

**TOWNSHIP OF MENDHAM  
TOWNSHIP COMMITTEE  
REGULAR MEETING**

**DATE:** Monday, June 12, 2023  
**TIME:** 6:30 PM  
**LOCATION:** **MENDHAM TOWNSHIP ELEMENTARY SCHOOL**  
Cafeteria, 18 West Main Street, Brookside  
And via the Zoom communications platform (referenced herein as “Zoom”)

**ROLL CALL**

|                |   |
|----------------|---|
| Ms. Duarte     | Present                                   |
| Ms. Moreen     | Present [arrived after roll call]         |
| Ms. Neibart    | Present                                   |
| Ms. Spirig     | Present                                   |
| Mayor Monaghan | Present via Zoom for Budget adoption only |

Also, present:  
Mr. Jason Gabloff, Township Administrator  
Mr. John M. Mills, Esq.  
Ms. Karen Orgera, Acting Township Clerk

**SALUTE TO THE FLAG LED BY DEPUTY MAYOR NEIBART**

**STATEMENT OF ADEQUATE NOTICE- READ BY DEPUTY MAYOR NEIBART**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 6, 2023 again on January 31, 2023 and June 1, 2023. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

**LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM(LIHWAP) - READ BY DEPUTY MAYOR NEIBART**

Deputy Mayor Neibart reported that the State Low Income Household Water Assistance Program (LIHWAP) can help customers pay arrears on overdue water and sewer bills. The program may also be able to help address tax liens due to water and sewer arrears. To get more information and apply, go to [waterassistance.nj.gov](http://waterassistance.nj.gov).

**2023 MUNICIPAL BUDGET**

Jason Gabloff, Township Administrator/CFO provided a brief overview regarding the introduced 2023 municipal budget. Budget appropriations total \$11,347,332.88 with a total amount of \$8,181,288.46 to be raised by taxation. This constitutes a zero municipal tax increase from the previous budget year. The public hearing on the 2023 introduced municipal budget and budget resolutions followed Mr. Gabloff’s budget overview.

**Public Hearing**

A motion to open the public hearing was made by Ms. Duarte; seconded by Ms. Spirig.

George Koenig, 13 North Gate Road, Mendham NJ expressed his appreciation that the Township Committee held the 2023 municipal budget to a zero-tax increase.

Ms. Kathy Mantel, independent Auditor for the Township of Mendham commented that she certified the budget document and applauded Township officials on a fiscally responsible municipal budget.

Seeing and hearing no one wishing to speak on the budget, Ms. Duarte made a motion to close the public hearing; seconded by Ms. Spirig.

**2023-100      RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY**

Ms. Duarte commented that budget requests are being fully funded and further commented that the Township budget supports all volunteer services as well.

Ms. Moreen commented that Township officials approached the municipal budget as a multi-year plan and cautioned that officials remain mindful of future proposed projects and budget funding.

Ms. Spirig commented that there would be budget challenges to tackle in future years and welcomes future budget and fiscal planning.

Mayor Monaghan commented that the budget met all the priorities agreed on by the Township Committee. He thanked the Finance Committee along with Mr. Gabloff for seeking additional grant funding for Township Road improvements.

The Township Committee thanked everyone who worked on the municipal budget.

Ms. Duarte moved to approve Resolution 2023-100; seconded by Mayor Monaghan. A roll call vote was taken with all in favor, no nays, no abstentions.

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            |        | X      | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            | X      |        | X              |    |         |
| Mayor Monaghan        |        |        | X              |    |         |

**2023-101        RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
ADOPTION OF THE 2023 MUNICIPAL BUDGET**

Ms. Duarte moved to approve the 2023 Municipal Budget; seconded by Mayor Monaghan. A roll call vote was taken with all in favor, no nays, no abstentions.

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        |        | X              |    |         |
| Mayor Monaghan        |        | X      | X              |    |         |

**PRESENTATION**

**Forestry Management Plan**

Richard Wolowicz, Richview Consulting LLC, presented Mendham Township’s 5-year Forestry Management Plan. The Forestry Management Plan is provided through the New Jersey Urban Community Forestry Assistance Program, which assists municipalities on developing effective tree management practices to care for trees along streets, parks and other public spaces and outlines planting, pruning, insect and disease control, and tree removal work that may need to be done. Following the 5-year Forestry Management Plan can greatly minimize liabilities caused by hazardous trees.

