Appointing member(s) to the finance advisory committee

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

A motion to call question was made by Ms. Duarte, seconded by Mr. Monaghan.

2024-032 Appointing member(s) to the historic preservation committee

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

A motion to call question was made by Mr. Monaghan, seconded by Ms. Duarte.

2024-033 Appointing member(s) to the open space committee

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

A motion to call question was made by Ms. Duarte, seconded by Mr. Monaghan.

Per Ordinance #16-2023 adding additional alternates to the following committees/commissions:

- Finance Committee:
  - Michael DiFazio II
- Historic Preservation Committee:
  - Patricia Russell
- Parks and Recreation Advisory Committee:
  - Elisa Wyman
  - Terry Gogerty
- Open Space Trust Committee:
  - Brian Boden
  - Diana Orban Brown
  - John Mallon
  - Anthony Reitano
  - Anthony Robinson
  - Suzanna Short
- Environmental Commission:
  - Marcelo Figueira
  - Jesse Luis
  - Michael Rohal
- Board of Health Alternates being recommended:
  - Diane Tolley
  - Michael Rohal

A motion was made by Mr. Monaghan to move these appointments into the resolutions, seconded by Ms. Duarte

A motion to call question was made by Mr. Monaghan, seconded by Ms. Duarte.

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte		X	X		
Mr. Monaghan	X		X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

**STATEMENTS BY THE MAYOR AND MEMBERS OF THE MENDHAM TOWNSHIP COMMITTEE**

Deputy Mayor Spirig thanked her fellow Committee members and the many volunteers she worked with in 2023. Ms. Spirig commented that as she steps into her second year, she has been grateful for the guidance she has received from Ms. Moreen, Ms. Duarte, Ms. Neibart and Mr. Monaghan. Ms. Spirig thanked Committeewoman Moreen for being steadfast in her commitment to serving in a bipartisan manor, which is sometimes easier in theory than in practice. Ms. Spirig gave thanks to the Township staff, professionals, and residents for their support.

Ms. Duarte thanked her fellow Township Committee members and looks forward to collaborating with them on projects and making decisions for the betterment of the Township. Thanked the Township Professionals and staff that work for Mendham Township. They possess a depth of knowledge within their areas of expertise that the Township Committee cannot match. The staff is always responsive and do the behind the scenes work to run our town every single day. Recognized all the volunteers that are on the First Aid Squad and Fire Departments. Thanked all the volunteers on various sub committees and boards for all their hard work and effort.

Ms. Moreen congratulated Ms. Duarte on being re-elected to serve on the Township Committee and her willingness to serve the Township for multiple terms. Elisa Wyman and Amalia Duarte both executed hard fought campaigns. Ms. Moreen thanked both parties for their willingness to serve. The governance of the Township, or at minimum, the Township Committee, be based on ideas and action and void of political color, delineation of parties or politics. The Township word for 2024 is “hopeful”. I am hopeful to get beyond all the politics and work to keep the Township an amazing place to live. Congratulations to Mayor Neibart and Deputy Mayor Spirig.

Mr. Monaghan commented that Senator Bucco and sent his regrets on not being able to attend this evening as he is an Attorney for another town that is reorganizing this evening but sent his best wishes to all being sworn in at tonight’s meeting. Things to work on for 2024 is finishing the Town Hall renovations, Mosle light project proposal needs to be wrapped up, input for the proposed Backer Brewery submission needs to be sent to the Morris County Agricultural Board and get that project moving in a direction. Building re-use needs to be looked into at the Old Police Station once Town Hall is completed, dealing with the Ash Tree issue, maintaining road work projects, managing stormwater regulations and to maintain and keep a balanced budget. Allowing residents to speak is the essence of democracy.

**MAYORAL APPOINTMENTS**

Mayor Neibart made the following mayoral appointments for calendar year 2024:

**Environmental Commission Members**

Martin Slayne, Bruce Flitcroft, Kylie Balin who will also serve as Planning Board representative from EC, Heather Tokarz, Mary Calabro, Bernadette Koenig. Alternates, Matt Van Kirk, Soko Culbertson

**Planning Board Members**

Mr. Monaghan was appointed as the Class I member (Mayor or mayor’s designee).  
Chief Ross Johnson was appointed as the Class II (Officials of the municipality).  
Arjan Rognachi was appointed as a Class IV member and Michael Rohal as an Alternate Member (Citizens of the municipality).

