

**TOWNSHIP OF MENDHAM
TOWNSHIP COMMITTEE
REGULAR MEETING**

DATE: Monday, December 11, 2023
TIME: 6:00 PM- REGULAR MEETING
LOCATION: **MENDHAM TOWNSHIP MIDDLE SCHOOL**
All Purpose Room
16 Washington Valley Road, Brookside; and
And via the Zoom communications platform (referenced herein as “Zoom”)

ROLL CALL

Ms. Duarte	Present
Ms. Moreen	Present-arrived after roll call via Zoom
Ms. Neibart	Present
Ms. Spirig	Present
Mayor Monaghan	Present

Also, present:
Mr. Jason Gabloff, Township Administrator
Karen Orgera, Acting Township Clerk
Mr. John M. Mills, Esq.

SALUTE TO THE FLAG-LED BY MAYOR MONAGHAN

STATEMENT OF ADEQUATE NOTICE- READ BY MAYOR MONAGHAN

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 6, 2023 and again on January 31, 2023. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

PRESENTATION

Mosle Report

Peter Saharko, Chairman of the Mosle Committee discussed the report to the Township Committee, with the final recommendations from on the Mosle Lighting project. The Mosle Committee suggested and supported semi-permanent lighting. The Township Committee had a brief discussion about getting quotes and vendor specs from various vendors and what ultimately will be the best solution at Mosle Field.

ANNOUNCEMENTS

Mayor Monaghan had the following announcements:

1. New Jersey Motor Vehicle Commission (NJ MVC) will have a mobile unit in Mendham Township the week of January 22, 2024. More information to follow.

Deputy Mayor Neibart had the following announcements:

1. Blood drive is rescheduled for February 14, 2024, at the Brookside Community Club from 12pm-5pm.
2. Recreation is looking for feedback on pickle ball courts.

Ms. Duarte had the following announcements:

1. Environmental Commission is having a Styrofoam recycling event on December 30, 2023, from 9am-1pm at the Mendham Borough Department of Public Works located at 37 Ironia Road. Information is on the Mendham Borough website: www.mendhamnj.org
2. Wishing everyone a Merry Christmas to all that celebrate.

OPEN TO THE PUBLIC

Mayor Monaghan opened the meeting for public comments.

Seeing and hearing no one else wishing to be heard, Mayor Monaghan asked for a motion to close public comments.

Ms. Duarte made a motion to close the public comment period seconded by Ms. Neibart. A voice vote was taken with all members present voting in favor, no one opposed.

APPROVAL OF MEETING MINUTES

- November 27, 2023- Regular Meeting Minutes
- November 27, 2023 – Executive Meeting Minutes
- December 4, 2023-Special Meeting Minutes
- December 4, 2023 - Executive Meeting Minutes

MOVED AS ONE

TOWNSHIP COMMITTEE	MOTION	SECOND	VOICE VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

ORDINANCE FOR INTRODUCTION

15-2023 AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM MORRIS COUNTY, NEW JERSEY AN ORDINANCE AMENDING VARIOUS CHAPTERS RELATING TO THE SCHEDULING OF FEES

PUBLIC HEARING DECEMBER 27, 2023

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart			X		
Ms. Spirig		X	X		
Mayor Monaghan			X		

16-2023 AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM MORRIS COUNTY, NEW JERSEY AN ORDINANCE AMENDING VARIOUS CHAPTERS RELATING TO THE COMPOSITION OF THE COMMITTEES INDICATED BELOW

PUBLIC HEARING DECEMBER 27, 2023

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

A motion to amend Ordinance #16-2023 was made by Ms. Duarte, seconded by Ms. Spirig with all members present voting in favor, no one opposed.

The amendments are as follows:

1. Add the word “additional “before alternate members.
2. Remove the last two sentences “The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment” in each paragraph. “

REGULAR AGENDA RESOLUTIONS

2023-192 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE PAYMENT OF BILLS

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

2023-193 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING TYLER ATKINSON, EQUIPMENT OPERATOR, DEPARTMENT OF PUBLIC WORKS

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

2023-194 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM RENEWING THE CONTRACT AND TERMS FOR ROSS JOHNSON, CHIEF OF POLICE

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		

Ms. Neibart			X		
Ms. Spirig		X	X		
Mayor Monaghan			X		

2023-195

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
 RENEWING THE CONTRACT AND TERMS STEVEN BITTMAN, LIEUTENANT

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart			X		
Ms. Spirig		X	X		
Mayor Monaghan			X		

2023-196

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
 AUTHORIZING THE PURCHASE OF A 2023 FORD F-250 XL 4WD SUPERCAB 8 FOOT TRUCK
 IN AMOUNT OF \$ 57,094.00 FROM NIELSEN FORD, MORRISTOWN, NJ

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart			X		
Ms. Spirig		X	X		
Mayor Monaghan			X		

2023-197

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
 APPROVING STAFF APPOINTMENTS FOR THE DEPARTMENT OF RECREATION 2024
 WINTER SEASON

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart			X		
Ms. Spirig		X	X		
Mayor Monaghan			X		

DISCUSSION

Town Hall Renovation Update

The project continues to progress nicely. Pictures are being updated and posted on the Mendham Township website and social media platforms. Building color survey has been sent out and a letter will be sent to the property owners within 200 feet of the Townhall to make them aware of the color choices. The color choices are yellow or gray.