Mr. Wolowicz answered questions on how Township officials can complete a tree inventory.

**Environmental Impact Study Regarding the Proposed Installation of Lighting at Mosle Field**

Ms. Emily Bjorhus, Princeton Hydro, presented the findings of the Environmental Impact Statement (“EIS”) recently conducted for Mosle Field with respect to the proposed installation of permanent lighting at Mosle Field. The EIS enumerated both negative and positive impacts the installation of lighting would have on the wildlife at Mosle Field.

Ms. Duarte moved to open public comments on this matter; seconded by Ms. Moreen.

Mr. Simon, an attorney representing a large number of residents in the area of Mosle Field requested a Q&A session regarding this study. The Township Committee agreed to convene a special meeting on June 26, 2023 at 6:30pm prior to the regular Township Committee meeting for the purpose of allowing public comments and inquiries regarding the Environmental Impact Statement.

Frank Zammataro, [no address given], participated via Zoom. He sought clarification on the height of the light poles and whether the impact statement addresses how lighting would affect different species of bats.

Seeing and hearing no one else wishing to be heard, Deputy Mayor Neibart asked for a motion to close public comments.

Ms. Duarte made a motion to close the public comment period; seconded by Ms. Spirig. A voice vote was taken with all members present voting in favor, no one opposed.

**PROCLAMATION(s)**

**Andrew Christmann**

Deputy Mayor Neibart read aloud the proclamation on behalf of the Township Committee recognizing Mr. Christmann’s service on the Board of Education.

Mr. Dumovic, a member of the School Board, shared that Mr. Christmann is the first on record to complete 10 years of service.

**Pride Month**

Deputy Mayor Neibart read aloud the proclamation proclaiming the month of June as Pride Month in Mendham Township.

**ANNOUNCEMENTS**

Ms. Spirig made the following announcements:

- 1. Congratulated the Mendham Township schools for finishing another school year and congratulated all the graduates.
- 2. Mendham Township Library will host numerous children’s programs over the summer.

Ms. Duarte made the following announcements:

- 1. 4<sup>th</sup> of July Parade theme is Celebrating the 100<sup>th</sup> birthday of the Brookside Community Club. The parade is self-funded. Persons wishing to donate can Venmo @brooksideparade or mail a check to Brookside Parade Committee, PO Box 168 Brookside, NJ 07926
- 2. Common Thread is hosting an event on June 17, 2023.
- 3. Sharing project, sponsoring young gardeners club. Registration is now open. Starts June 25, 2023. Contact Emily [sharingprojectygc@gmail.com](mailto:sharingprojectygc@gmail.com)
- 4. Congratulated the recent school graduates.
- 5. The Stigma Free Task Force of the Mendhams awarded its first college scholarship to two seniors at the high school.

Deputy Mayor Neibart made the following announcements:

- 1. Next blood drive is set for September 21, 2023 at the Brookside Community Club
- 2. Patriots race was rescheduled to June 25, 2023 at 9am due to the recent air quality.
- 3. Pride event is June 21, 2023 at Brookside Beach at 5pm.
- 4. 4<sup>th</sup> of July fireworks is June 30, 2023 at Mosle Field.
- 5. Brookside Clam bake will be September 9, 2023 at 1pm.
- 6. National Night Out event will be August 9, 2023
- 7. Brookside Beach memberships are still open.

**OPEN TO THE PUBLIC**

A motion to open to the public was made by Ms. Duarte, seconded by Ms. Spirig.

Steve Dreskin, 3 Roxiticus Road, Mendham, NJ voiced his opposition to the proposed Backer Farm Brewery.

George Koenig, 13 North Gate Road, Mendham, NJ voiced his support for the 5-year Community Forestry Plan and asked the Township Committee to consider amending the Township’s Right to Farm ordinance.