**Finance Advisory Committee**

Ms. Neibart was appointed as the Finance Advisory Committee chair. Township Committee liaison to be determined.

**Morris County Community Development Revenue Sharing Advisory Committee (CDRS)**

Nikki Carpenter was appointed as Mendham Township’s representative and Ms. Duarte was appointed as Mendham Township’s alternate representative per Resolution #2024-12.

**Mendham East and West Water Pollution Control System Advisory Committee**

Rick Blood, resident at large (Mayor or mayor’s designee).

**OPEN TO THE PUBLIC**

Mayor Neibart asked for a motion to open for public comment. Ms. Duarte made a motion to open for public comment, seconded by Mr. Monaghan.  
Jane MacNeil, East Main Street, Brookside, NJ a long time Township resident was please with the tone of tonight’s tone and commended Ms. Moreen for her statement. Ms. MacNeil further commented that she would like to hear more of the Township Committee’s accomplishments. Ms. MacNeil’s last comment was from Elisa Wyman’s campaign slogan, “People over Politics”.

Assemblywoman Aura Dunn, Hardscrabble Road, Mendham, NJ congratulated the Township Committee and gave her best wishes for 2024.

Seeing and hearing no one wishing to be heard, Mayor Neibart asked for a motion to close public comments.

Motion to close public comment period was made by Ms. Duarte and seconded by Ms. Spirig, with all members present voting in favor, no one opposed.

**ADJOURN**

Having no further business to conduct, a motion to adjourn was made by Mr. Monaghan; seconded by Ms. Duarte, with all members present voting in favor, no one opposed.

The Reorganization meeting of the Mendham Township Committee was adjourned at 8:14 PM.

Respectfully submitted,

Distributed: 01/12/2024  
Approved: 01/18/2024

Karen Orgera  
Acting Township Clerk  
TOWNSHIP OF MENDHAM



**RESOLUTION 2024-001**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM TOWNSHIP,**  
**CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2024**

**BE IT FURTHER RESOLVED**, the Township Committee concurs with the following professional appointments of the Shared Court of Mendham Township, Chester Township and Chester Borough:

<i>Glenn T. Gavan, JMC</i>	Judge
<i>Brian Mason, Esq.</i>	Township Prosecutor
<i>Anthony Arbore, Esq.</i>	Public Defender
<i>John P. Velez, Esq.</i>	Assistant Public Defender
<i>Sharon Bittner Kean, Esq.</i>	Conflict Public Defender
<i>Robert Warmington, Esq.</i>	Conflict Public Defender

Adopted: January 4, 2024

**RESOLUTION 2024-002**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE**  
**AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY**  
**JOHN M. MILLS, III, ESQ.**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2024 through December 31, 2024; and

**WHEREAS**, John M. Mills, III, Esq., of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not to exceed amount of \$25,000; and

**WHEREAS**, John M. Mills, III, Esq., of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-003**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND COUNSEL**  
**SERVICES - MCMANIMON, SCOTLAND AND BAUMANN, LLC**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional Bond Counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, McManimon, Scotland and Baumann, LLC has submitted a proposal indicating that they will provide services for Bond Counsel Services; and

**WHEREAS**, the Township Administrator recommends awarding a contract to McManimon, Scotland and Baumann, LLC for Bond Counsel Services in an amount not to exceed \$10,000, for a term to expire December 31, 2024; and

**WHEREAS**, McManimon, Scotland and Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland and Baumann, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit McManimon, Scotland and Baumann, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with McManimon, Scotland and Baumann, LLC as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-004**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING**  
**SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Nisivoccia LLP for Auditing Services in an amount not to exceed \$63,000, for a term to expire December 31, 2024; and

