

**TOWNSHIP OF MENDHAM  
TOWNSHIP COMMITTEE  
REGULAR MEETING**

**DATE:** Monday, March 11, 2024  
**TIME:** 6:00 PM – 7:00 PM - FINANCE COMMITTEE  
7:00 PM - EXECUTIVE SESSION  
7:30 PM- REGULAR MEETING  
**LOCATION:** **MENDHAM TOWNSHIP MIDDLE SCHOOL**  
All Purpose Room  
16 Washington Valley Road, Brookside; and  
And via the Zoom communications platform (referenced herein as “Zoom”)

**ROLL CALL**

Ms. Duarte	Present
Mr. Monaghan	Present
Ms. Moreen	Present
Ms. Spirig	Present
Mayor Neibart	Present

Also, present:  
Mr. Jason Gabloff, Township Administrator  
Karen Orgera, Acting Township Clerk  
Mr. John M. Mills, Esq.

**SALUTE TO THE FLAG-LED BY MAYOR NEIBART**

**STATEMENT OF ADEQUATE NOTICE-READ BY MAYOR NEIBART**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 5,2024. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

**RESOLUTION TO CONVENE INTO EXECUTIVE SESSION**

**2024-055      RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan		X	X		
Ms. Moreen			X		
Ms. Spirig			X		
Mayor Neibart			X		

**EXECUTIVE SESSION**

Will not be a public session. Executive session only

A motion to enter executive session was made by Ms. Duarte; seconded by Mr. Monaghan. A voice vote was taken with all members voting in favor, no one opposed.

The Mayor and Township Committee convened into Executive Session at 7:12 PM.

#       #       #       #       #

The Mayor and Township Committee reconvened into Open Session at 7:35 PM

**PRESENTATION**

Chairman, Martin Slayne shared to the Township Committee the Environmental Commission’s Annual Report for 2023. The Environmental Commission had many achievements in the year 2023 and will continue its mission in 2024.

**ANNOUNCEMENTS**

Mayor Neibart had the following announcements:

1. The West Morris Regional High School District will have its Tax Referendum vote on March 12, 2024. Polls are open from 8am-8pm.
2. Mayor Neibart attended the meeting in Trenton, NJ regarding the S50 Affordable Housing Bill. It was discussed at the meeting about adding Environmental Credits to towns.

Ms. Spirig had the following announcements:

1. Mendham Township school district is holding its STEM fair and is for kindergarten through 4<sup>th</sup> grade.

- Mendham Township Middle School musical is March 14, 2024, through March 16, 2024. Visit the schools website for more information.
- Ms. Duarte had the following announcements:
- West Morris Mendham Junior Womens Club is having an event on March 13, 2024 at the Brookside Community Club
  - 3<sup>rd</sup> Annual Stomp out Stigma walk will be May 5, 2024.

**ORDINANCE FOR INTRODUCTION**

**02-2024            AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM COUNTY OF MORRIS, STATE OF NEW JERSEY**

**CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4 45.14)**

PUBLIC HEARING APRIL 8, 2024

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

**OPEN TO THE PUBLIC**

Mayor Neibart opened for public comments.

Martin Slayne, Indian Hollow Road, Mendham, NJ commented on the discussion item about the Brockden Drive easement restoration. The discussion started in 2020 but worked stopped. The Environmental Commission is looking to revisit restoring the pathway. The residents surrounding Pitney Park want a well-defined pathway. This pathway is not a new pathway and just needs to be restored.

George Koenig, 13 North Gate Road, Mendham, NJ commented that Bernadette attended the citizen vernal pool training on Sunday. Mr. Koenig had questions pertaining new commercial businesses and the need for sidewalks and street lights and curbing. Mr. Koenig further commented that with the new affordable housing bill it can allow farmland in the Highlands area be able to have warehouses put on them.

Peter Banos, 47 Ironia Road, Mendham, NJ commented on the letter submitted to the Morris County Agricultural Board about the proposed Backer Brewery. Mr. Banos is not in favor of the project. Mr. Bano’s suggested that the parking and storm water comments be modified. The Township Committee was not in favor of Mr. Bano’s request as it has not been discussed at the Committee level.

