



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
January 22, 2019
Regular Session 7:30 PM**

ROLL CALL:

Mr. Diegnan	Present
Ms. Duarte	Present
Mr. Monaghan	Present
Ms. Neibart	Present
Mayor Gisser	Present

Also present:

Matthew Petracca, Township Attorney
Debbie Bonanno, Township Administrator
Karen Fornaro, Chief Financial Officer
Maria Coppinger, Township Clerk

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE:

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 8, 2019. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

PROCLAMATIONS

Mendham Township Library – Presented to Hope Preston, Peter Dumovic, Lila Bernstein, Amy Vaccaro

Mr. Diegnan presented a proclamation to Peter Dumovic and Amy Vaccarro. Ms. Bernstein was not present due to a prior commitment so Mr. Diegnan read her proclamation for the record. Ms. Duarte presented the proclamation to Hope Preston.

Zoning Board of Adjustment – Presented to Norm Preston

Ms. Duarte presented the proclamation to Norm Preston.

Mendham Township First Aid Squad – In Celebration of their 50th Anniversary

Mr. Monaghan presented the proclamation to Captain Dan Wood who was present on behalf of the First Aid Squad.

Welcoming Proclamation – Mayor Gisser read the Welcoming Proclamation on behalf of the entire Township Committee.

ANNOUNCEMENTS/REPORTS

Mayor Gisser made several announcements on upcoming events.

Mr. Monaghan would like to bring some action into the Welcoming Proclamation by looking at ways to make the town more affordable, more attractive to potential new residents and to look into ways to get

residents to stay as oppose to moving away. He was hoping the Township Committee could work with real estate profession to gather information which is an idea that has been expressed by others.

Ms. Neibart mentioned that the next meeting of the Ad Hoc Share Services Committee will be February 7th which they will discuss the DPW resolution and possibly recreation.

Ms. Duarte is hopeful we will continue to see positive actions in the community, she has heard from residents that they would like to organize a dinner or community event to celebrate diversity. She is hopeful that Township Committee will support these initiatives. Ms. Duarte made several announcements on upcoming events.

OPEN TO THE PUBLIC

Ms. Duarte moved. Ms. Neibart seconded.

All members present voted to open the meeting to the public.

Michael Merritt - thanked the Township Committee for adding an additional "Open to the Public" session to the beginning of the meeting. He advised the Township Committee and the public that there have been some technical difficulties with the recording but noted that the vendor is working on the issue.

Mark Gavagan - 10 Kennady Road – Mr. Gavagan suggested that instead of replacing the Mendham Township Police Department, to potentially look into combining at least the building with the Mendham Borough Police Department. He also realizes that there are a lot of details that goes into the process that he may not understand or be beware of.

Ms. Neibart moved. Mr. Monaghan seconded.

All members present voted to close the meeting to the public.

APPROVAL OF MINUTES

Regular Meeting of November 27, 2018

Ms. Duarte moved. Ms. Neibart seconded.

Roll call vote: All members present voted to approve except for Mr. Monaghan who abstained.

Special Meeting of December 5, 2018

Ms. Neibart moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve except for Mr. Monaghan who abstained.

Regular Meeting of December 10, 2018

Ms. Duarte moved. Mr. Diegnan seconded.

Roll call vote: All members present voted to approve except for Mr. Monaghan and Ms. Neibart who abstained.

Executive Meeting of December 10, 2018

Ms. Duarte moved. Mr. Diegnan seconded.

Roll call vote: All members present voted to approve except for Mr. Monaghan and Ms. Neibart who abstained.

Regular Meeting of December 20, 2018

Ms. Duarte moved. Ms. Neibart seconded.

Roll call vote: All members present voted to approve except for Mr. Monaghan who abstained.

CONSENT AGENDA

The resolutions 2019 – 023 through 2019 - 029 were submitted to the Township Committee for review and were adopted by one motion.

Motion to adopt resolutions 2019 - 023 through 2019 - 029 was made by Mr. Diegnan and seconded by Ms. Duarte. Ms. Neibart is supported of all the resolutions but will abstained from 2019 -023 due to her brother in law's appointment to the Board of Adjustment. Roll call vote: All members present voted to approve except for Ms. Neibart who only abstained on 2019 - 023.

- 2019 – 023** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Zoning Board of Adjustment
- 2019 – 024** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Board of Health
- 2019 – 025** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Historic Preservation Committee
- 2019 – 026** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Planning Board
- 2019 – 027** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Recreation Advisory Committee
- 2019 – 028** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Tree Protection Committee
- 2019 – 029** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Wildlife Management Committee

RESOLUTIONS

- 2019 – 030** Resolution of the Township Committee of the Township of Mendham Accepting the Sum of \$15,000 from the Anthony J. Petrocelli Charitable Trust

Ms. Neibart moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve.

- 2019 – 031** Resolution of the Township Committee of the Township Of Mendham for the Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014 - June 2020

Mr. Monaghan moved. Ms. Neibart seconded.

Roll call vote: All members present voted to approve.

- 2019 – 032** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Non-Fair and Open Contract for Township Planner

Ms. Duarte moved. Ms. Neibart seconded.

Roll call vote: All members present voted to approve.

- 2019 – 033** Resolution of the Township Committee of the Township of Mendham Authorizing the Appointment of Joseph Stefanelli Jr. to the Position of Laborer – Department of Public Works

Ms. Duarte moved. Mr. Monaghan seconded.

Roll call vote: All members present voted to approve.

- 2019 – 034** Resolution of the Township Committee of the Township of Mendham Approving Raffle License – HSA Mendham Township Inc.