Peter Banos, 47 Ironia Road, Mendham, NJ expressed his appreciation for the recent repaving of Township roads and thanked the Public Works team for their work. Mr. Banos commented that he continues to monitor traffic concerns along Route 24 at Ironia Road and at Roxiticus Road.

Seeing and hearing no one else wishing to be heard, Deputy Mayor Neibart asked for a motion to close public comments.

Ms. Duarte made a motion to close the public comment period; seconded by Ms. Spirig. A voice vote was taken with all members present voting in favor, no one opposed.

**APPROVAL OF MEETING MINUTES**

- May 22, 2023 Meeting Minutes
- May 22, 2023 Executive Session Minutes

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|--------------------|--------|--------|----------------|----|---------|
|                    |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte         | X      |        | X              |    |         |
| Ms. Moreen         |        |        | X              |    |         |
| Ms. Neibart        |        |        | X              |    |         |
| Ms. Spirig         |        | X      | X              |    |         |
| Mayor Monaghan     |        |        |                |    |         |

**REGULAR AGENDA RESOLUTIONS**

**2023-102      RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE PAYMENT OF BILLS**

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|--------------------|--------|--------|----------------|----|---------|
|                    |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte         |        | X      | X              |    |         |
| Ms. Moreen         |        |        | X              |    |         |
| Ms. Neibart        |        |        | X              |    |         |
| Ms. Spirig         | X      |        | X              |    |         |
| Mayor Monaghan     |        |        |                |    |         |

**2023-103      RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM FOR RENEWAL OF CLUB LIQUOR LICENSE MENDHAM GOLF AND TENNIS CLUB**

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|--------------------|--------|--------|----------------|----|---------|
|                    |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte         | X      |        | X              |    |         |
| Ms. Moreen         |        | X      | X              |    |         |
| Ms. Neibart        |        |        | X              |    |         |
| Ms. Spirig         |        |        | X              |    |         |
| Mayor Monaghan     |        |        |                |    |         |

2023-104

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
RATIFYING THE LABOR AGREEMENT BETWEEN THE TOWNSHIP OF MENDHAM AND  
TEAMSTER LOCAL 469

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        | X      | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-105

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING REFUND OF OVERPAYMENT OF 2023 TAXES

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            |        | X      | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            | X      |        | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-106

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        | X      | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-107

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM MUNICIPAL  
ALLIANCE FOR FISCAL GRANT CYCLE OCTOBER 2020-JUNE 2025

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        | X      | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-108

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE MAYOR TO EXECUTE A LETTER OF AGREEMENT BETWEEN THE COUNTY  
OF MORRIS AND THE MENDHAM MUNICIPAL ALLIANCE FOR GRANT ADMINISTRATION OF  
THE MENDHAM MUNICIPAL ALLIANCE FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        | X      | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-109

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|-----------------------|--------|--------|----------------|----|---------|
|                       |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X              |    |         |
| Ms. Moreen            |        |        | X              |    |         |
| Ms. Neibart           |        |        | X              |    |         |
| Ms. Spirig            |        | X      | X              |    |         |
| Mayor Monaghan        |        |        |                |    |         |

2023-110

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

Ms. Duarte made a motion to table Resolution 2023-110 to the June 26, 2023 meeting, seconded by Ms. Spirig.

| TOWNSHIP<br>COMMITTEE | MOTION | SECOND | ROLL CALL VOTE TO TABLE |    |         |
|-----------------------|--------|--------|-------------------------|----|---------|
|                       |        |        | YES                     | NO | ABSTAIN |
| Ms. Duarte            | X      |        | X                       |    |         |
| Ms. Moreen            |        |        | X                       |    |         |
| Ms. Neibart           |        |        | X                       |    |         |
| Ms. Spirig            |        | X      | X                       |    |         |
| Mayor Monaghan        |        |        |                         |    |         |

Resolution 2023-110 tabled to the June 26, 2023 meeting.

2023-111            RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
APPROVAL OF CORRECTIVE ACTION PLAN

Ms. Duarte made a motion to table Resolution 2023-111 to the June 26, 2023 meeting, seconded by Ms. Spirig.