**WHEREAS**, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-005**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE  
AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ.  
– LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire Tax Appeal Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that they will provide services as Tax Appeal Consultant; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Lindabury, McCormick, Estabrook & Cooper PC for Tax Appeal Consultant Services in an amount not to exceed \$10,000, for a term to expire December 31, 2024 and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-006**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2023 LEGAL SERVICES – LABOR  
ATTORNEY – ARTHUR R. THIBAUT JR., ESQ – APRUZZESE, MCDERMOTT, MASTRO & MURPHY**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Arthur R. Thibault Jr., Esq of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Apruzzese, McDermott, Mastro & Murphy for Labor Attorney in an amount not to exceed \$15,000, for a term to expire December 31, 2024; and

**WHEREAS**, Arthur R. Thibault Jr., Esq. of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Apruzzese, McDermott, Mastro & Murphy as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-007**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL – SUSAN**  
**SHARPE, ESQ. – DORSEY SEMRAU**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire Special Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Susan Sharpe, Esq. of Dorsey Semrau has submitted a proposal indicating that he will provide services as Special Legal Counsel; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Susan Sharpe, Esq. of Dorsey Semrau, for Special Legal Counsel in an amount not to exceed \$7,500, for a term to expire December 31, 2024, and

**WHEREAS**, Susan Sharpe, Esq of Dorsey Semrau has completed and submitted a Business Entity Disclosure Certification which certifies that Dorsey Semrau has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Dorsey Semrau from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Dorsey Semrau as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-008**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING**  
**SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Denis Keenan of French & Parrello Associates has submitted a proposal indicating that he will provide services as Township Engineer; and

**WHEREAS**, the Township Administrator recommends awarding a contract to French & Parrello Associates for Township Engineer in an amount not to exceed \$50,000, for a term to expire December 31, 2024; and

**WHEREAS**, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024



**RESOLUTION 2024-009**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT**  
**CONSULTANT - FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional Risk Management Consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Frank Covelli, Professional Insurance Associates (PIA) has submitted a proposal indicating that he will provide services for Risk Management Consultant; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Frank Covelli, Professional Insurance Associates (PIA) for Risk Management Consultant in an amount not to exceed \$15,000, for a term to expire December 31, 2024; and

**WHEREAS**, Frank Covelli of PIA has completed and submitted a Business Entity Disclosure Certification which certifies that (PIA) has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Frank Covelli of Professional Insurance Associates (PIA) as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 4, 2024

**RESOLUTION 2024-010**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Adjustment for the terms as indicated:

<b>David Wisotsky</b> <i>Regular Member</i>	<i>Filling unexpired term</i> <i>(A.Roghanchi)</i>	<i>4 years</i>	<i>12/31/2026</i>
<b>Terry Brannin</b> <i>Alternate #2</i>	<i>Newly appointed</i> <i>(D.Wisotsky)</i>	<i>2 years</i>	<i>12/31/2025</i>

This resolution shall take effect immediately.

Adopted: January 4, 2024

**RESOLUTION 2024-011**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE BOARD OF HEALTH**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

<i><b>John Atkins</b></i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2026</i>
<i><b>Benjamin Weber</b></i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2026</i>

This resolution shall take effect immediately

Adopted: January 4, 2024

**RESOLUTION 2024-012**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE SHARING**  
**ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Morris County Development Revenue Sharing Advisory Committee for the terms as indicated:

<b><i>Nikki Carpenter</i></b> <i>Representative</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b><i>Amalia Duarte</i></b> <i>Alternate</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>

This resolution shall take effect immediately.

Adopted: January 4, 2024

**RESOLUTION 2024-013**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE MENDHAM EAST AND WEST WATER POLLUTION CONTROL SYSTEM**  
**ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Mendham East and West Water Pollution Control System Advisory Committee for the terms as indicated:

<i><b>Richard Blood</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Resident at large</i>			
<i><b>Lisa Dumont</b></i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2025</i>
<i><b>Marissa McDonnell</b></i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2025</i>

This resolution shall take effect immediately.

Adopted: January 4, 2024

**RESOLUTION 2024-014**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2024**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

**WHEREAS**, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2024 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

**WHEREAS**, the custodian for this fund is Jason Gabloff, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 4, 2024

**RESOLUTION 2024-015**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.

Adopted: January 4, 2024

**RESOLUTION 2024-016**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2024**

**WHEREAS**, the “Open Public Meetings Act” N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and, in the manner, therein set forth.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2024 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings. The Municipal Clerk is authorized to determine which of the designated newspapers are to be used for required official notification.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2024 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2024 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 4, 2024



**RESOLUTION 2024-017**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING 2024**  
**TOWNSHIP COMMITTEE REGULAR MEETING DATES**

**WHEREAS**, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey as follows:

During the calendar year 2024, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at the Mendham Township Middle School, 16 Washington Valley Rd, Brookside, New Jersey.

