



Founded 1749

**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
REGULAR MEETING**

DATE: Monday, November 24, 2020

TIME: 6:00 PM

LOCATION: IN-PERSON LOCATION

Town Hall
2 West Main Street
Brookside

REMOTE VIA ZOOM

Webinar ID: 838 8095 2143
Passcode: 021071

ROLL CALL

Mr. Baio	Present, Arrived at 6:39PM
Ms. Duarte	Present
Mr. Monaghan	Present
Mr. Orlins	Present
Mayor Neibart	Present

ALSO, PRESENT

Mr. Bob Casey, Township Administrator
Mr. John Mills, Township Attorney
Ms. Maria Coppinger, Township Clerk

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 3, 2020. The notice of change in meeting start time was given to Star Ledger and Daily Record on November 20, 2020. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

REGULAR AGENDA – RESOLUTIONS

2020-222 Resolution of the Township Committee of the Township of Mendham Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio					ABSENT		
Ms. Duarte	X		X		X		
Mr. Monaghan		X		X	X		
Mr. Orlins					X		
Mayor Neibart					X		

ADJOURN TO EXECUTIVE SESSION

Township Committee adjourned into executive session at 6:07PM. Township Committee reconvened at 7:28PM.

**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
REGULAR MEETING**

DATE: Monday, November 24, 2020

TIME: 7:30 PM

LOCATION: IN-PERSON LOCATION

Town Hall
2 West Main Street
Brookside

REMOTE VIA ZOOM

Webinar ID: 838 8095 2143
Passcode: 021071

ROLL CALL

Mr. Baio	Present
Ms. Duarte	Present
Mr. Monaghan	Present
Mr. Orlins	Present
Mayor Neibart	Present

ALSO, PRESENT

Mr. Bob Casey, Township Administrator
Mr. John Mills, Township Attorney
Ms. Maria F. Coppinger, Township Clerk

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

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DISCUSSION

Ad Hoc Marketing Committee

The Ad Hoc Marketing Committee is looking for feedback on their recommendations from their presentation; some of the recommendations include fully producing the concept video, looking into potentially creating infographics and website updates. The Ad Hoc Committee would like for the Township Committee to look at those recommendations and perhaps adding them into the budget for next year, making sure the committee is re-appointed and adding new members if there is interest from new residents.

The Township Committee discussed the Ad Hoc Marketing Committee and its work. Ms. Duarte noted that two committee members were present, Diane Tolley and Brian Jendryka.

The Township Committee expressed that the presentation was very well done. The budget process is coming up so these recommendations are something to keep in mind. The Ad Hoc Committee will regroup and provide the township committee with the next steps and price tags on the recommendations.

OPEN TO THE PUBLIC

Ms. Duarte made a motion to open the meeting to the public; Seconded by Mr. Monaghan.

Diana Orban Brown – Ironia Road – She appreciates the work of the Ad Hoc Marketing Committee. Ms. Orban Brown agrees with enhancing the Township’s website, but noted that the whole function of a government website is to have information – it is not a marketing vehicle. She also noted that we are making a terrible mistake if the plan is to market Mendham Township in competition for or without any regard for Mendham Borough, Chester Borough, and Chester Township. She expressed that we have worked so hard on shared services and that we have a community that goes beyond the borders of this town.

Martin Slayne – Indian Hollow Road - He commented that there is a lot of community concern on the proposal to privatize the Department of Public Works. He noted that it makes sense for the department to look at the proposal instead of the Township Committee. Mr. Slayne spoke on the process to elect a new Mayor for the upcoming year. He highlighted Ms. Duarte’s accomplishment and suggested the Township Committee allow Ms. Duarte the opportunity to serve as Mayor/Deputy Mayor.

Patricia Zimmerman – West Main Street – She noted that the library is a major attraction in this town and to the residents. She expressed that a brand-new library may be a real attraction to people. She asked the Township Committee to rethink their stance on the new police building.

Ms. Duarte made a motion to close the meeting to the public; Seconded by Mr. Orlins.

MEETING MINUTES

- Regular Meeting Minutes of August 10, 2020

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio			X		X		
Ms. Duarte	X			X	X		
Mr. Monaghan					X		
Mr. Orlins		X			X		
Mayor Neibart					X		

REGULAR AGENDA

- 2020-223** Resolution of the Township Committee of the Township of Mendham Authorizing Refund of Overpayment of Taxes

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio	X				X		
Ms. Duarte		X		X	X		
Mr. Monaghan					X		
Mr. Orlins			X		X		
Mayor Neibart					X		

- 2020-224** Resolution of the Township Committee of the Township of Mendham Authorizing Township Administrator to Execute NJDEP/Treatment Works Approval Application for the Community of Saint John the Baptist Church - Block 104 Lot 22

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio					X		
Ms. Duarte	X		X		X		
Mr. Monaghan		X			X		
Mr. Orlins				X	X		
Mayor Neibart					X		

- 2020-225** Resolution of the Township Committee of the Township of Mendham Authorize the Renewal of a Temporary Certificate of Occupancy for Outdoor Dining in Tents