Frank Zammataro, Mendham Alliance for Preservation Conservation, 41 Corey Lane, Mendham, NJ participated via Zoom commented on the affordable housing and how it will affect the Highlands. Mr. Zammataro attended the hearing in Trenton. Mr. Zammatro would like to work closer with the League of Municipalities with information on preservation credits at the next annual convention or meeting of the NJLM.

Seeing and hearing no one wishing to be heard, Mayor Neibart asked for a motion to close public comments.

Motion to close public comment period was made by Ms. Duarte and seconded by Mr. Monaghan, with all members present voting in favor, no one opposed.

**APPROVAL OF MEETING MINUTES**

- February 26, 2024 – Executive Session Meeting Minutes

TOWNSHIP COMMITTEE	MOTION	SECOND	VOICE VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

- February 26, 2024- Regular Meeting Minutes

TOWNSHIP COMMITTEE	MOTION	SECOND	VOICE VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

Ms. Duarte made a motion to amend the February 26, 2024 Regular Meeting Minutes to correct the vote on Ordinance 01-2024 as it was a 3-2 vote and was seconded by Ms. Spirig, a voice vote was taken with all members present voting in favor, no one opposed.

**CONSENT AGENDA RESOLUTIONS**

**2024-056        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE PAYMENT OF BILLS**

**2024-057        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
APPROVING RAFFLE LICENSE – WEST MORRIS JUNIOR WOMANS CLUB**

**2024-058        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE PAYMENT OF MILEAGE REIMBURSEMENT FOR STEPHEN SHEA  
BUILDING SUB-CODE INSPECTOR**

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

**REGULAR AGENDA RESOLUTIONS**

**2024-059        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES  
CONTRACT WITHOUT COMPETITIVE BIDDING TO FRENCH AND PARRELLO ASSOCIATES  
FOR ENGINEERING SERVICES FOR THE VALUATION OF THE MENDHAM EAST AND WEST  
SEWER UTILITIES**

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte		X	X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig	X				X
Mayor Neibart			X		

**2024-060        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AMENDING THE CONTRACT FOR S. HOURAN USA CONTRACTORS, LLC  
FOR CHANGES TO THE TOWN HALL IMPROVEMENTS INCLUDING MOLD REMEDIATION,  
HVAC RE-DESIGN AND ASBESTOS**

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

**2024-053        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION  
PROGRAM**

RESOLUTION 2024-053 TABLED FROM 2-26-2024.

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

A motion to amend paragraph 7 of Resolution 2024-053 was made by Ms. Duarte and seconded by Ms. Spirig. Paragraph 7 to be amended to say, “**NOW THEREFORE, BE IT RESOLVED** that to focus attention and effort with the Township of Mendham on matters of sustainability, the Township Committee wishes to inventory its current initiatives and actions in an effort to apply for Sustainable Jersey Municipal Certification.”

**VOTE ON AMENDMENT**

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Mr. Monaghan			X		
Ms. Moreen			X		
Ms. Spirig		X	X		
Mayor Neibart			X		

A motion to amend the title of Resolution 2024-053 to say “Continued Participation” was made by Ms. Moreen and seconded by Ms. Duarte. A voice vote was taken with all members present voting in favor, no one opposed.

**DISCUSSION**

**Survey Process & Questions for Solicitating Resident Feedback on East & West Main Street Proposal**

The Township Committee had a lengthy discussion on the survey. The Committee members have obtained information on how to proceed with the design of the survey. The Township Committee wants the survey to be non-biased since as there are many layers of questions to be asked and what options could be available to mitigate the duplication of addresses on East and West Main Street between Mendham Township and Mendham Borough. Mayor Neibart and Deputy Mayor Spirig will work on crafting a new draft survey to circulate to the Committee before the next Township Committee meeting.

**Town Hall Renovation Update**

Mr. Gabloff shared that the project is on target. Three change orders were needed for unforeseen issues. The change orders were approved per Resolution 2024-060. Plumbing and electrical inspections are being scheduled. The contractor for the sprinkler system is waiting for New Jersey American Water Company to perform the pressure test. The current yellow color of the exterior is the primer color.