It may be necessary for the Township Committee to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b. Executive Session meeting may be held at 6:30 p.m., prior to the regular meeting, noted below.

Township Committee meetings will be in person and for the convenience of the public, there will also be a live virtual option. Virtual participants will also be provided with an opportunity for public comment. In the event of technical difficulty either on behalf of the members of the public or the Township, public participation may not be available. The access information can be located at [www.mendhamtownship.org](http://www.mendhamtownship.org) or by contacting the Township’s Clerks office.

**2024 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:**  
***Mondays at 7:30 pm unless otherwise indicated***  
***6:30 pm Executive Session***

<i><b>Thursday, January 18</b></i> <i>January 29th</i>	<i>February 12</i> <i>February 26</i>	<i>March 11</i> <i><b>Thursday, March 21</b></i>
<i>April 8</i> <i><b>Wednesday, April 24</b></i>	<i>May 13</i> <i><b>Wednesday, May 29</b></i>	<i>June 10</i> <i>June 24</i>
<i><b>Thursday, July 11</b></i> <i>July 22</i>	<i>Tuesday, August 20</i> <i><b>(One meeting in August)</b></i>	<i>September 9</i> <i>September 23</i>
<i><b>Tuesday, October 15</b></i> <i>October 28</i>	<i>November 11</i> <i>November 25</i>	<i><b>Thursday, December 5, 6:00 pm*</b></i> <i>December 9,</i> <i>December 23</i>

***Monday, January 6, 2025, 7:00 pm – Reorganization***

*\*APPOINTMENTS MEETING-held at the Emergency Services Building, 1 Cherry Lane, Brookside, NJ*

**BE IT FURTHERED RESOLVED** that a certified copy of this resolution shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 4, 2024

**RESOLUTION 2024-018**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING 2024**  
**OFFICE HOURS AND HOLIDAY SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following hours be established for 2024:

Municipal Offices shall be open Monday through Friday from 8:30am to 4:00pm

SUMMER HOURS– JUNE 3<sup>rd</sup> THROUGH SEPTEMBER 2<sup>nd</sup>  
Monday thru Thursday: 8:00am to 4:00pm  
Friday: 8:00am to 1:00pm

**BE IT FURTHER RESOLVED** that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2024.

New Year’s Day	January 1st
Martin Luther King, Jr. Day	January 15 <sup>th</sup>
President’s Day	February 19 <sup>th</sup>
Good Friday	March 29th
Memorial Day	May 27 <sup>th</sup>
Independence Day*	July 4 <sup>th</sup> & July 5 <sup>th</sup> (Friday)
Labor Day	September 2 <sup>nd</sup>
Columbus Day	October 14 <sup>th</sup>
Veteran’s Day*	Observed July 5th
Thanksgiving Day	November 28 <sup>th</sup>
Day after Thanksgiving	November 29 <sup>th</sup>
Christmas Day	December 25 <sup>th</sup>

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks’ notice in writing and with the approval of the department head.

Adopted: January 4, 2024

**RESOLUTION 2024-019**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING THE CASH**  
**MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, a Cash Management Plan (the “Plan”) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

**WHEREAS**, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2024, through December 31, 2024.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately.

Adopted: January 4, 2024

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES**

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank  
Bank of America  
NJ ARM  
Valley National Bank  
TD Bank  
PNC Bank  
Lakeland Bank

Wells Fargo Bank  
JP Morgan Chase Bank  
First Hope Bank  
Peapack Gladstone Bank  
Capital One Bank  
Santander  
Citizens Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Lincoln Financial, AIG-Valic, Axa Equitable

**VI. AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

## **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

## **VIII. REPORTING REQUIREMENTS**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits

or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

**IX. TERM OF PLAN**

This Plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION 2024-020**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten-day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

**BE IT FURTHER RESOLVED**, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

**NOW, THEREFORE BE IT RESOLVED**, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 4, 2024



**RESOLUTION 2024-021**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING**  
**THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY ACCOUNTS FOR THE**  
**YEAR ENDING DECEMBER 31, 2024**

**WHEREAS**, N.J.S.A. 40A:5-17.1 allows for the cancellation of a tax refund or delinquency of less than ten (\$10.00) dollars.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that authorization is hereby given that the Tax Collector process the cancellation of balances for the year 2024.

