

TOWNSHIP OF MENDHAM
TOWNSHIP COMMITTEE
REORGANIZATION MEETING MINUTES

DATE: Thursday, January 5, 2023
TIME: 7:00 PM
LOCATION: Mendham Township Middle School, All Purpose Room,
16 Washington Valley Road, Brookside NJ
And via the Zoom communications platform (referenced herein as “Zoom”)

CALL TO ORDER BY TOWNSHIP CLERK

Karen Orgera, Acting Township Clerk, called the Reorganization meeting of the Mendham Township Committee to order at 7:00 PM.

STATEMENT OF ADEQUATE NOTICE READ BY THE ACTING TOWNSHIP CLERK

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Star Ledger and Daily Record on November 2, 2022. Notice was posted on the bulletin board in the Township offices and was filed with the Township Clerk.

SALUTE TO THE FLAG

The Acting Township Clerk led the assembled in the Pledge of Allegiance.

INVOCATION

Father Michael “Mike” Drury gave the invocation.

STATEMENT OF DETERMINATION OF THE MORRIS COUNTY BOARD OF CANVASSERS

Ms. Orgera read the official Statement of Determination provided by the Morris County Board of Canvassers, relative to the Mendham Township Committee election held on the November 8, 2022 General Election.

The Morris County Board of Canvassers determined that Tracey Moreen and Lauren Spirig were each elected to serve a 3-year term on the Mendham Township Committee.

ADMINISTRATION OF THE OATHS OF OFFICE – NEWLY-ELECTED OFFICIALS

Tracey Moreen, Mendham Township Committee

Mr. Mills, Township Attorney, administered the oath of office to Tracey Moreen. Ms. Moreen was accompanied by her three children.

Lauren Spirig, Mendham Township Committee

Mr. Tom Murphy, administered the oath of office to Lauren Spirig. Ms. Spirig was accompanied by her husband and two children.

ROLL CALL

Ms. Duarte	Present
Mr. Monaghan	Present
Ms. Moreen	Present
Ms. Neibart	Present
Ms. Spirig	Present

NOMINATIONS FOR OFFICE OF MAYOR FOR CALENDAR YEAR 2023

Ms. Orgera asked for nominations for the Office of Mayor for calendar year 2023.

Ms. Moreen nominated Mr. Monaghan.

Ms. Spirig nominated Ms. Duarte.

Hearing no other nominations, Ms. Orgera asked for a motion to close nominations. Ms. Duarte made a motion to close nominations. A roll call vote was taken with each member of the Township Committee voicing the name of the nominee they wish to vote for the Office of the Mayor for calendar year 2023.

TOWNSHIP COMMITTEE	ROLL CALL (Vote for One Nominee)		
	MONAGHAN	DUARTE	ABSTAIN
Ms. Duarte		X	
Mr. Monaghan	X		
Ms. Moreen	X		
Ms. Neibart	X		
Ms. Spirig		X	
	3	2	

Mr. Monaghan was selected to serve as Mendham Township Mayor.

Administration of Oath of Office

The Township attorney administered the oath of office to Mr. Monaghan for the Office of the Mayor, Township of Mendham. Mr. Monaghan was accompanied by his wife.

NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR CALENDAR YEAR 2023

Mayor Monaghan asked for nominations for the Office of Deputy Mayor for calendar year 2023.

Ms. Moreen nominated Ms. Neibart; seconded by Mayor Monaghan.

Ms. Spirig nominated Ms. Duarte; seconded by Ms. Duarte.

Hearing no other nominations, Mayor Monaghan closed nominations and asked for a motion to close nominations. Ms. Duarte made a motion to closed nominations; seconded by Ms. Spirig. A roll call vote was taken with each member of the Township Committee voicing the name of the nominee they wish to vote for the Office of the Mayor for calendar year 2023.

TOWNSHIP COMMITTEE	ROLL CALL (Vote for One Nominee)		
	NEIBART	DUARTE	ABSTAIN
Ms. Duarte		X	
Mr. Monaghan	X		
Ms. Moreen	X		
Ms. Neibart	X		
Ms. Spirig		X	
	3	2	

Ms. Neibart was selected to serve as Deputy Mayor for calendar year 2023.

Administration of Oath of Office

The Township attorney administered the oath of office to Ms. Neibart for the Office of the Deputy Mayor, Township of Mendham. Ms. Neibart was accompanied by her husband.

MAYOR’S WELCOME

“Thank you all for coming to, or attending virtually, the 2023 Township Committee Reorganization Meeting. Public participation in your government is a hallmark of democracy, and I am especially proud to be a leader of this municipality that we all love so much.

“Thank you and welcome to our two newest members, Tracey Moreen and Lauren Spirig. I feel fortunate to have had the opportunity to get to know each of you over the past months, and look forward to working with you on behalf of our great community. I believe that there is much that we will all align on, and work collaboratively on for the common good. I also think it is safe to say that we will not agree on everything. That’s ok. I am confident that we can disagree while maintaining mutual respect and dignity, and that we can all support whatever the outcome happens to be. We are all here to help Mendham Township be the best it can be. Doing the hard work, collaborating, communicating...this will help us be a better team, and together we can accomplish a great deal more than any of us can do separately.

“Tonight, we are appointing or reappointing almost 50 volunteers to various boards, committees and first responder organizations. Making these decisions is a very humbling experience, we are excited to be launching many new community service “careers”, and extending others. As I said last year, volunteers are the life blood of this community. While we do employ some 40 full time people, we also rely on over 200 volunteers. We on the Township Committee have the obligation to harness the energy, enthusiasm, ideas, excitement that come from each individual, and each committee. I challenge my fellow committee members to do their utmost to accomplish that through their various liaison roles.

“Much was accomplished in 2022. More needs to be done. We have a significant project just getting underway in the Town Hall renovation. We have the ongoing emerald ash borer problem that will affect our open spaces and other municipal properties just as much as it does private properties. I believe we need a more rigorous long term capital planning process, and of course we have the annual budget process kicking off, with new challenges this year in increased state health benefit costs and more costly stormwater management regulations.