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE TO TABLE |    |         |
|--------------------|--------|--------|-------------------------|----|---------|
|                    |        |        | YES                     | NO | ABSTAIN |
| Ms. Duarte         | X      |        | X                       |    |         |
| Ms. Moreen         |        |        | X                       |    |         |
| Ms. Neibart        |        |        | X                       |    |         |
| Ms. Spirig         |        | X      | X                       |    |         |
| Mayor Monaghan     |        |        |                         |    |         |

Resolution 2023-111 tabled to the June 26, 2023 meeting.

2023-112            RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
APPROVING A FORESTRY MANAGEMENT PLAN

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|--------------------|--------|--------|----------------|----|---------|
|                    |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte         |        |        | X              |    |         |
| Ms. Moreen         |        | X      | X              |    |         |
| Ms. Neibart        |        |        | X              |    |         |
| Ms. Spirig         | X      |        | X              |    |         |
| Mayor Monaghan     |        |        |                |    |         |

2023-113            RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

| TOWNSHIP COMMITTEE | MOTION | SECOND | ROLL CALL VOTE |    |         |
|--------------------|--------|--------|----------------|----|---------|
|                    |        |        | YES            | NO | ABSTAIN |
| Ms. Duarte         | X      |        | X              |    |         |
| Ms. Moreen         |        |        | X              |    |         |
| Ms. Neibart        |        |        | X              |    |         |
| Ms. Spirig         |        | X      | X              |    |         |
| Mayor Monaghan     |        |        |                |    |         |

OPEN TO THE PUBLIC

Deputy Mayor Neibart opened the meeting for public comments.

Seeing and hearing no one else wishing to be heard, Deputy Mayor Neibart asked for a motion to close public comments.

Ms. Duarte made a motion to close the public comment period; seconded by Ms. Spirig. A voice vote was taken with all members present voting in favor, no one opposed.

**DISCUSSION**

**Environmental Impact Statement (EIS) Workshop Regarding the Proposed Mosle Field Lighting Project**

Deputy Mayor Neibart requested that a special meeting be convened to allow questions from the public prior to the Bond Ordinance being introduced. The Township agreed that a special meeting be convened on June 26, 2023 at 6:30pm prior to convening the regular Township Committee.

**Mosle Field Advisory Committee**

The proposed Mosle Field Advisory Committee would be comprised of residents living near and adjacent to Mosle Field. The Township agreed to wait until after the EIS workshop meeting to determine whether this advisory committee would be needed. It was suggested that the Parks and Recreation Committee could create a subcommittee for this purpose. This matter will be further discussed at the next Township Committee meeting.

**Open Space Ordinance**

Deputy Mayor Neibart commented that there is a lot of tree maintenance work to be performed along Township streets, parks and public areas and suggested that the Township Committee could consider approving emergency appropriations to pay for needed contracted tree work until such time that funds from the dedicated Open Space tax account can be utilized for tree maintenance.

Ms. Spirig commented that more information is needed on the scope of tree work to be done and budgetary needs.

Ms. Moreen commented that Open Space funding is critical to preserve acreage in the Township and limit its build out. Ms. Moreen further commented that amending the use of funds collected through the Open Space tax levy should go to a public referendum.

Ms. Duarte concurred that amending the use of funds collected through the Open Space tax levy should go to a public referendum and also voiced her agreement that the scope of tree work to be performed needs to be evaluated and quantified.

**Proposed Open Space Committee Task Force**

There was a consensus that the proposed Open Space Committee Task Force be comprised of 9 members; 4 Township professionals (to include Environmental Commission representative, a Recreation Committee representative, a Shade Tree representative, and a representative from Wildlife. Five members would be Mendham Township residents.

**LIAISON REPORTS**

None

**EXECUTIVE SESSION**

A motion to enter into executive session was made by Ms. Duarte; seconded by Ms. Moreen. A voice vote was taken with all members present voting in favor, no one opposed.

The Deputy Mayor and Township Committee convened into Executive Session at 9:15 PM.

# # # # #

The Deputy Mayor and Township Committee reconvened into public session at 9:42 PM.

**ADJOURN**

Having no further business to conduct, a motion to adjourn was made by Ms. Duarte and seconded by Ms. Moreen, with all members present voting in favor, no one opposed.