Adopted: January 4, 2024

**RESOLUTION 2024-022**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ADOPTING 2024 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

**WHEREAS**, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,446,771 for the Current Fund; \$50,375 for Mendham Sewer East; and \$34,282 for the Mendham West Sewer Utility.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations are hereby made for 2024;

**CURRENT FUND:**

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$55,000
General Administration	Other Expenses	\$20,000
Mayor & Council	Salaries & Wages	\$4,200
Mayor & Council	Other Expenses	\$3,400
Municipal Clerk	Salaries & Wages	\$25,000
Municipal Clerk	Other Expenses	\$6,000
Finance Administration	Salaries & Wages	\$55,000
Finance Administration	Other Expenses	\$3,000
Annual Audit	Other Expense	\$25,000
Management Information Systems	Other Expenses	\$30,000
Assessment of Taxes	Salaries & Wages	\$17,500
Assessment of Taxes	Other Expenses	\$5,200
Collection of Taxes	Salaries & Wages	\$20,000
Collection of Taxes	Other Expenses	\$2,200
Legal - General	Other Expenses	\$40,000
Engineering Services & Costs	Other Expenses	\$11,900
Environmental Commission	Other Expenses	\$1,200
Historic Preservation	Other Expenses	\$450
Planning Board	Salaries & Wages	\$3,100
Planning Board	Other Expenses	\$7,000
Board of Adjustment	Salaries & Wages	\$6,900
Board of Adjustment	Other Expenses	\$1,100
General Liability Insurance	General Liability Insurance	\$85,700
Workers Compensation Insurance	Workers Compensation Insurance	\$65,000
Group Insurance Plan for Employees	Group Insurance Plan	\$280,000
Police	Salaries & Wages	\$557,442
Police	Other Expenses	\$30,000
Emergency Management Services	Salaries & Wages	\$800
Emergency Management Services	Operating Expenses	\$100
Fire Prevention / Fire Inspection	Salaries & Wages	\$3,000
Fire Prevention / Fire Inspection	Other Expenses	\$1,500
Aid to Fire Companies	Other Expenses	\$20,000
Aid to Volunteer Ambulance	Other Expenses	\$2,000
Fire Cisterns	Other Expenses	\$1,500
Fire Hydrant Service	Other Expenses	\$25,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$250,000
Streets and Road Repairs and Maintenance	Other Expenses	\$75,000
Snow Removal	Other Expenses	\$75,000

Storm Water	Other Expenses	\$13,125
Sanitation	Trash Removal	\$120,000
Public Building and Grounds	Other Expenses	\$40,000
Board of Health	Salaries & Wages	\$9,500
Board of Health	Other Expenses	\$2,000
Health Services Contract	Health Services Contract	\$21,000
Animal Control	Other Expenses	\$5,000
Senior Citizens	Other Expenses	\$7,500
Recreation Department	Salary & Wages	\$10,000
Recreation Department	Operating Expenses	\$7,500
Maintenance of Parks	Other Expenses	\$50,000
Municipal Court	Other Expenses	\$35,000
Construction Code Official	Salaries & Wages	\$32,000
Construction	Other Expenses	\$7,300
Other Code Enforcement	Salaries & Wages	\$26,654
Utilities	Utilities	\$90,000
Social Security System (OASI)	Operating Expenses	\$80,000
DCRP	Operating Expenses	\$0
Maintenance of Free Public Library	Operating Expenses	\$75,000
	TOTAL	\$2,446,771

**SEWER UTILITY EAST:**

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	50,375

**SEWER UTILITY WEST:**

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	\$34,282

Adopted: January 4, 2024

**RESOLUTION 2024-023**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON TOWNSHIP**  
**CHECKS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds.