“We have the professional staff. We have knowledgeable and passionate volunteers. We have the determination. I’m looking forward to getting going! Thank you!”

SWEARING IN OF MENDHAM TOWNSHIP FIRST AID SQUAD AND FIREFIGHTER OFFICERS:

MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:

Captain – Ghen Saito
Lieutenant – Robin Johnston
Quartermaster - Jesse Smith
Assistant Quartermaster East – Estelle Pasquier
Assistant Quartermaster West – Harriet Zimmerman
President - Marlene Russell
Treasurer – Bernadette Koenig
Secretary - Bob Marold
Training Officer – Barbara Nelson
Data Steward – Nick Witczak

Mayor Monaghan administered the oaths of office to the officers of the Mendham Township First Aid Squad.

BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:

Chief/ Department Chief – Stephen M. Sauerman
Deputy Chief – Daniel Wood
Assistant Chief – John Kemp
Lieutenant – Warren Gisser

RALSTON ENGINE COMPANY NO. 1 OFFICERS:

Chief - Tom Montgomery
1st Assistant Chief - Scott Mortensen
2nd Assistant Chief - Jeffrey Betz
Truck Captain- Nicholas Petonak

Deputy Mayor Neibart administered the oath of office to Chief/Department Chief Stephen Sauer, Brookside Engine Company No. 1.

Deputy Mayor Neibart then administered the oaths of office to Brookside Engine Company No. 1 officers Deputy Chief Daniel Wood Assistant Chief John Kemp, and Lieutenant Warren Gisser, and Ralston Engine Company No. 1 officers Chief Tom Montgomery, 1st Assistant Chief Scott Mortensen, 2nd Assistant Chief Jeffrey Betz, and Truck Captain Nicholas Petonak.

CONSENT AGENDA RESOLUTIONS

- | | |
|-----------------|---|
| 2023-001 | Concurring the Professional Appointments of The Shared Court of Mendham Township, Chester Township and Chester Borough For 2023 |
| 2023-002 | Authorizing the Award of a Non-Fair and Open Contract For Township Attorney – John M. Mills, III, Esq. |
| 2023-003 | Authorizing the Award of a Non-Fair and Open Contract For Professional Bond Counsel Services – McManimon, Scotland And Baumann, LLC |
| 2023-004 | Authorizing the Award of a Non-Fair and Open Contract for Professional Auditing Services - Kathryn L. Mantell – Nisivoccia LLP |
| 2023-005 | Authorizing the Award of a Non-Fair and Open Contract for Tax Appeal Consultant – Thomas Sateary, Esq. – Lindabury, McCormick, Estabrook & Cooper, PC |
| 2023-006 | Authorizing the Award of a Non-Fair and Open Contract For 2023 Legal Services – Labor Attorney – Arthur R. Thibault Jr., Esq. – Apruzzese, McDermott, Mastro & Murphy |
| 2023-007 | Authorizing the Award of a Non-Fair and Open Contract for Special Legal Counsel – Susan Sharpe, Esq. - Dorsey Semrau |
| 2023-008 | Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services – Denis Keenan, P.E. – French & Parrello Associates |
| 2023-009 | Authorizing the Award of a Non-Fair and Open Contract for Risk Management Consultant – Frank Covelli – Professional Insurance Associates (Pia) |
| 2023-010 | Appointing Member(s) To the Board of Adjustment |
| 2023-011 | Appointing Member(s) To the Board of Health |
| 2023-012 | Appointing Member(s) To the Parks and Recreation Advisory Committee |
| 2023-013 | Appointing Member(s) To the Wildlife Management Committee |
| 2023-014 | Appointing Member(s) To the Finance Advisory Committee |
| 2023-015 | Appointing Member(s) To the Morris County Community Development Revenue Sharing Advisory Committee |

- 2023-016** Appointing Member(s) To the Historic Preservation Committee
- 2023-017** Appointing Members to The Mendham East and West Water Pollution Control System Advisory Committee
- 2023-018** Re-Establishing Various Petty Cash Funds for The Year 2023
- 2023-019** Authorizing the Chief Financial Officer to Wire Transfer Funds for Investment and Payment of Capital Debt
- 2023-020** Designating Official Newspapers and Fixing Charges for Notices of Public Meetings During 2023
- 2023-021** Establishing 2023 Township Committee Regular Meeting Dates
- 2023-022** Establishing 2023 Office Hours and Holiday Schedule
- 2023-023** Approving the Cash Management Plan of The Township of Mendham
- 2023-024** Establishing Interest Rate-Delinquent Taxes and Sewer Fees
- 2023-025** Authorizing the Cancellation of Small Balances on Tax and Sewer Utility Accounts for The Year Ending December 31, 2023
- 2023-026** Adopting 2023 Temporary Budget of The Township of Mendham
- 2023-027** Designating Depository for Township Funds and Authorizing Signatures on Township Checks
- 2023-028** Authorizing the Re-Affirmation of The Policy & Procedures Manual of The Municipality
- 2023-029** To Affirm the Township of Mendham Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members of The Public That Come into Contact with Municipal Employees, Officials and Volunteers
- 2023-030** Appointing Lydia Blide as Tax Collector, Tax Search Officer, Collector of Sewer Fees
- 2023-034** Setting the Calendar of Regular Recreation Events

Motion made to approve Consent Agenda Resolutions 2023-001 through 2023-030 and 2023-034 was made by Ms. Duarte; seconded by Deputy Mayor Neibart. A voice vote was taken:

TOWNSHIP COMMITTEE	MOTION	SECOND	VOICE VOTE		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

REGULAR AGENDA RESOLUTIONS

- 2023-031** Appointing Township Officials for 2023

Mayor Monaghan asked for a motion to approve the following individuals to serve Township Officials for calendar year 2023:

<i>Tom Montgomery</i>	Township Fire Chief
<i>M. Christopher Shay</i>	Fire Official
<i>Nicholas Witczak</i>	Fire Safety Inspector
<i>Evan Thomas</i>	Coordinator - Office of Emergency Management Term Expires 12/31/2023
<i>Sarah Neibart</i>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<i>Nicholas Witczak</i>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<i>Jason Gabloff</i>	Public Agency Compliance Officer (P.A.C.O)
<i>Jason Gabloff</i>	Clean Communities Coordinator
<i>Denis Keenan</i>	Stormwater Management Coordinator
<i>Kirby Johnston</i>	Recycling Coordinator

Ms. Duarte made a motion to approve Resolution 2023-031; seconded by Ms. Neibart. A roll call vote was taken:

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen			X		
Ms. Neibart		X			x
Ms. Spirig			x		
Mayor Monaghan			X		

[Deputy Mayor Neibart abstained from voting on Resolution 2023-031 due to her being appointed as Deputy Coordinator for Mendham Township’s Office of Emergency Management within the Resolution.]