OPEN TO THE PUBLIC

Mayor Monaghan opened the meeting for public comments.

Seeing and hearing no one else wishing to be heard, Mayor Monaghan asked for a motion to close public comments.

Ms. Duarte made a motion to close the public comment period seconded by Ms. Neibart. A voice vote was taken with all members present voting in favor, no one opposed.

ADJOURN

Having no further business to conduct, a motion to adjourn was made by Ms. Duarte and seconded by Ms. Spirig, with all members present voting in favor, no one opposed.

The regular meeting of the Mendham Township Committee was adjourned at 7:00 P.M.

Respectfully submitted,

 Karen Orgera
 Acting Township Clerk
 TOWNSHIP OF MENDHAM

Distributed: 12/20/2023
 Approved: 12/27/2023

ORDINANCE NO. 15-2023
AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
MORRIS COUNTY, NEW JERSEY
AN ORDINANCE AMENDING VARIOUS CHAPTERS RELATING TO THE SCHEDULING OF FEES
BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY
OF MORRIS, NEW JERSEY, AS FOLLOWS:

SECTION 1. The below listed Chapters scheduling various FEES are hereby amended as follows:

PERMIT TYPE	RECOMMENDED FEE
§ 361-2. Wells	
Application	\$275.00
Alteration	\$200.00
Permit Renewal	\$100.00
§ 361-5. Food handlers' license.	
Annual	\$220.00
Temporary	\$ 75.00
Reinspection	\$ 80.00
§ 160-10 Peddling and Soliciting	
Application Fee	\$100.00
§ 160-7 Uniform Construction Code	
Plumbing Fixture per Fixture	\$50.00
Plumbing Device Fee	\$50.00
Plumbing Stack Fee	\$50.00
Plumbing Utility Service Connection Fee	\$50.00
Photovoltaic System 0-50 KW	\$100.00
Photovoltaic Systems over 100KW	\$750.00
Application fee for permitted variance	\$150.00
Certificates of Occupancy	
For new construction, additions, alterations, repairs, minor work or building subject to removal	\$125.00
Certificate of continued occupancy	\$100.00
Certificate of occupancy pursuant to a change of use	\$100.00
Certificate of occupancy following the completion of asbestos abatement	\$30.00
Temporary certificate of occupancy	\$75.00
§ 160-13 Street, sidewalks, and driveways	
Minor road opening permit (includes fees plus bond)	\$175.00
Major road opening permit (includes fees plus bond)	\$275.00
Driveway Permit (includes fee plus bond)	\$75.00
ZONING PERMIT APPLICATION FEE	\$100.00

Introduced: December 11, 2023

ORDINANCE NO. 16-2023
AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
MORRIS COUNTY, NEW JERSEY
AN ORDINANCE AMENDING VARIOUS CHAPTERS RELATING TO THE COMPOSITION OF THE COMMITTEES
INDICATED BELOW
BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF
MENDHAM, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Ordinances listed below are amended as set forth.

Chapter 10-45 “Open Space Trust Committee”

Section A. amended to add an additional sentence: “The Township Committee reserves the right within 30 days of the re-organization meeting to appoint alternate members by a majority vote of the membership. The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment.”

Chapter 10-46 “Historic Preservation Committee”

Section B. “Membership Requirements.” Is amended to add a new class of members as follows:

“(1) (d) “The Township Committee reserves the right within 30 days of the re-organization meeting to appoint alternate members by a majority vote of the membership. The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment.”

Chapter 10-47 “Finance Advisory Committee”

Section B. “Membership.” Is amended to add a new class of members as follows:

“(4) “The Township Committee reserves the right within 30 days of the re-organization meeting to appoint alternate members by a majority vote of the membership. The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment.”

Chapter 10-42 “Open Space, Parks and Recreation Advisory Committee”

Section B. “Membership #3.” Is amended to add a new class of members as follows:

“(3) “The Township Committee reserves the right within 30 days of the re-organization meeting to appoint alternate members by a majority vote of the membership. The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment.”