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio		X			X		
Ms. Duarte	X			X	X		
Mr. Monaghan			X		X		
Mr. Orlins					X		
Mayor Neibart					X		

- 2020-226** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Non-Fair and Open Contract for Tubgrinding Services to J.H. Reid Recycling

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio	X				X		
Ms. Duarte		X			X		
Mr. Monaghan			X		X		
Mr. Orlins				X	X		
Mayor Neibart					X		

- 2020-227** Resolution of the Township Committee of the Township of Mendham Authorizing the Extension of a Non-Fair and Open Contract for Professional Architect Services with Cornerstone Architectural Group for Additional Services

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio	X		X		X		
Ms. Duarte					X		
Mr. Monaghan		X		X	X		
Mr. Orlins					X		
Mayor Neibart					X		

- 2020-228** Resolution of the Township Committee of the Township of Mendham Cancellation of Outstanding Checks

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio					X		
Ms. Duarte		X		X	X		
Mr. Monaghan	X				X		
Mr. Orlins			X		X		
Mayor Neibart					X		

2020-229 Resolution of the Township Committee of the Township of Mendham to Approve a Shared Service Agreement with the Morris County Utilities Authority for Recycling Collection and Disposal Services

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio					X		
Ms. Duarte	X				X		
Mr. Monaghan		X		X	X		
Mr. Orlins			X		X		
Mayor Neibart					X		

2020-230 Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio					X		
Ms. Duarte			X		X		
Mr. Monaghan	X				X		
Mr. Orlins		X		X	X		
Mayor Neibart					X		

2020-231 Resolution of the Township Committee of the Township of Mendham Appointing Members to the Construction Project Exterior Design Advisory Committee

TOWNSHIP COMMITTEE	MOTION	SECOND	MOTION TO CALL THE QUESTION	SECOND	ROLL CALL		
					YES	NO	ABSTAIN
Mr. Baio	X		X		X		
Ms. Duarte				X	X		
Mr. Monaghan		X			X		
Mr. Orlins					X		
Mayor Neibart					X		

Ms. Duarte made a motion to add an alternate voting member of Brookside to the Exterior Design Advisory Committee; seconded by Mr. Monaghan. All members voted to approve except for Mr. Baio and Mr. Orlins who voted no.

Ms. Duarte made a motion to add Patricia (Trish) Zimmer as an alternate voting member of Brookside; seconded by Mr. Baio. Motion to call the question made by Ms. Duarte, seconded by Mr. Monaghan. All members present voted in favor of the amendment.

2020-232 Resolution of the Township Committee of the Township of Mendham Authorizing the Contract for Architectural Service for Town Hall Renovation

**Ms. Duarte made a motion to table resolution 2020-232; seconded by Mr. Orlins.
 Motion to call the question made by Mr. Monaghan; Seconded by Ms. Duarte
 All members present voted to table Resolution 2020-232.**

OPEN TO THE PUBLIC

Ms. Duarte made a motion to open the meeting to the public; Seconded by Mr. Orlins.

There were no comments from the public.

Mr. Orlins made a motion to close the meeting to the public; Seconded by Mr. Monaghan.

DISCUSSION

Administration

Police Promotional Process

Mr. Casey advised the Township Committee that one of the Sergeants is retiring at the end of the year and Chief Johnson would like to start the promotional process. There is a requirement that we give the eligible members a certain number of days that they can study for the Chief's exam. Chief Johnson is also seeking permission to commence the recruitment process for the vacancy that is created by the promotion. Chief Johnson explained the steps in the promotional process and noted that the cost is about \$5,000.

Tax Collection

Mr. Casey provided the Township Committee with a tax collection report and noted that the collection is at 97%; so, we have covered the budget. He explained that there were some shortfalls in municipal court but we have a surplus in other areas like the building department.

Township Committee

Land Use Organization: Combining Planning and Zoning Boards

Mr. Casey and Mr. Mills will work on a memo to outline the pros and cons as to the consolidation of both boards.

Committee Ordinances

The Township Committee discussed establishing a statement (purpose) of work, appointment procedures for the sub-committees. The committee also discussed the obligation for the sub-committees to have meeting minutes or some obligation to provide a report.

2021 Appointment Process –Seeking and Evaluating Volunteer

The Township Committee discussed the recruitment of volunteers noting that an e-mail blast would be sent this weekend to encourage new volunteers. We will also ask the current volunteers if they would like to continue to serve on the board/committee. If the current volunteers would like to continue to serve on the board/committee they would need to submit a letter of interest.

Construction Project Proposed Schedule

Mayor Neibart presented a preliminary schedule for the Police Station Construction and Renovations at Town Hall.

Mayor Neibart appointed Mr. Baio to the Exterior Design Committee.

ADJOURN

Motion to adjourn at 9:52 PM made by Mr. Monaghan; seconded by Mr. Orlins.

Respectfully submitted,

Distributed: 06/03/2021

Approved: 06/14/2021

Maria F. Coppinger
Township Clerk