2023-032 Appointing Member(s) to the Tree Preservation and Landscape Committee

Ms. Duarte made a motion to approve Resolution 2023-032; seconded by Ms. Neibart. A roll call vote was taken:

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte	X		X		
Ms. Moreen					X
Ms. Neibart		X	X		
Ms. Spirig			X		
Mayor Monaghan			X		

[Ms. Moreen abstained from voting on Resolution 2023-032 due to her husband being appointed as member to the Tree Preservation and Landscape Committee.]

2023-033 Appointing a Class III Member to the Planning Board

Ms. Duarte made a motion to approve Resolution 2023-033; seconded by Ms. Neibart.

Motion to Amend: Mayor Monaghan asked for a motion to amend Resolution 2023-033 to include the appointment of Deputy Mayor Neibart as the Class III Member to the Planning Board. Said motion was made by Ms. Moreen; seconded by Deputy Mayor Neibart. A roll call vote was taken to amend Resolution 2023-033:

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte				X	
Ms. Moreen	X		X		
Ms. Neibart		X	X		
Ms. Spirig				X	
Mayor Monaghan			X		

Motion to approve amended Resolution 2023-032:
Motion was made by Ms. Moreen; seconded by Deputy Mayor Neibart.

Discussion on amended motion:
Ms. Duarte commented that she supports the appointment of a new person with a new perspective to serve as the Class III Member on the Planning Board.

A roll call vote was taken:

TOWNSHIP COMMITTEE	MOTION	SECOND	ROLL CALL		
			YES	NO	ABSTAIN
Ms. Duarte				X	
Ms. Moreen	X		X		
Ms. Neibart		X	X		
Ms. Spirig				X	
Mayor Monaghan			X		

STATEMENTS BY THE MAYOR AND MEMBERS OF THE MENDHAM TOWNSHIP COMMITTEE

Mayor Monaghan reported that Assemblywoman Dunn was not able to attend tonight’s Reorganization meeting and asked that Aura. Dunn’s written statement be appended to these minutes.

Ms. Spirig thanked all those who supported her candidacy and campaign, and further provided a special thanks to the residents she met along the way who make the Mendham community so special. She stated she looks forward to working with all Mendham Township Committee members.

Ms. Moreen thanked all Mendham Township residents who voted, and stated she looks forward to representing the interests and hearing the concerns from all residents, regardless of their political party or who they may have voted for in the past election. She said she will support fiscal responsibility, control taxes, involve residents in more decision-making, and support the preservation of open space. Ms. Moreen further commented that she looks for to a bipartisan working relationship with all members of the Township Committee.

Ms. Duarte thanked everyone for attending tonight’s meeting and encouraged residents to attend all meetings of the Mendham Township Committee. She thanked the Township’s first responders, as well as all volunteers who serve on Township boards and committees, and further thanked Township employees and department heads for their hard work and welcomed Ms. Spirig and Ms. Moreen to the Township Committee, which is comprised of four women leaders. Ms. Duarte briefly commented on some matters to be addressed by the Township Committee, including public works department staffing, assessment and prioritization of road maintenance, installation of Mendham Township welcome signage, Mendham TV initiatives, and the repurposing of the former police department headquarters to name a few. She lastly commented on the

importance of keeping Mendham Township's neighborly small-town charm and encouraged everyone to be respectful, welcoming, and to put the community first. Ms. Duarte's remarks are appended to the minutes.

Deputy Mayor Neibart commented that she has, and continues to enjoy, serving on the Mendham Township Committee and further commented it has been her honor to serve the community and work with a professional workforce. She encouraged her colleagues on the Township Committee, the Township workforce, volunteers, and residents alike to treat others with respect and compassion and further challenged members of the Township Committee to always be thoughtful and kind to each other when deliberating on difficult or controversial matters or issues. Lastly, Ms. Neibart welcomed Ms. Spirig and Ms. Moreen to the Township Committee and stated that she looks forward to working with them in 2023.



NEW JERSEY GENERAL ASSEMBLY

AURA K. DUNN
ASSEMBLYWOMAN, 25TH DISTRICT
ASSISTANT MINORITY WHIP
191 MAIN STREET, SUITE D
CHESTER, NJ 07930
TEL: (908) 955-7228
FAX: (908) 955-7044
AswDunn@njleg.org

COMMITTEES
BUDGET
COMMERCE AND ECONOMIC DEVELOPMENT
WOMEN AND CHILDREN

From the Desk of Assemblywoman Aura K. Dunn

I regret that I am unable to attend and witness your Reorganization Meeting in person. By way of this letter, I extend my sincere congratulations to the newly elected officials who take their oath of office this evening.

As your Assemblywoman, I have the privilege and honor to represent 21 towns within the state. A night like tonight, with several swearing-in ceremonies conducted simultaneously, has its challenges. I must admit that I possess a tinge of jealousy, albeit fleeting, as many of my colleagues in the legislature represent districts composed of fewer municipalities. In some cases, a single town, often in walking distance. Not for a second, however, would I trade places.

From Bernardsville to Wharton, from the fourth smallest town in the state, Victory Gardens, to what's being referred to as an emerging city, Morristown, we are blessed to call this Northwestern region of the Garden State home. The richness of our industrial, cultural, and environmental diversity belies public perception in the statehouse that we are just one big open green space with few struggles.

