

**MINUTES OF THE MENDHAM TOWNSHIP PLANNING BOARD
REORGANIZATION MEETING
JANUARY 4, 2019**

The meeting was called to order by Mr. Buzak at 7:30 pm and upon roll call:

ROLL CALL

PRESENT: Mayor Gisser, Mr. Monaghan, Mr. D'Emidio, Ms. DeMeo, Mr. Mayer,
Chairman Giordano
ABSENT: Mr. Perri, Mr. Maglione
Others present: Mr. Edward J. Buzak, Attorney

SALUTE TO THE FLAG

ADEQUATE NOTICE of this meeting of the Mendham Township Planning Board was given as follows: Notice was sent to the Daily Record and Observer Tribune on December 20, 2018 and Notice was filed with the Township Clerk on December 20, 2018.

Mr. Edward Buzak, Esq. of The Buzak Law Group administered the oath of office to the following appointees who were present:

Mayor Warren Gisser	Class 1 – 1-Year Term	December 31, 2019
Mr. Nick Monaghan	Class III – 1-Year Term	December 31, 2019
Mr. Sante D'Emidio	Class IV – 4-Year Term	December 31, 2022
Ms. Janet DeMeo	Class IV – 4-Year Term	December 31, 2021
Mr. Jon Mayer	Alternate 1 – 2-Year Term	December 31, 2020

Mr. Buzak asked for a nomination to appoint Ms. Elizabeth Foley as the Planning Board Secretary for 2019. Mr. Giordano made a motion to nominate Ms. Foley, and it was seconded by Mr. D'Emidio. Mr. D'Emidio closed the nominations, and it was seconded by Mr. Giordano. Upon roll call vote:

AYES: Mayor Gisser, Mr. Monaghan, Mr. D'Emidio, Ms. DeMeo, Mr. Mayer, Mr. Giordano.
Motion carried.

Mr. Buzak asked for a nomination for Chairman of the Planning Board for 2019. Mr. D'Emidio made a motion to nominate Mr. Kevin Giordano, and it was seconded by Mr. Mayer. Mr. Buzak asked for a motion to close the nominations. A motion was made, and it was seconded. Upon roll call vote:

AYES: Mayor Gisser, Mr. Monaghan, Mr. D'Emidio, Ms. DeMeo, Mr. Mayer, Mr. Giordano.
Motion carried.

Mr. Buzak administered the oath of office to Mr. Giordano as Chairman of the Planning Board for 2019.

Chairman Giordano asked for a nomination for the office of Vice Chairman of the Planning Board for 2019. A motion to nominate Mr. Sante D'Emidio was made by Chairman Giordano, and it was seconded by Mr. Gisser. A motion was made to close the nominations, and it was seconded. Upon roll call vote:

AYES: Mayor Gisser, Mr. Monaghan, Mr. D'Emidio, Ms. DeMeo, Mr. Mayer, Chairman Giordano.

Motion carried.

Mr. Buzak administered the oath of office to Mr. D'Emidio as Vice-Chairman of the Planning Board for 2019.

Chairman Giordano stated that the current Planner, Mr. Michaels, is retiring and that the Board is in need of a new Planner. He went on to say that Mr. Michaels agreed to continue his services for an additional month in order to be available for a Planning Board application that will be in heard on January 16, 2019. He has, in fact, written the Planner's report for this project. Chairman Giordano stated that he would like to organize a small Planning Board member group in order to consider Planners who have submitted RFQ's for the position.

Chairman Giordano entertained a motion to appoint the following professionals to the Planning Board for 2019. A motion was made by Mr. Monaghan, and it was seconded by Mr. D'Emidio.

The Buzak Law Group (Attorney) – Edward J. Buzak
French & Parrello Associates (Engineer) – Denis Keenan
Princeton Hydro (Environmentalist) – Jack Szczepanski

Upon roll call vote:

AYES: Mayor Gisser, Mr. Monaghan, Mr. D'Emidio, Ms. DeMeo, Mr. Mayer, Chairman Giordano.

Motion carried.

Chairman Giordano stated that there are two resolutions for approval.

RESOLUTIONS

Resolution PB-19-01; Regular Meeting Schedule for 2019 and January and February 2020

Resolution PB-19-02; Newspapers Designation and Fixing Charges for Notices of Meetings

Chairman Giordano entertained a motion to move Resolutions PB 19-01. Mayor Gisser made a motion to move Resolutions PB 19-01, and it was seconded by Mr. D'Emidio. All agreed.

Chairman Giordano entertained a motion to move Resolutions PB 19-02. Mayor Gisser made a motion to move Resolutions PB 19-02, and it was seconded by Mr. Monaghan. All agreed.

Chairman Giordano stated that the Standing Committees listed on the agenda will remain the same, and said that if anyone wishes to join one of the Committees to please contact him. He asked Ms. Foley if any other RFQ's have been submitted, and Ms. Foley responded that there are just the two RFQ's and that there have been no further submissions thus far. Mr. Mayer stated that he informed a firm he knows of that the position is available so that they may have

an opportunity to send a proposal; however, he does not know if the company followed up with a submission. The name of the firm is Feature Engineering in Fairfield, NJ. Chairman Giordano asked Ms. Foley to put the Planner matter on the agenda for the January 16, 2019 meeting and also requested that Ms. Foley send the two RFQ's that have been submitted to the newest members of the Board. Chairman Giordano stated that he, Mr. Mayer, and Mr. D'Emidio agree that the front runner thus far is the firm H2M.

Chairman Giordano entertained a motion to open the meeting to the public. A motion was made, and it was seconded. All agreed. Seeing no one, Chairman Giordano entertained a motion to close the public portion of the meeting. A motion was made, and it was seconded. All agreed

Chairman Giordano asked for a motion to adjourn the meeting. A motion was made, and it was seconded at 8:14 pm. All agreed. Motion carried.

Respectively submitted,

Beth Foley
Planning Board Secretary