**BE IT FURTHER RESOLVED** that the Mayor, Deputy Mayor, Chief Financial Officer, Acting Township Clerk, Business Administrator are authorized to sign checks for the withdrawal of funds from the above-mentioned depositories and all checks must be signed by two of the above-named Officials of the Township.

**BE IT FURTHER RESOLVED** that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 4, 2024

## **RESOLUTION 2024-024**

### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Township of Mendham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Township of Mendham has determined that certain procedures need to be established to accomplish this policy.

**NOW, THEREFORE BE IT ADOPTED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that:

**Section 1:** No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Administrator. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

Adopted: January 4, 2024

**RESOLUTION 2024–025**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM SETTING THE CALENDAR**  
**OF REGULAR RECREATION EVENTS**

**WHEREAS,** The Recreation Department has built a robust and regular schedule of annual events which residents look forward to regularly; and

**WHEREAS,** Recommendations have been made to make a calendar of events available to residents for them to plan holiday and other social gatherings around community wide events; and

**WHEREAS,** The Recreation Director and Committee will continue to implement new and exciting events and programs– but recognizes the importance of providing a schedule of Annual Events for the Town; and

**WHEREAS,** the Recreation Director would like to establish the below schedule of events for 2023 to allow for prompt planning and advance community knowledge; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, NEW JERSEY,** establishes the below calendar of Annual Recreation Events:

- Friday, February 9 - Valentine's Day Stroll
- Friday, May 10 - Movie (& Meadowood Hike)
- Thursday, May 24 - Kick off to Summer Party @ Beach
- Thursday, June 13 – Pride Movie
- Saturday, June 15 - Patriot's Race
- Friday, June 28 - Fireworks
- Wednesday, July 17 - Beach Bash
- Monday, August 5 - National Night Out
- Tuesday, September 3 - End of Summer celebration
- Sunday, September 8 - Kids Triathlon
- Tuesday, September 17 - Fall Concert
- Friday, October 18 - Haunted Hike
- Sunday, October 27 - Halloween Party
- Sunday, December 8 – Christmas Tree Lighting and Pictures with Santa
- Thursday, December 26 - Menorah Lighting

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Adopted: January 4, 2024

**RESOLUTION 2024-026**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING TOWNSHIP**  
**OFFICIALS FOR 2024**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the following appointments be made for the year 2024:

<i><b>Dan Wood</b></i>	Township Fire Chief
<i><b>M. Christopher Shay</b></i>	Fire Official
<i><b>Eric Cooper</b></i>	Fire Safety Inspector
<i><b>Evan Thomas</b></i>	Coordinator - Office of Emergency Management Term Expires 12/31/2026
<i><b>Sarah Neibart</b></i>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<i><b>Nicholas Witczak</b></i>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<i><b>Jason Gabloff</b></i>	Public Agency Compliance Officer (P.A.C.O)
<i><b>Jason Gabloff</b></i>	Clean Communities Coordinator
<i><b>Denis Keenan</b></i>	Stormwater Management Coordinator
<i><b>Kirby Johnston</b></i>	Recycling Coordinator

This Resolution shall take effect upon adoption.

Adopted: January 4, 2024

**RESOLUTION 2024-027**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE TREE PRESERVATION AND LANDSCAPE COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Tree Preservation and Landscape Committee for the terms as indicated:

<b>Lorens Fasano</b> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Mark Harabedian</b> <i>Regular Member</i>	<i>Re-assigned</i> <i>(D. Moran)</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Brian Hays</b> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Joshua Moreen</b> <i>Regular Member</i>	<i>Re-assigned</i> <i>(R. Rapp)</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Cory Robinson</b> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD - Environmental Rep.</b> <i>Regular Member</i>	<i>Newly-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Len Perre</b> <i>Construction Official</i> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Matt Wnek</b> <i>Alternate Member</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Doug Moran</b> <i>Alternate Member</i>	<i>Re-assigned</i> <i>(M. Harabedian))</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Elaine Campos</b> <i>Additional Alternate</i>	<i>Newly Appointed</i>	<i>1 year</i>	<i>12/31/2024</i>

This resolution shall take effect immediately.