As you raise your right hand and promise to uphold the constitution, the public is reassured in knowing that you will serve, with honor and integrity, as the overseers of these trials, leading us to a better tomorrow.

As a partner in public service, I look forward to working alongside each and everyone of you to fulfill our common goals. I hope you will not hesitate to call upon me at any moment to work together for our constituents.

In closing, I would like to thank the town officials who enable us to be active participants in our system of democracy by facilitating this meeting. Praise and gratitude are also due for all of the elected officials' family members. You, too, have been called to serve and enter public life, making many sacrifices along the way.

Once again, congratulations on this auspicious occasion. I wish you a productive and successful year ahead.

Sincerely,

Aura K. Dunn

Printed on Recycled Paper

MAYORAL APPOINTMENTS

Mayor Monahan made the following mayoral appointments for calendar year 2023:

Environmental Commission Members

Martin Slayne was reappointed to serve as Chair of the Environmental Commission and Bernadette Koenig was appointed as an Alternate Member.

Planning Board Members

Ms. Moreen was appointed as the Class I member (Mayor or mayor's designee).

Chief Ross Johnson was appointed as the Class II (Officials of the municipality).

Sante D'Emido was appointed as a Class IV member and John Henry as an Alternate Member (Citizens of the municipality).

Finance Advisory Committee

Ms. Neibart was appointed as the Finance Advisory Committee Liaison.

Morris County Community Development Revenue Sharing Advisory Committee (CDRS)

Sukhmani (Sia) Singh was appointed as Mendham Township's representative and Ms. Duarte was appointed as Mendham Township's alternate representative.

Mendham East and West Water Pollution Control System Advisory Committee

Mayor Monaghan to serve on this Committee (Mayor or mayor's designee).

OPEN TO THE PUBLIC

Mayor Monaghan opened the meeting for public comments.

Matthew Messina, 10 Brockden, Mendham NJ provided his congratulations to the two newly-elected members on the Mendham Township Committee. Mr. Messina voiced his disappointment that Committeewoman Duarte was not voted on to be Mayor or Deputy Mayor.

Martin Slayne, Indian Hollow Road, Mendham NJ provided his congratulations to the two newly elected members on the Mendham Township Committee and encouraged more bipartisan appointments be made on Township boards and committees.

Emily Hourihan, 47 Corey Lane, Mendham NJ inquired why an invocation was given at the beginning of the Reorganization meeting by a clergyman of the Catholic faith and suggested that the Township Committee should consider including opening prayers by other houses of worship and religious faiths.

Seeing and hearing no one wishing to be heard, Mayor Monaghan asked for a motion to close public comments.

Motion to close public comment period was made by Ms. Neibart and seconded by Ms. Spirig, with all members present voting in favor, no one opposed.

Ms. Duarte sought a point of order. She suggested that invocations given at the Township Committee Reorganization meetings should be rotated to include different houses of worship and religious faiths. She further commented that she recently attended a Reorganization meeting in another town where a lengthy statement was read prior to entering into public comments. The statement provided clear guidance to the public on how they should address their comments and suggested a similar protocol be used and incorporated in the agenda when entering into public comments.

Mayor Monaghan clarified that Father Mike Drury serves as the Chaplin for many Township organizations and stated he was asked to invite Father Mike to provide the invocation at the Township Committee Reorganization Meeting. He also clarified that asking members of the public to direct their comments to the mayor or presiding officers is not a new rule but rather the protocol that has traditionally been adopted by the Mendham Township Committee, as well as by many other municipality's governing bodies. Mayor Monaghan offered that he would prepare a statement to be read before entering into public comments but preferred not to have to establish rules for public comment.

Ms. Duarte offered to draft a statement for inclusion on the meeting agenda before public comments and said she would distribute it to all Township Committee members for consideration and vote.

Deputy Mayor Neibart stated Rabbi's have been asked to give an invocation at the Township Committee Reorganization meetings in past years and appreciated the suggestion that all religious faiths be considered in the future.

Mayor Monaghan allowed the following member of the public to make a comment:

Jennifer Dubeck, 307 Mendham Road West, Mendham NJ commented that religiously observant people of Jewish faith observe the Jewish Sabbath at sunset on Friday evenings, and inquired whether the Mendham Township Committee had ever had the occasion to schedule a public meeting on a Friday, which would preclude people of Jewish faith from attending a Township Committee meeting.

ADJOURN

Having no further business to conduct, a motion to adjourn was made by Ms. Neibart; Seconded by Ms. Duarte, with all members present voting in favor, no one opposed.

The Reorganization meeting of the Mendham Township Committee was adjourned at 8:13 PM.

Respectfully submitted,

Distributed: 01/30/2023

Approved: 02/13/2023

Karen Orgera
Acting Township Clerk
TOWNSHIP OF MENDHAM

RESOLUTION 2023-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT
OF MENDHAM TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2023

BE IT FURTHER RESOLVED, the Township Committee concurs with the following professional appointments of the Shared Court of Mendham Township, Chester Township and Chester Borough:

<i>Glenn T. Gavan, JMC</i>	Judge
<i>Brian Mason, Esq.</i>	Township Prosecutor
<i>Anthony Arbore, Esq.</i>	Public Defender
<i>John P. Velez, Esq.</i>	Assistant Public Defender
<i>Sharon Bittner Kean, Esq.</i>	Conflict Public Defender
<i>Robert Warmington, Esq.</i>	Conflict Public Defender

Adopted: January 5, 2023

RESOLUTION 2023-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR TOWNSHIP ATTORNEY JOHN M. MILLS, III, ESQ.