The regular meeting of the Mendham Township Committee was adjourned at 9:43 PM.

Respectfully submitted,

Distributed: 06/22/2023  
Approved: 06/26/2023

Karen Orgera  
Acting Township Clerk  
TOWNSHIP OF MENDHAM

**RESOLUTION 2023-100**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE**  
**BUDGET TO BE READ BY TITLE ONLY**

**WHEREAS**, N.J.S.A. 40A:4-8, provides that the budget may be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full governing body, provided that at least one (1) week prior to the date of the hearing a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

**WHEREAS**, these two conditions, as set forth above, have been met.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mendham authorizes the 2023 Budget be read by title only.

Adopted: June 12, 2023

**RESOLUTION 2023-101**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ADOPTION OF THE 2023 MUNICIPAL BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) \$11,347,332.88 (Item 2 below) for municipal purposes, and

**SUMMARY OF REVENUES**

|   |                       |
|---|-----------------------|
| 1. General Revenues:                      |                       |
| Surplus Anticipated                       | \$1,556,448.35        |
| Miscellaneous Revenues Anticipated        | \$2,906,044.42        |
| Receipts from Delinquent Taxes            | \$260,000.00          |
| 2. Amount to Be Raised by Taxation        |                       |
| For Municipal Purposes (Item 6, Sheet 11) | <u>\$8,181,288.46</u> |
| 3. Total Revenues                         | \$11,347,332.88       |

**SUMMARY OF APPROPRIATIONS**

|   |                       |
|---|-----------------------|
| 5. General Appropriations:  |                       |
| Salaries & Wages  | \$3,288,157.84        |
| Other Expense s   | \$3,953,406.48        |
| (a) Capital Improvements  | \$265,100.00          |
| (b) Municipal Debt Service  | \$1,786,200.00        |
| (c) Deferred Charges – Municipal                                  | \$-0-                 |
| (d) Reserve for Uncollected Taxes (Include Other Reserves if Any) | <u>\$1,019,170.71</u> |
| 6. Total Appropriations   | \$11,347,332.88       |

**SEWER UTILITY EAST**  
**SUMMARY OF REVENUES**

|                                 |              |
|---------------------------------|--------------|
| 1. Surplus                      | \$6,500.00   |
| 2. Total Miscellaneous Revenues | \$388,500.00 |
| Total Revenues                  | 395,000.00   |

**GENERAL BUDGET**  
**SUMMARY OF APPROPRIATIONS**

|                            |                     |
|----------------------------|---------------------|
| 1. General Appropriations: |                     |
| Salaries & Wages           | \$-0-               |
| Other Expenses             | \$191,903.83        |
| Capital Improvements       | \$-0-               |
| Debt Service               | <u>\$203,096.17</u> |
| Total Appropriations       | \$395,000.00        |

**SEWER UTILITY WEST**  
**SUMMARY OF REVENUES**

|                                 |                     |
|---------------------------------|---------------------|
| 1. Surplus                      | 17,295.00           |
| 2. Total Miscellaneous Revenues | <u>\$150,000.00</u> |
| Total Revenues                  | \$167,295.00        |

**GENERAL BUDGET**  
**SUMMARY OF APPROPRIATIONS**

|                            |                    |
|----------------------------|--------------------|
| 1. General Appropriations: |                    |
| Salaries & Wages           | \$4,000.00         |
| Other Expenses             | \$118,600.00       |
| Capital Improvements       | \$18,000.00        |
| Debt Service               | <u>\$26,695.00</u> |
| Total Appropriations       | \$167,295.00       |

Adopted June 12, 2023



**RESOLUTION 2023-102**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted June 12, 2023

**RESOLUTION 2023-103**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM FOR RENEWAL OF CLUB LIQUOR LICENSE MENDHAM GOLF AND TENNIS CLUB**

**WHEREAS**, application for the renewal of a Club License (1419-31-002-003) has been made by Mendham Golf and Tennis Club, for premises located at Golf Lane, Township of Mendham, the period of such renewal to commence on July 1, 2023; and