**Ordinance Template**

Tabled to March 21, 2024, meeting.

**Ash Tree Removal Update**

Mr. Gabloff is waiting for the report from the tree company with how many Ash trees have been taken down. Patriots Path has been difficult to get equipment in and out of.

**Environmental Commission Request for Pedestrian Easement on Brocken Drive**

This easement is from the top of Brocken Drive and runs along Route 24 and splits at the fire road. This was previously discussed in the first open to the public session. The Township Committee took a vote to approve restoring the pathway.

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte			X		
Mr. Monaghan				X	
Ms. Moreen				X	
Ms. Spirig			X		
Mayor Neibart			X		

**Brookrace Dam Repair Financing**

Mr. Gabloff discussed that after one of the recent heavy rainstorms, a piece of concrete broke off from the spillway of the Dam. This will cause major issues if it is not repaired. The Township is looking to help with financing options as the repair will cost several hundred thousand dollars and the Homeowners Association (HOA) is unable to come up with that amount of money. Bond Counsel is looking to see if the Township can get them a better rate and hold the financing but not take ownership of the Dam at Brookrace.

**OPEN TO THE PUBLIC**

Mayor Neibart opened for public comments.

Alison Griffin, 5 East Main Street, Brookside, NJ commented that the severity of the street name issues varies from resident to resident and hopes the survey helps and Ms. Griffin would be willing to sit on a working group to navigate the process. Ms. Griffin spoke on behalf of Rick Hedeman of 15 West Main Street. Mr. Hedeman said having only one zip code would help rationalize issues.

George Koenig, 13 North Gate Road, Mendham, NJ commented that he found the link to the Highlands Council about warehouses on farmland and will share with the Township Committee. Open Space trust funds applications are available at the County. Mr. Koenig further commented that he supports the process and the idea of a working group pertaining to the Street name change.

Monica Smith, 29 East Main Street, Brookside, NJ participated via Zoom commented that the survey needs to be clear and define the issues.

Seeing and hearing no one wishing to be heard, Mayor Neibart asked for a motion to close public comments.

Motion to close public comment period was made by Ms. Duarte and seconded by Ms. Spirig, with all members present voting in favor, no one opposed.

## **LIAISON REPORTS**

Ms. Moreen reported that the Open Space Trust Committee started 2 months ago, and Diana Orban Brown is the interim leader of the Committee. The Tree Committee is really focused on the Ash tree issue. The Planning Board has had no applications, so no meetings have taken place.

Mr. Monaghan reported Open Space Trust Committee is continuing the open space maintenance and working on the leadership as stated by Ms. Moreen. Evaluating the current open space inventory. The DPW is working with the tree company pertaining to the removal of dead Ash trees. Spring brush clean up will begin April 15, 2024, and will run for 2 weeks. Information can be found on the Township website. Historic Preservation Committee member, Ernie Maw is translating the original declaration of the Township of Mendham from March of 1749. The committee is still in preparation for the 275<sup>th</sup> birthday celebrations. You can email [historicismendhamtwp@gmail.com](mailto:historicismendhamtwp@gmail.com) Board of Health is obtaining a new engineer contract to replace the engineer that retired. Brookside Engine Company is in need of replacing Engine 2 and the Tender specifications for Ralston. Plan for cistern maintenance is in the planning stage. Police PBA negotiations are scheduled as the current contract is expiring. An Officer has resigned so recruitment efforts are underway to replace that Officer. There is one Officer deployed overseas. Planning Board has not met since it's re-organization meeting in January as there has been no applications.

Ms. Spirig reported that through fundraising suggestions David Guida, Recreation Director, received a lot of donations and was able to cover the costs for the Senior Lunches. The Township library is still looking for Board members. Mendham Schools had some changes in leadership. West Morris Regional High School is having the tax referendum vote on March 12, 2024, and Mendham TV is working with the Township on the cable franchise agreement.