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is from January 1, 2023, through December 31, 2023; and

WHEREAS, John M. Mills, III, Esq., of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not to exceed amount of \$22,000; and

WHEREAS, John M. Mills, III, Esq., of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL BOND COUNSEL SERVICES - MCMANIMON, SCOTLAND AND BAUMANN, LLC

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Bond Counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, McManimon, Scotland and Baumann, LLC has submitted a proposal indicating that they will provide services for Bond Counsel Services; and

WHEREAS, the Township Administrator recommends awarding a contract to McManimon, Scotland and Baumann, LLC for Bond Counsel Services in an amount not to exceed \$7,500, for a term to expire December 31, 2023; and

WHEREAS, McManimon, Scotland and Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland and Baumann, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit McManimon, Scotland and Baumann, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with McManimon, Scotland and Baumann, LLC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors; and

WHEREAS, the Township Administrator recommends awarding a contract to Nisivoccia LLP for Auditing Services in an amount not to exceed \$61,500, for a term to expire December 31, 2023; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR TAX APPEAL CONSULTANT, THOMAS SATEARY, ESQ.
OF LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Tax Appeal Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that they will provide services as Tax Appeal Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Lindabury, McCormick, Estabrook & Cooper PC for Tax Appeal Consultant Services in an amount not to exceed \$10,000, for a term to expire December 31, 2023; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-006
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR 2023 LEGAL SERVICES – LABOR ATTORNEY
ARTHUR R. THIBAUT JR., ESQ OF APRUZZESE, MCDERMOTT, MASTRO & MURPHY

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Arthur R. Thibault Jr., Esq of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney; and

WHEREAS, the Township Administrator recommends awarding a contract to Apruzzese, McDermott, Mastro & Murphy for Labor Attorney in an amount not to exceed \$10,000, for a term to expire December 31, 2023; and

WHEREAS, Arthur R. Thibault Jr., Esq. of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Apruzzese, McDermott, Mastro & Murphy as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-007
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR SPECIAL LEGAL COUNSEL – SUSAN SHARPE, ESQ. OF DORSEY SEMRAU

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Special Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Susan Sharpe, Esq. of Dorsey Semrau has submitted a proposal indicating that he will provide services as Special Legal Counsel; and

WHEREAS, the Township Administrator recommends awarding a contract to Susan Sharpe, Esq. of Dorsey Semrau, for Special Legal Counsel in an amount not to exceed \$5,000, for a term to expire December 31, 2023; and

WHEREAS, Susan Sharpe, Esq of Dorsey Semrau has completed and submitted a Business Entity Disclosure Certification which certifies that Dorsey Semrau has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Dorsey Semrau from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Dorsey Semrau as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-008
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Denis Keenan of French & Parrello Associates has submitted a proposal indicating that he will provide services as Township Engineer; and

WHEREAS, the Township Administrator recommends awarding a contract to French & Parrello Associates for Township Engineer in an amount not to exceed \$45,000, for a term to expire December 31, 2023; and

WHEREAS, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-009

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT
CONSULTANT - FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Risk Management Consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Frank Covelli, Professional Insurance Associates (PIA) has submitted a proposal indicating that he will provide services for Risk Management Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Frank Covelli, Professional Insurance Associates (PIA) for Risk Management Consultant in an amount not to exceed \$15,000, for a term to expire December 31, 2023; and

WHEREAS, Frank Covelli of PIA has completed and submitted a Business Entity Disclosure Certification which certifies that (PIA) has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Frank Covelli of Professional Insurance Associates (PIA) as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-010
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Adjustment for the terms as indicated:

Arjan Roghanchi <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Brenda Grant <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Frank Strafaci <i>Regular Member</i>	<i>Re-assigned</i> <i>(J. Peruyero)</i>	<i>4 years</i>	<i>12/31/2026</i>
Nicholas Lordi <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Thomas Murphy <i>Regular Member</i>	<i>Newly appointed</i> <i>(A. Zairi)</i>	<i>4 years</i>	<i>12/31/2026</i>
David Wisotsky <i>Alternate</i>	<i>Newly appointed</i> <i>(F. Strafaci)</i>	<i>Unexpired term</i>	<i>12/31/2023</i>
Matthew Bell <i>Alternate</i>	<i>Newly appointed</i> <i>(S. N. Witczak)</i>	<i>2 years</i>	<i>12/31/2024</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-011
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

<i>Daniela Caporrino</i>	<i>Re-assigned (T. Goswami)</i>	<i>3 years</i>	<i>12/31/2025</i>
<i>Ann Reale</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2025</i>
<i>John Atkins</i>	<i>Re-assigned (J. Smith)</i>	<i>Unexpired term</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-012
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Parks and Recreation Advisory Committee for the terms as indicated:

<i>Jane Incardone</i> <i>Group 1</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2024</i>
<i>Patricia O’Brien</i> <i>Group 2</i>	<i>Re-appointed*</i>	<i>2 years</i>	<i>12/31/2024</i>
<i>Kimberly Gavagan</i> <i>Group 2</i>	<i>Re-appointed*</i>	<i>2 years</i>	<i>12/31/2024</i>
<i>Rachel Ruggieri</i> <i>Group 2</i>	<i>Newly appointed **</i> <i>(D. Tolley)</i>	<i>1 year</i>	<i>12/31/2023</i>

** All reappointments shall be for two-year terms.*
*** Group II consists of that group appointed or their successors (initially appointed) for a term designated as one year and shall be constituted with up to four members.*

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023–013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>James V. Tino Jr.</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Brian DiGiacomo</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Gregg Lukasko</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Richard Diegnan</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Chief of Police or designee</i>			

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-014
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Finance Advisory Committee for the terms as indicated:

<i>Todd Christie</i>	<i>Newly appointed (T. Murphy)</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Cam Lemley</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Michael Rohal</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Bruce Flitcroft</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Kathleen McCallum</i>	<i>Newly appointed (B. Wowk)</i>	<i>1 year</i>	<i>12/31/2023</i>

BE IT FURTHER RESOLVED, in addition to the appointed membership, the Township Administrator and the Township Chief Financial Officer shall be ex officio members of the Finance Advisory Committee with the authority to attend all meetings of the Finance Advisory Committee and to render advice and comment as appropriate.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-015
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE
SHARING ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Morris County Development Revenue Sharing Advisory Committee for the terms as indicated:

<i>Liz Carrino-Tamasi</i>	<i>Re-assigned</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Representative</i>	<i>(A. Duarte)</i>		

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-016
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<i>Mary Shay-Millea</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
<i>Class C member</i>			

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-017
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE MENDHAM EAST AND WEST WATER POLLUTION CONTROL
SYSTEM ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Mendham East and West Water Pollution Control System Advisory Committee for the terms as indicated:

<i>Richard Blood</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Resident at large</i>			

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-018
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2023

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

WHEREAS, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2023 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

WHEREAS, the custodian for this fund is Jason Gabloff, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 5, 2023

RESOLUTION 2023-019
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS
FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

BE IT RESOLVED by the Township Committee of the Township of Mendham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.