**WHEREAS**, the applicants have complied with all of the requirements of the New Jersey Alcoholic Beverage Act, as amended and supplemented, and Section 7-3, Alcoholic Beverage Control, of Chapter VII, Licensing, of the Revised General Ordinances of the Township of Mendham, 1970, as amended and supplemented, including the submission of the appropriate license fee to the Township Clerk; and

**WHEREAS**, no objections to the renewal of said license have been received.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The Township Clerk is hereby authorized and directed to issue and deliver the Club License in the form approved by the New Jersey Division of Alcoholic Beverage Control for the year commencing July 1, 2023 and terminating June 30, 2024 to Mendham Golf and Tennis Club for premises situated on Golf Lane, Township of Mendham (License No. 1419-31-002-003).
2. A certified copy of this Resolution shall be forwarded by the Township Clerk to Mendham Golf and Tennis Club and State of New Jersey Division of Alcoholic Beverage Control, for their information and guidance.

Adopted: June 12, 2023

**RESOLUTION 2023-104**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**RATIFYING THE LABOR AGREEMENT BETWEEN**  
**THE TOWNSHIP OF MENDHAM AND TEAMSTER LOCAL 469**

**WHEREAS**, the Township of Mendham has participated in negotiations with Teamsters Local 469 with respect to a new collective bargaining agreement covering the time period from January 1, 2023 to December 31, 2025; and

**WHEREAS**, the parties have reached a satisfactory agreement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Township Committee of the Township of Mendham that said Township Committee does hereby ratify and approve of the Collective Bargaining Agreement between the Township of Mendham and Teamsters Local 469, subject to the terms of the formal collective bargaining agreement.

Adopted: June 12, 2023

**RESOLUTION 2023-105**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING REFUND OF OVERPAYMENT OF 2023 TAXES**

**WHEREAS**, the Tax Collector has certified to the Township of Mendham that a payment be refunded due to an overpayment of taxes by the mortgage company; and

**WHEREAS**, the Governing Body has reviewed said certification and approved the same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mendham, being the Governing Body thereof that payment is refunded as follows:

| BLOCK & LOT & QUALIFIER            | REFUND TO:   | AMOUNT:    |
|------------------------------------|--|------------|
| Block 116 Lot 70<br>95 Ironia Road | Corelogic Centralized Refunds<br>P.O. Box 9202<br>Coppell, TX 75019-9760 | \$4,792.20 |

Adopted: June 12, 2023

**RESOLUTION 2023-106**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE**

**WHEREAS**, Tax Sale Certificate #19-00002 assessed to Block 120 Lot 21, also known as 9 Old Brookside Road, and is held by M & P Retirement Plan; and

**WHEREAS**, the above-mentioned Tax Sale Certificate has been redeemed in the amount of \$81,642.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, that the Tax Collector is hereby directed to process the redemption of this Tax Sale Certificate.

Adopted: June 12, 2023

**RESOLUTION 2023-107**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE**  
**SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM MUNICIPAL ALLIANCE**  
**FOR FISCAL GRANT CYCLE OCTOBER 2020-JUNE 2025**  
**COUNCIL ON ALCOHOLISM AND DRUG ABUSE**  
**FISCAL GRANT CYCLE OCTOBER 2020-JUNE 2025**  
**FORM 1B**

**WHEREAS,** the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS,** The Township Committee of the Township of Mendham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

**WHEREAS,** the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS,** the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Mendham, County of Morris, State of New Jersey hereby recognizes the following:

- 1.The Township Committee does hereby authorize submission of a strategic plan for the Mendham Municipal Alliance grant for fiscal year 2024 in the amount of:

|            |         |
|------------|---------|
| DEDR       | \$5,056 |
| Cash Match | \$1,264 |
| In-Kind    | \$3,792 |

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted: June 12, 2023

**RESOLUTION 2023-108**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE  
MAYOR TO EXECUTE A LETTER OF AGREEMENT BETWEEN THE COUNTY OF MORRIS AND THE MENDHAM  
MUNICIPAL ALLIANCE FOR GRANT ADMINISTRATION OF THE MENDHAM MUNICIPAL ALLIANCE  
FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024**

**WHEREAS**, the Township of Mendham has been requested to enter into a letter of agreement, attached hereto, with the County of Morris concerning the grant administration of the Mendham Municipal Alliance; and

**WHEREAS**, this letter of agreement is valid for the period of July 1, 2023 through June 30, 2024 and contingent on full compliance with all terms and conditions; and

**WHEREAS**, the funds issued by the County of Morris to the Mendham Municipal Alliance shall not exceed \$5,056.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor to execute the letter of agreement between the County of Morris and the Mendham Municipal Alliance for the grant administration for the alliance to prevent alcoholism and drug abuse.