Ms. Duarte reported that Martin Slayne covered everything in the Environmental Commission report. First Aid has had 53 total calls so far in 2024. 45 calls were in Mendham Township, 2 calls in Mendham Borough, 4 calls in Randolph, 2 calls in Chester and Harding. The Marketing Ad Hoc Committee is dormant. Welcoming sign work was handed over to Helen Wall. Mendham Stigma Free "Beating the Winter Blues" event was well attended. Planning the 3<sup>rd</sup> Annual "Stomp Out the Stigma" event in May. The Stigma Free Task Force is starting a grant program along with the 2 scholarships available. Municipal Alliance had their kickoff meeting in January 2024. Old Police re-use project discussed a shared court but will need to be followed up on. Surrounding town outreach, a lot of work has gone into the affordable housing legislation and main street name issue. Ms. Duarte will be attending the next CDRS meeting.

Mayor Neibart reported that the next biggest recreation event coming up is the Patriot's Race. Brookside Beach will be opening Memorial Day weekend. Ski club is done for the season. All the revised Finance Committee meeting dates have been circulated. Budget introduction has been moved out by one meeting. The Environmental Commission update was covered in Mr. Slayne's report. Office of Emergency Management will have a local emergency planning meeting in the upcoming weeks. DPW will be getting new radio equipment.

## **ADJOURN**

Having no further business to conduct, a motion to adjourn was made by Ms. Duarte; seconded by Ms. Spirig, with all members present voting in favor, no one opposed.

The regular meeting of the Mendham Township Committee was adjourned at 10:29 P.M.

Respectfully submitted,

Distributed: 04/05/2024  
Approved: 04/08/2024

Karen Orgera  
Acting Township Clerk  
TOWNSHIP OF MENDHAM

**RESOLUTION 2024-055**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Mendham is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Mendham to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- ☒ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- ☐ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ☐ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ☐ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- ☒ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ☐ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- ☐ (7) Matters Relating to Litigation, Negotiations, and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- ☐ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- ☐ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, assembled in public session on **March 11, 2024 at 6:00 P.M.** in the Mendham Township Middle School, 16 Washington Valley Road, Brookside, New Jersey, that the Township Committee shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Adopted: March 11, 2024

**ORDINANCE 02-2024  
TOWNSHIP OF MENDHAM  
COUNTY OF MORRIS, STATE OF NEW JERSEY**

**CALENDAR YEAR 2024  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP  
BANK (N.J.S.A. 40A:4 45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Governing Body of the Township of Mendham, in the County of Morris, finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, is estimated to be \$275,476.31 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED** by the Governing Body of the Township of Mendham, in the County of Morris, a majority of the full authorized of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Mendham shall, in accordance with this ordinance and N.J.S.A. 40: 45.14, be increased by 3.5%, amounting to \$272,476.31 and that the CY 2024 municipal budget for the Township of Mendham be approved and adopt accordance with ordinance; and,

**BE IF FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, with the that a director certified copy of this ordinance as of the Division of Local Government Services within 5 days of introduction; and,

**BE IF FURTHER ORDAINED** that a certified copy adoption, with the recorded vote included thereon be within 5 days after such adoption of this ordinance upon field with said Director.

Introduced: March 11, 2024

**RESOLUTION 2024-056**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: March 11, 2024



**RESOLUTION 2024-057**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPROVING RAFFLE LICENSE – WEST MORRIS JUNIOR WOMANS CLUB**

**WHEREAS**, the below listed organization has applied for a raffle license; and

**WHEREAS**, the Acting Township Clerk has reviewed said application, finding the application to be satisfactory and recommends that the Township Committee approve same; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the following application for a raffle license be and hereby approved.