Adopted: January 4, 2024



**RESOLUTION 2024-028**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Planning Board for the terms as indicated:

<b><i>Tracey Moreen</i></b>	<i>1 year</i>	<i>12/31/2024</i>
<i>Class III</i>		

*Class III – A member of the township committee to be appointed by the township committee.*

This resolution shall take effect immediately.

Adopted: January 4, 2024

**RESOLUTION 2024-029**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING**  
**MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Parks and Recreation Advisory Committee for the terms as indicated:

<b><i>Rochelle Abraham</i></b> <i>Group 1</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2026</i>
<b><i>Rachel Ruggieri</i></b> <i>Group 2</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2026</i>
<b><i>Elisa Wyman</i></b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b><i>Terry Gogerty</i></b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>

- \* All reappointments shall be for two-year terms.*
- \*\* Group II consists of that group appointed or their successors (initially appointed) for a term designated as one year and shall be constituted with up to four members.*

This resolution shall take effect immediately

Adopted: January 4, 2024

**RESOLUTION 2024–030**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>James V. Tino Jr.</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Brian DiGiacomo</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Gregg Lukasko</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Evan Thomas</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Jeffrey Parish</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i>Chief of Police or designee</i>			

This resolution shall take effect immediately.

Adopted: January 4, 2024

**RESOLUTION 2024-031**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Finance Advisory Committee for the terms as indicated:

<i><b>Kim Schoenholtz</b></i>	<i>Newly appointed (T. Christie)</i>	<i>1 year</i>	<i>12/31/2024</i>
<i><b>Cam Lemley</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i><b>Rafael Guzman</b></i>	<i>Newly appointed (M. Rohal)</i>	<i>1 year</i>	<i>12/31/2024</i>
<i><b>Andrew Wyman</b></i>	<i>Newly appointed (B. Flitcroft)</i>	<i>1 year</i>	<i>12/31/2024</i>
<i><b>Kathleen McCallum</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<i><b>Michael DiFazio II</b> Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>

**BE IT FURTHER RESOLVED**, in addition to the appointed membership, the Township Administrator and the Township Chief Financial Officer shall be ex officio members of the Finance Advisory Committee with the authority to attend all meetings of the Finance Advisory Committee and to render advice and comment as appropriate.

This resolution shall take effect immediately

Adopted: January 4, 2024

**RESOLUTION 2024-032**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<b>Kim Kohler-Schumacker</b> Class C member	Filling unexpired term (M. Saharko)		12/31/2025
<b>Ernie Maw</b> Class B member	Filling unexpired term (R. Johnston)		12/31/2025
<b>Robin Johnston</b> Class C member	Newly appointed (J. Alston)	4 years	12/31/2027
<b>Susan Luciano</b> Class C member	Re-appointed	4 years	12/31/2027
<b>Patrica Russell</b> Additional Alternate	Newly appointed	1 year	12/31/2024

This resolution shall take effect immediately

Adopted: January 4, 2024

**RESOLUTION 2024-033**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE OPEN SPACE COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Open Space Committee for the terms as indicated:

<b>Marta Longo</b> <i>Regular Member</i>	<i>Newly appointed</i>	<i>3 years</i>	<i>12/31/2026</i>
<b>Mark Trokan</b> <i>Regular Member</i>	<i>Newly appointed</i>	<i>3 years</i>	<i>12/31/2026</i>
<b>Addison O'Donnell</b> <i>Regular Member</i>	<i>Newly appointed</i>	<i>3 years</i>	<i>12/31/2026</i>
<b>Daniela Reed</b> <i>Regular Member</i>	<i>Newly appointed</i>	<i>3 years</i>	<i>12/31/2026</i>
<b>Mary Shay Milea</b> <i>Alternate #1</i>	<i>Newly appointed</i>	<i>2 years</i>	<i>12/31/2025</i>
<b>Gil Rohde</b> <i>Alternate #2</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD</b> <i>Historical Preservation Committee</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD</b> <i>Environmental Committee</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD</b> <i>Recreation</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD</b> <i>Planning Board</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>TBD</b> <i>Township Committee Liaison</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Brian Boden</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Diana Orban Brown</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>John Mallon</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Anthony Reitano</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Anthony Robinson</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>
<b>Suzanna Short</b> <i>Additional Alternate</i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2024</i>

This resolution shall take effect immediately.

Adopted: January 4, 2024