Adopted: June 12, 2023

**RESOLUTION 2023-109**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the *Township Committee* of the Township of Mendham in the County of Morris, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$2,000 which is now available from the New Jersey Division of Mental Health and Addictions Services.

**BE IT FURTHER RESOLVED**, that the like sum of \$2,000 is hereby appropriated under the caption the New Jersey Division of Mental Health and Addictions Services; and

**BE IT FURTHER RESOLVED**, that the above is the result of funds from the New Jersey Division of Mental Health and Addictions Services in the amount of \$2,000.

Adopted: June 12, 2023



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## RESOLUTION 2023-110

### RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations", and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of Mendham, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Adopted: June 12, 2023

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## RESOLUTION 2023-111

### RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVAL OF CORRECTIVE ACTION PLAN

**WHEREAS**, the Division of Local Government Services requires preparation of a Corrective Action Plan in accordance with the Single Audit Act, U.S. Office of Management and Budget, and New Jersey Office of Management and Budget; and

**WHEREAS**, a Corrective Action Plan has been prepared by the Chief Financial Officer as required and copies have been distributed to the governing body and filed with the Township Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham that the said Corrective Action Plan is hereby approved as submitted.

#### TOWNSHIP OF MENDHAM CORRECTIVE ACTION PLAN 2022 AUDIT

As required by Local Finance Notice #92-15

**Finding 2022-1:** Description: Adequate segregation of duties is maintained with respect to the recording and treasury functions.

**Analysis:** There is a reasonable balance between limited staffing in a small municipality and ideal internal controls. Administration has taken several measures in recent years to improve internal controls. Collection duties are shared among three employees in the Finance Department and prenumbered documents and monthly reports to the Chief Financial Officer are required by the other departments. Administration understands this balance and will continue to seek opportunities for enhancing all internal controls.

**Corrective Action/Implementation Date:** The Township will continue to evaluate possible measures to improve internal controls by investigating the cost/benefit relationship of various alternatives to resolve this finding.

**Implementation Date:** 6/12/2023

**BE IT FURTHER RESOLVED** that a copy of the Plan be submitted to the Division of Local Government Services as required.

Adopted: June 12, 2023

**RESOLUTION 2023-112**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPROVING A FORESTRY MANAGEMENT PLAN**

**WHEREAS**, the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, has determined that shade trees and parks are an essential part of the environment and contribute to the economic and social values of the Township, and

**WHEREAS**, N.J.S.A. 13:1L-17.2 provides that properly planned and implemented local community forestry programs can provide the necessary basis for local government to reduce or eliminate liability associated with local tree care programs and shade tree commissions; and

**WHEREAS**, it is the intent of the Board of Commissioners of the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, that the Township comply with the requirements of the New Jersey Community Forestry Assistance Act and thereby avail itself of the limited liability, grants, training and assistance created thereunder.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of the Township of Mendham that:

1. The Township Committee hereby adopts the Community Forestry Management Plan as recommended by the Shade Tree Committee, a copy of which is on file with the Municipal Clerk.
2. The Mayor and Township Clerk are hereby authorized to execute the Community Forestry Management Plan and shall submit same to the State Forester pursuant to N.J.S.A 13:1L-17.7.

Adopted June 12, 2023

**RESOLUTION 2023-113**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN**  
**PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Mendham is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Mendham to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- ☐ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- ☐ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ☐ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ☐ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- ☐ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ☐ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- ☒ (7) Matters Relating to Litigation, Negotiations, and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- ☐ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- ☐ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, assembled in public session on **June 12, 2023 at 6:30 P.M.** in the Mendham Township Elementary School, 18 West Main Street, Brookside, New Jersey, that the Township Committee shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Adopted: June 12, 2023