The “Tree Protection Committee”

Is amended to provide for a new class of members: “The Township Committee reserves the right within 30 days of the re-organization meeting to appoint alternate members by a majority vote of the membership. The Township Committee may also assign up to two Township Committee members to serve as liaisons. The term of any such appointee or liaison shall end upon the conclusion of the calendar year of appointment.”

SECTION 2. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason found to be unconstitutional or unenforceable, such decision shall not affect the remaining portion of this ordinance.

SECTION 3.

All ordinances of the Township of Mendham which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4.

This Ordinance shall take effect after final passage and publication pursuant to law.

Introduced: December 11, 2023

RESOLUTION 2023-192
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: December 11, 2023

RESOLUTION 2023-193
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING TYLER ATKINSON, EQUIPMENT OPERATOR, DEPARTMENT OF PUBLIC WORKS

WHEREAS, a need has arisen to appoint a DPW Equipment Operator to fulfill the duties of a vacant position, and

WHEREAS, the Township of Mendham had advertised and received resumes for the position of Skilled Laborer/Operator, and

WHEREAS, it has been determined and recommended by the Superintendent of Public Works and Township Administrator that Tyler Atkinson, meets the requirements necessary to perform the function of an Equipment Operator and the duties and responsibilities of the position.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham that Tyler Atkinson is appointed to the position of Equipment Operator at an annual salary of \$52,785 effective as of December 11, 2023.

Adopted December 11, 2023

RESOLUTION 2023-194
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
RENEWING THE CONTRACT AND TERMS FOR ROSS JOHNSON, CHIEF OF POLICE

WHEREAS, Ross Johnson has served as the Mendham Township Chief of Police since 2017; and

WHEREAS, the Township Committee of the Township of Mendham chooses to renew the Chief's contract for a period of 4 years from January 1, 2024 through December 31, 2027; and

WHEREAS, the Township Committee agrees to all terms and conditions outlined in the contract; and

WHEREAS, the salary for the Chief of police shall be set as follows:

- January 1, 2024 - \$161,135
- January 1, 2025 - \$165,969
- January 1, 2026 - \$ 170,948
- January 1, 2027 - \$176,706

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham renews the contract of Ross Johnson, Chief of Police for a period of 4 years commencing on January 1, 2024.

Adopted: December 11, 2023

RESOLUTION 2023-195
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
RENEWING THE CONTRACT AND TERMS STEVEN BITTMAN, LIEUTENANT

WHEREAS, Steven Bittman has served as the Lieutenant in the Mendham Township Police since 2017; and

WHEREAS, the Township Committee of the Township of Mendham chooses to renew the Lieutenant's contract for a period of 3 years from January 1, 2024, through December 31, 2026; and

WHEREAS, the Township Committee agrees to all terms and conditions outlined in the contract; and

WHEREAS, the salary for the Lieutenant shall be set as follows:

- January 1, 2024 - \$149,102
- January 1, 2025 - \$153,575
- January 1, 2026 - \$ 158,951

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham renews the contract of Steven Bittman, Lieutenant for a period of 3 years commencing on January 1, 2024.

Adopted: December 11, 2023

RESOLUTION 2023-196
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PURCHASE OF A 2023 FORD F-250 XL 4WD SUPERCAB 8 FOOT TRUCK IN AMOUNT
OF \$ 57,094.00 FROM NIELSEN FORD, MORRISTOWN, NJ

WHEREAS, the Township Department of Public Works has a need to purchase a Ford F-250 Truck; and

WHEREAS, the Department has just been provided a quote from Nielsen Ford, Morristown, NJ in the amount of \$57,094.00 and has a 2023 Ford F-250 Truck available, and;

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase through Ordinance 12-2022, and;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, that the Township of Mendham is hereby authorized to enter into a contract with Nielsen Ford, Morristown NJ, New Jersey State Contract # 23-Fleet-34922 for the purchase of a 2023 Ford F-250 Truck in the amount of \$57,094.00 for a net cost not to exceed \$57,094.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the Township Administrator, Chief Financial Officer are authorized to purchase said truck in accordance with the quote received in an amount not to exceed \$57,094.00.

Adopted: December 11. 2023

RESOLUTION 2023-197
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING STAFF
APPOINTMENTS FOR THE DEPARTMENT OF RECREATION 2024 WINTER SEASON

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following named persons be paid from the Recreation Trust in accordance with the following:

REHIRES		
Daniel Araya	Ski Club Chaperone	\$15.25/hour
Brian Barros	Ski Club Chaperone	\$15.25/hour

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, approves the hiring of seasonal employees and a copy of this resolution be provided to the Recreation Director and the Chief Financial Officer.

Adopted December 11, 2023