ORGANIZATION	DATE OF RAFFLE	TYPE OF RAFFLE
West Morris Junior Womans Club	March 13, 2024	Off-Premise Merchandise Draw

Adopted: March 11, 2024

**RESOLUTION 2024-058**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE PAYMENT OF MILEAGE REIMBURSEMENT FOR STEPHEN SHEA**  
**BUILDING SUB-CODE INSPECTOR**

**WHEREAS,** Stephen Shea was appointed by the Township as Building Subcode Inspector in 2018; and

**WHEREAS,** As part of the regular duties of a subcode inspector requires driving to and from various inspections; and

**WHEREAS,** the Plumbing, Electrical, and Fire Inspectors all receive a mileage stipend; and

**WHEREAS,** The Township Administrator and Construction Official recommend paying mileage reimbursement to Stephen Shea at a rate equivalent to the official IRS rate (currently 67 cents per mile); and

**WHEREAS,** Stephen Shea will be required to submit a weekly mileage log; and

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, authorize the mileage reimbursement to Stephen Shea for his Mendham Township building subcode inspections based on the annual IRS Rate (67 cents per mile for 2024)

Adopted: March 11, 2024

**RESOLUTION 2024-059**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITHOUT  
COMPETITIVE BIDDING TO FRENCH AND PARRELLO ASSOCIATES FOR ENGINEERING SERVICES FOR THE  
VALUATION OF THE MENDHAM EAST AND WEST SEWER UTILITIES**

**WHEREAS**, the Township of Mendham is in need of an engineer to review and value the Mendham East and West Sewer Plants for the purpose of possibly selling the sewer systems; and

**WHEREAS** French and Parrello and Eric C. Betz, P.E., Vice President and Senior Project Consultant and Director of Water and Wastewater, , will provide engineering services for the valuation of the Mendham East and West Sewer Systems at an amount not to exceed \$29,500; as outlined in the proposal dated September 27, 2023; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the provisions of N.J.S.A. 19:44A-20.4 or 20.5 concerning appointment through a non-fair and open contract require a resolution of the governing body when the total value of all such contracts in a year to a single firm exceed \$17,500; and

**WHEREAS**, French and Parrello will provide and submit a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mendham with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Township Chief Financial Officer will provide the funding for this contract in the 2024 Temporary and final budget for the Sewer East and Sewer West Utilities.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with French and Parrello Associates not to exceed \$29,500 for a sewer system valuation.

**BE IT FURTHER RESOLVED** that the contract, resolution, and all other pertinent documents shall remain on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: March 11, 2024

**RESOLUTION 2024-060**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AMENDING THE CONTRACT FOR S. HOURAN USA CONTRACTORS, LLC**  
**FOR CHANGES TO THE TOWN HALL IMPROVEMENTS INCLUDING MOLD REMEDIATION,**  
**HVAC RE-DESIGN AND ASBESTOS**

**WHEREAS**, the Township of Mendham has authorized a contract with S. Houran USA Contracting, LLC for the construction and improvements to Town Hall at 2 West Main Street; and

**WHEREAS**, it has been determined that mold has been found on the first floor in the Children's Library area and needs to be remediated at a cost of \$16,800; and

**WHEREAS**, it has been determined a modification to the Main Supply and Return Ductwork for the new roof top HVAC Unit and Curb Extender is necessary due to a change in design by the manufacturer at an estimated cost of \$10,358.61; and

**WHEREAS**, it has been determined a modification to asbestos was found in roofing materials during removal of the existing roof membrane, parapet reconstruction and was unforeseen at the time the roof repairs at a cost of \$10,954.65; and

**WHEREAS**, these changes were unforeseen by the contractor and reviewed and approved by the architect; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C 5:30-5.4

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the contract with S. Houran USA be amended for an additional \$38,113.26.

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: March 11, 2024

**RESOLUTION 2024-053**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**SUPPORTING CONTINUED PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION**  
**PROGRAM**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Township of Mendham strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS**, the Township of Mendham hereby acknowledges that the residents of the Township of Mendham desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, the Township of Mendham wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

**WHEREAS**, by endorsing a sustainable path the Township of Mendham is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

**WHEREAS**, as elected representatives of the Township of Mendham, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

**NOW THEREFORE, BE IT RESOLVED** that to focus attention and effort with the Township of Mendham on matters of sustainability, the Township Committee wishes to inventory its current initiatives and actions in an effort to apply for Sustainable Jersey Municipal Certification.

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Mendham that we do hereby authorize Michael Rohal to serve as the Township of Mendham's agent for the Sustainable Jersey Municipal Certification process and authorize the agent to complete the Municipal Registration on behalf of the Township of Mendham.

Adopted: March 11, 2024