Adopted: January 5, 2023

RESOLUTION 2023-020

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2023

WHEREAS, the “Open Public Meetings Act” N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and, in the manner, therein set forth.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2023 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings. The Municipal Clerk is authorized to determine which of the designated newspapers are to be used for required official notification.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2023 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2023 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-021
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING 2023 TOWNSHIP COMMITTEE REGULAR MEETING DATES

WHEREAS, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey as follows:

During the calendar year 2023, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at the Mendham Township Middle School, 16 Washington Valley Rd, Brookside, New Jersey.

It may be necessary for the Township Committee to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b. Executive Session meeting may be held at 6:30 p.m., prior to the regular meeting, noted below.

Township Committee meetings may be held virtually. The access information can be located at www.mendhamtownship.org or by contacting the Township’s Clerks office.

2023 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:
Mondays at 7:30 pm unless otherwise indicated
6:30 pm Executive Session

<i>January 5 (Reorg.), 7:00 pm</i>	<i>February 13</i>	<i>March 13</i>
<i>January 23</i>	<i>February 27</i>	<i>March 27</i>
<i>April 10</i>	<i>May 8</i>	<i>June 12</i>
<i>April 24</i>	<i>May 22</i>	<i>June 26</i>
<i>July 10</i>	<i>August 14</i>	<i>September 11</i>
<i>July 24</i>	<i>(One meeting in August)</i>	<i>Thurs., September 28</i>
<i>Tues., October 10</i>	<i>November 13</i>	<i>Tues., December 5, 6:00 pm*</i>
<i>October 23</i>	<i>November 27</i>	<i>December 11, 6:00 pm</i>
		<i>Wed., December 27</i>

Thursday, January 4, 2024, 7:00 pm – Reorganization

**APPOINTMENTS MEETING*

BE IT FURTHERED RESOLVED that a certified copy of this resolution shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham, and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 5, 2023

RESOLUTION 2023-022
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING 2023 OFFICE HOURS AND HOLIDAY SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following hours be established for 2023:

Municipal Offices shall be open Monday through Friday from 8:30am to 4:00pm

SUMMER HOURS— JULY 3rd THROUGH SEPTEMBER 1st
Monday thru Thursday: 8:00am to 4:00pm
Friday: 8:00am to 1:00pm

BE IT FURTHER RESOLVED that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2023.

New Year’s Day*	
Martin Luther King, Jr. Day	January 16 th
President’s Day	February 20 th
Good Friday	April 7 th
Memorial Day	May 29 th
Independence Day*	July 3 rd & 4 th
Labor Day	September 4 th
Columbus Day	October 9 th
Veteran’s Day	November 10 th
Thanksgiving Day	November 23 rd
Day after Thanksgiving	November 24 th
Christmas Day	December 25 th

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks’ notice in writing and with the approval of the department head.

Adopted: January 5, 2023

RESOLUTION 2023-023
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

WHEREAS, a Cash Management Plan (the “Plan”) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

WHEREAS, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2023, through December 31, 2023.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 5, 2023

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank
Bank of America
NJ ARM
Valley National Bank
TD Bank

PNC Bank
Lakeland Bank
Wells Fargo Bank
JP Morgan Chase Bank
First Hope Bank
Peapack Gladstone Bank
Capital One Bank
Santander
Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS' MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Lincoln Financial, AIG-Valic, Axa Equitable

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and

- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2023-024
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

BE IT RESOLVED, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten-day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

BE IT FURTHER RESOLVED, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

NOW, THEREFORE BE IT RESOLVED, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 5, 2023

RESOLUTION 2023-025
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY
ACCOUNTS FOR THE YEAR ENDING DECEMBER 31, 2023

WHEREAS, N.J.S.A. 40A:5-17.1 allows for the cancellation of a tax refund or delinquency of less than ten (\$10.00) dollars.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that authorization is hereby given that the Tax Collector process the cancellation of balances for the year 2023.

Adopted: January 5, 2023

RESOLUTION 2023-026
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ADOPTING 2023 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

WHEREAS, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,331,437 for the Current Fund; \$54,495 for Mendham Sewer East; and \$32,769 for the Mendham West Sewer Utility.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations are hereby made for 2023;

CURRENT FUND:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$55,000
General Administration	Other Expenses	\$20,000
Mayor & Council	Salaries & Wages	\$4,200
Mayor & Council	Other Expenses	\$3,000
Municipal Clerk	Salaries & Wages	\$25,000
Municipal Clerk	Other Expenses	\$4,000
Finance Administration	Salaries & Wages	\$48,000
Finance Administration	Other Expenses	\$3,000
Annual Audit	Other Expense	\$25,000
Management Information Systems	Other Expenses	\$30,000
Assessment of Taxes	Salaries & Wages	\$15,500
Assessment of Taxes	Other Expenses	\$3,000
Collection of Taxes	Salaries & Wages	\$20,000
Collection of Taxes	Other Expenses	\$2,000
Legal - General	Other Expenses	\$40,000
Engineering Services & Costs	Other Expenses	\$11,900
Environmental Commission	Other Expenses	\$130
Historic Preservation	Other Expenses	\$130
Planning Board	Salaries & Wages	\$3,100
Planning Board	Other Expenses	\$7,000
Board of Adjustment	Salaries & Wages	\$3,500
Board of Adjustment	Other Expenses	\$1,000
General Liability Insurance	General Liability Insurance	\$85,700
Workers Compensation Insurance	Workers Compensation Insurance	\$65,000
Group Insurance Plan for Employees	Group Insurance Plan	\$280,000
Police	Salaries & Wages	\$550,000
Police	Other Expenses	\$30,000
Emergency Management Services	Salaries & Wages	\$250
Emergency Management Services	Operating Expenses	\$100
Fire Prevention / Fire Inspection	Salaries & Wages	\$3,000
Fire Prevention / Fire Inspection	Other Expenses	\$1,500
Aid to Fire Companies	Other Expenses	\$20,000
Fire Cisterns	Other Expenses	\$1,500
Fire Hydrant Service	Other Expenses	\$25,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$250,000