Mr. Diegnan moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve except for Mayor Gisser who abstained.

- 2019 – 035** Resolution of the Township Committee of the Township of Mendham Appointing Member(s) to the Community Development Revenue Sharing Committee

Mr. Diegnan moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve.

- 2019 – 036** Resolution for the Township Committee of the Township of Mendham Authorizing the Payment of Bills

Mr. Diegnan moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve.

ORDINANCE FOR INTRODUCTION / FIRST HEARING

01 – 2019 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank / *Second Reading and Public Hearing February 11, 2019*

Mr. Diegnan moved. Ms. Duarte seconded.

Roll call vote: All members present voted to approve.

DISCUSSION

Ralston Engine Company No. 1 - Mayor Gisser noted that in last year's budget, the Ralston Engine Company identified the need for a new piece of equipment which was approved via last year's budget.

Mayor Gisser recused himself at 8:17PM and asked Deputy Mayor Neibart to preside over the meeting.

Captain Jeffrey Betz, Chief Montgomery and President Joe Gomeringer were present during the presentation. Captain Betz made the following comments:

- Permitted to move forward with a new engine, replacing an engine that was placed into service 27 years ago
- The only engine on the western side of the community in Ralston
- Ability to use the Houston-Galveston Area Council of Governments (HGAC) which is a national cooperative pricing program, which provides for a set listing of cost for apparatus – various suppliers can put together an apparatus based on your needs and specifications
- Studies were conducted based on the communities' needs (road widths, demographics, types of structures, etc.)
- Contacted Spartan ER (represented by Campbell Supply Co.) and Pierce (represented by Fire & Safety Services), these companies are well known in the area and have supplied to local community departments with satisfactory results
- Held numerous meeting, visited other fire companies and sat down with their committees, review their apparatus and their history with the various contenders
- Both vendors were very professional, both come up with different designs to meet the same basic specifications and needs that they had. However, one bidder was not able to meet all of the requirements. Although, their bid was \$7,000 less, they did not meet a requirement for a light tower and power supply which they estimated would have been another \$25,000 to \$30,000.
- Ralston Company expressed that they did their due diligence and met the criteria of bringing the truck in under \$600,000
- The proposal amount is valid until February 28, 2019

Discussion continued on the proposal.

Mayor Gisser returned to the dais at 830PM.

Office of Emergency Management (OEM) – A draft resolution was provided to the Township Committee on the OEM compensation. Mayor Gisser explained that there are two components to the position like pre-planning and assistance during the storm including paperwork. Mr. Diegnan asked for clarification on the volunteer's rate and noted that it's a great first step to memorialize the position.

Ms. Duarte hopes to have a Recreation Committee meeting scheduled and she and Debbie have reviewed several resumes for the Recreation Director.

Ms. Neibart noted that the next ad hoc shared service committee meeting is scheduled for February 7th and they will discuss the DPW resolution and possibly recreation. Ms. Neibart brought the idea of creating a community foundation where residents can pay their property taxes into a foundation. She expressed that it would be a good idea for additional revenues, possibly offset property taxes and a write-off for residents.

Mr. Monaghan announced a scholarship opportunity that is available through the New Jersey League of Municipalities for high schools students and noted that additional information will be distributed in the upcoming weeks.

Mr. Gisser mentioned that the finance committee is in the process of closing out the year. A detailed report will be circulated, but in the meantime, revenues came in above expectation, expenses were effectively in line and the ratable base came in \$9,000 in the positive.

MAYOR'S APPOINTMENTS – FOR INFORMATIONAL PURPOSES

ENVIRONMENTAL COMMISSION

<i>Susan Schmerler</i>	<i>Reappointed</i>	<i>3 years</i>	<i>12/31/2021</i>
<i>Mary Calabro</i>	<i>Reappointed</i>	<i>3 years</i>	<i>12/31/2021</i>

COMMUNITY DEVELOPMENT REVENUE SHARING

<i>Diana Orban Brown</i>	<i>Representative</i>	<i>1 year</i>	<i>12/31/2019</i>
<i>Debbie Bonanno</i>	<i>Alternate</i>	<i>1 year</i>	<i>12/31/2019</i>

DEPARTMENT & COMMITTEE LIAISONS

Warren Gisser

Liaison: Finance Committee, Tax Assessor, Mendham Sewer East & West, Police, DPW

Richard P. Diegnan, Jr

Liaison: Police Department, Wildlife Management, Mendham Township School District, Library

Amalia Duarte

Liaison: Recreation Committee, Fire Department & First Aid Squad, Environmental Commission, Historic Preservation, Mendham TV, Stigma-Free Initiative

Sarah Neibart

Liaison: Surrounding Town Outreach, Finance Committee, Tree Committee, Mendham Sewer East & West

Nick Monaghan

Liaison: Planning Board, DPW, Regional School District, Construction, Zoning Board

OPEN TO THE PUBLIC

Ms. Duarte made a motion to open the meeting to the public. Ms. Neibart seconded. All members present voted to approve.

Diana Orban Brown – Ironia Road – Ms. Orban Brown asked for the status on the land use board ordinance that was discussed during a workshop meeting in December. She noted that combining both board is not about cost saving but more about having one board meet more consistently which promotes timely minutes and helps the members with memory muscle. She suggested another workshop meeting to discuss the potential ordinance.

Mr. Diegnan made a motion to close the public comment section. Ms. Duarte seconded. All members present voted to approve.

ADJOURN at 8:45PM

Respectfully Submitted,

Maria Coppinger, Township Clerk