Streets and Road Repairs and Maintenance	Other Expenses	\$55,000
Snow Removal	Other Expenses	\$55,000
Storm Water	Other Expenses	\$8,000
Sanitation	Trash Removal	\$120,000
Public Building and Grounds	Other Expenses	\$25,000
Board of Health	Salaries & Wages	\$9,500
Board of Health	Other Expenses	\$2,000
Health Services Contract	Health Services Contract	\$20,000
Animal Control	Other Expenses	\$5,000
Senior Citizens	Other Expenses	\$7,500
Recreation Department	Salary & Wages	\$10,000
Recreation Department	Operating Expenses	\$4,000
Maintenance of Parks	Other Expenses	\$40,000
Municipal Court	Other Expenses	\$35,000
Construction Code Official	Salaries & Wages	\$30,000
Construction	Other Expenses	\$5,000
Other Code Enforcement	Salaries & Wages	\$26,654
Utilities	Utilities	\$90,000
Social Security System (OASI)	Operating Expenses	\$76,273
DCRP	Operating Expenses	\$1,000
Maintenance of Free Public Library	Operating Expenses	\$70,000
	TOTAL	\$2,331,437

SEWER UTILITY EAST:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	54,495

SEWER UTILITY WEST:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	\$32,769

Adopted: January 5, 2023

RESOLUTION 2023-027
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON
TOWNSHIP CHECKS

BE IT RESOLVED by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds.

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Chief Financial Officer, Acting Township Clerk, Business Administrator are authorized to sign checks for the withdrawal of funds from the above-mentioned depositories and all checks must be signed by two of the above-named Officials of the Township.

BE IT FURTHER RESOLVED that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 5, 2023

RESOLUTION 2023-028

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE RE-AFFIRMATION OF THE POLICY & PROCEDURES MANUAL OF THE MUNICIPALITY**

WHEREAS, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

WHEREAS, the Township places great value and consideration in relation to the health, well-being and safety of its Employees; and

WHEREAS, said Manual is also in accordance with the requirements promulgated by the Morris County Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Mendham, County of Morris, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Township's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality.

BE IT FURTHER RESOLVED, the Township will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality.

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be maintained on file in the Township Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

Adopted: January 5, 2023

RESOLUTION 2023-029
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL
OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT
CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT
WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Township of Mendham to treat the public, employees, prospective employees, appointees, volunteers, and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Mendham has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment, and civil rights.

Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees, and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this resolution.

Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Administrator. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

Adopted: January 5, 2023

RESOLUTION 2023-030
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING LYDIA BLIDE AS TAX COLLECTOR, TAX SEARCH OFFICER, COLLECTOR OF SEWER FEES

WHEREAS, N.J.S.A. 40A:9-141 requires that municipalities appoint a Tax Collector; and

WHEREAS, the Township Committee wishes to appoint Lydia Blide, a Certified Tax Collector, as Tax Collector, Tax Search Officer, Collector of Sewer fees for the Township of Mendham, effective January 2, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that Lydia Blide is hereby appointed as the Tax Collector, Tax Search Officer and Collector of Sewer Fees for the Township of Mendham, for a 4-year term effective January 2, 2023, through December 31, 2026 at a salary of \$72,000 a year.

Adopted: January 5, 2023

RESOLUTION 2023-031
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING TOWNSHIP OFFICIALS FOR 2023

BE IT RESOLVED, by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the following appointments be made for the year 2023:

<i>Tom Montgomery</i>	Township Fire Chief
<i>M. Christopher Shay</i>	Fire Official
<i>Nicholas Witczak</i>	Fire Safety Inspector
<i>Evan Thomas</i>	Coordinator - Office of Emergency Management Term Expires 12/31/2023
<i>Sarah Neibart</i>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<i>Nicholas Witczak</i>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<i>Jason Gabloff</i>	Public Agency Compliance Officer (P.A.C.O)
<i>Jason Gabloff</i>	Clean Communities Coordinator
<i>Denis Keenan</i>	Stormwater Management Coordinator
<i>Kirby Johnston</i>	Recycling Coordinator

This Resolution shall take effect upon adoption.

Adopted: January 5, 2023

RESOLUTION 2023-032
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE TREE PRESERVATION AND LANDSCAPE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Tree Preservation and Landscape Committee for the terms as indicated:

Lorens Fasano <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Doug Moran <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Brian Hays <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Richard Rapp <i>Regular Member</i>	<i>Re-assigned</i> <i>(C. Becchi)</i>	<i>1 year</i>	<i>12/31/2023</i>
Cory Robinson <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
TBD - Environmental Rep. <i>Regular Member</i>	<i>Newly-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Len Perre <i>Construction Official</i> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Joshua Moreen <i>Alternate Member</i>	<i>Newly appointed</i> <i>(vacant)</i>	<i>1 year</i>	<i>12/31/2023</i>
Mark Harabedian <i>Alternate Member</i>	<i>Newly appointed</i> <i>(R. Rapp)</i>	<i>1 year</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-033
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Planning Board for the terms as indicated:

<i>TBD</i>			
<i>Class II</i>	<i>Re appointed</i>	<i>1 year</i>	<i>12/31/2023</i>

Class III – A member of the township committee to be appointed by the township committee.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023–034
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
SETTING THE CALENDAR OF REGULAR RECREATION EVENTS

WHEREAS, The Recreation Department has built a robust and regular schedule of annual events which residents look forward to regularly; and

WHEREAS, Recommendations have been made to make a calendar of events available to residents for them to plan holiday and other social gatherings around community wide events; and

WHEREAS, The Recreation Director and Committee will continue to implement new and exciting events and programs– but recognizes the importance of providing a schedule of Annual Events for the Town; and

WHEREAS, the Recreation Director would like to establish the below schedule of events for 2023 to allow for prompt planning and advance community knowledge; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey, establishes the below calendar of Annual Recreation Events:

- Friday, February 10 - Valentine's Day Stroll
- Friday, April 7 - Egg Race around Town
- Friday, May 12 - Movie
- Thursday, May 25 - Kick off to Summer Party @ Beach
- Thursday, June 1 - Movie
- Saturday, June 10 - Patriot's Race
- Friday, June 30 - Fireworks
- Wednesday, July 12 - Beach Bash
- Wednesday, August 9 - National Night Out
- Wednesday, August 30 - Movie
- Sunday, September 10 - Kids Triathlon
- Tuesday, September 26- Fall Concert
- Friday, October 20 - Haunted Hike
- Sunday, October 29 - Halloween Party
- Thursday, December 7 - Tree and Menorah Lighting

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Adopted: January 23, 2023

REMARKS FROM COMMITTEEWOMAN AMALIA DUARTE

Thanks everyone for coming out tonight! I hope you consider continuing to attend our Township Committee meetings after this evening. We're here twice a month and always open up our meetings for public comments.

First, I want to congratulate the new Officers sworn in for Brookside Engine Co. No 1; Ralston Engine Co. No. 1; and the First Aid Squad.

Thank you for your service!

I also want to thank the residents who were appointed this evening to our many sub-committees.

Our small-town government relies on volunteers. Whether it's the Environmental Commission, Planning Board, Recreation or Finance Committee – these positions take up time, energy and commitment that you could be spending elsewhere, so, thank you for stepping up to serve our town.

I also want to acknowledge our new Township Clerk Karen Orgera; Township Administrator Jason Gabloff, Police Chief Ross Johnson, DPW Superintendent Dave Read, Recreation Director David Guida, township attorney John Mills and all of the other staff members. They deserve the credit for running our town on a day-to-day basis.

Congratulations to our new Committeewoman -- Tracey Moreen and Lauren Spirig. I am really looking forward to partnering with both of them this year on behalf of our community. Tracey and Lauren are both accomplished professionals and passionate about making our town an even better place to live. They will bring fresh perspectives to our decision-making and conversations, and I welcome their ideas to the mix!

It's historic that we have four women serving together on the dais. It's a first for our town and pretty unusual in the world of politics, where women are sorely under-represented.

We also now have a Township Committee that more accurately reflects the makeup of our community. We aren't a Red Town or a Blue Town – we truly are a Purple town. Of registered voters, we're about 38% Republican; 34% Unaffiliated;

and 28% Democrat. The election showed how thoughtful residents are in choosing candidates at the local level.

Looking ahead to the business of 2023, I am glad that we are making progress in two important areas that impact everyone in town – our Department of Public Works and roads:

- 1) There was talk about downsizing the DPW, which I did not support. The good news is we have hired a consultant to review our DPW operations to help us decide the optimal staffing levels – what should be done by our employees and what makes sense – if anything – to outsource.
- 2) I've advocated for us to be more strategic about road maintenance. More good news is the township's engineering firm is going to inspect roads across the entire town and compare their findings to the existing list from our DPW. Based on the engineering review, we will put together a more comprehensive road plan that ensures we are appropriately investing in road work and seeking the right amount in state grants from the Dept. of Transportation.

Looking ahead in terms of projects for this year, the marketing communications committee, which I Chair, sponsored a logo contest last summer, and the results were recently presented to the Township Committee. The next step is to make a decision on finalizing the proposed logo, so we can go ahead with installing long-awaited Welcome to Mendham Township signs. The Marketing Committee is also putting the final touches on a video to promote our community to prospective new residents.

I will continue leading the Mendhams Stigma-Free Task Force to raise awareness and educate residents about mental health and substance use. We plan to host our Second Annual Stomp Out the Stigma Walk in May for Mental Health Awareness Month. If anyone is interested in getting involved, please let me know.

I want to thank both committees for their times and efforts.

With the new police station open, I have been working on a potential plan to reuse the old Police Headquarters. Last year, we surveyed residents regarding whether to keep the building or tear it down – and an overwhelming majority of residents – 70% – favored reusing it. We held two Listening Sessions with residents in the Fall, and heard lots of ideas for how the building could be reused – from senior lunches and activities to small group meetings, teen nights and perhaps

dedicating space for the Mendham TV station, currently housed at the Old Ralston Firehouse.

Last item is I want us to follow up on the lengthy workshop we held on the Master Plan update. I want the Township Committee to consider some of the recommendations, including conducting a traffic study on our main roadways, and possibly allowing for accessory apartments either for relatives, or to generate additional income that will allow elderly residents to stay in town.

I've touched on upcoming projects and initiatives, but I want to close by touching on something that's not as tangible: Our precious sense of community – what makes a town more than just a collection of homes.

In 2020, the Communications Committee surveyed new residents going back several years – pre-pandemic – to find out why they had chosen to move to Mendham.

Their answers were consistent and not surprising:

High quality schools – we are meeting in a Blue Ribbon school tonight – Open space – and this election showed how much residents value open space – Sense of Community – that special feeling of living in a small town where you can get to know your neighbors; enjoy traditions like our July 4th parade, Ciambake and Patriot's race; easily get involved in the community; and feel a deep connection and a sense of belonging.

Sadly of late, there's been discord in our town that challenges that sense of neighborliness and community. A resident who's lived here for nearly 30 years said to me a few days ago: "I used to feel like this was Mayberry RFD." And the operative phrase there is "used to."

We all want our community to be admired and to retain that small-town charm. It's why we moved here.

No matter your political leanings or opinions on the matter, I hope all of us can resolve to do our best to keep that sense of community alive for now and the next generation of Mendham residents. To treat our neighbors as we would hope to be treated. To support and help vulnerable members of our community. To be respectful and welcoming. To put our community first. THANK YOU!
