



**TOWNSHIP COMMITTEE  
TOWNSHIP OF MENDHAM  
REGULAR MEETING**

**DATE:** Monday, June 13, 2022

**TIME:** 7:30 PM

**LOCATION:** **MUNICIPAL BUILDING**  
2 West Main Street, Brookside; and

**REMOTE VIA ZOOM**

Access link and call-in numbers can be found on the last page of the agenda

[www.zoom.us](http://www.zoom.us)

Click on "Join a Meeting"

**Webinar ID: 836 9333 4318 Passcode: 773693**

Follow prompts

**ROLL CALL**

Mr. Baio  
Ms. Duarte  
Ms. Neibart  
Mr. Orlins  
Mayor Monaghan

**SALUTE TO THE FLAG**

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 10, 2022. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

**RECOGNIZING NEW MEMBER**

Frank Strafaci, Member of the Ralston Engine Company No. 1

**ANNOUNCEMENTS**

**OPEN TO THE PUBLIC - PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.**

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial \*9** to raise your hand.*

*If reading from a prepared statement, please provide a copy or email a copy to the Township Clerk at [mtclerk@mendhamtownship.org](mailto:mtclerk@mendhamtownship.org).*

**APPROVAL OF MEETING MINUTES**

- Executive Session Minutes of November 22, 2021
- Regular Meeting and Executive Session Minutes of May 23, 2022

### **CONSENT AGENDA – RESOLUTIONS**

- 2022-094** Resolution of the Township Committee of the Township of Mendham Authorizing the Cancellation of Small Balances on Tax and Sewer Utility Accounts for the Year Ending December 31, 2022
- 2022-095** Resolution of the Township Committee of the Township of Mendham Authorizing an In-Person or Online Tax Sale
- 2022-096** Resolution of the Township Committee of the Township of Mendham Amending 2022 Budget Insertion of Special Item of Revenue for “State of New Jersey - Clean Communities Grant”
- 2022-097** Resolution of the Township Committee of the Township of Mendham Amending 2022 Budget Insertion of Special Item of Revenue for “ANJEC 2022 Open Space Stewardship Project Grant”
- 2022-098** Resolution of the Township Committee of the Township of Mendham Amending Resolution 2022-075 Authorizing Purchases Off Cooperative Purchasing Contracts and New Jersey State Contracts Pursuant to N.J.S.A. 40A: 11-11, N.J.A.C. 5:34-7.1 And N.J.S.A. 40A:11-12 (Calendar Year 2022)
- 2022-099** Resolution of the Township Committee of the Township of Mendham Approving Staff Appointments for the Department of Public Works for Seasonal Help
- 2022-100** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

### **REGULAR AGENDA - RESOLUTIONS**

- 2022-101** Resolution of the Township Committee of the Township of Mendham Awarding South State, Inc Through the Morris County Co-Op Contract# 6 - Road Resurfacing of Various Roads Not to Exceed \$500,000
- 2022-102** Resolution of the Township Committee of The Township of Mendham Awarding Contracts to Various Vendors through the Morris County Cooperative Pricing Council for the Reconstruction of Mt. Pleasant Road in an Amount not to Exceed \$586,534.90
- 2022-103** Resolution of the Township Committee of the Township of Mendham Amending the Contract for J.R. Contracting for the Extension of the Date of Substantial Completion to September 2, 2022 for the Construction of the New Police Building Facilities
- 2022-104** Resolution of the Township Committee of the Township of Mendham Establishing Salaries for Certain Employees of the Township for the Year 2022
- 2022-105** Resolution of the Township Committee of the Township of Mendham Recognizing Extra Duty Require of the Township Public Works Superintendent
- 2022-106** Resolution of the Township Committee of the Township of Mendham Appointing Maria Coppinger, Assistant Township Administrator

- 2022-107** Resolution of the Township of Committee of the Township of Mendham Authorizing the Award of a Professional Services Contract for Professional Forestry Services (Non-Fair and Open) To Richview Consulting
- 2022-108** Resolution of the Township Committee of the Township of Mendham to Authorize the Execution of Lease Agreement Between Stanley (Nick) Witzcak and Krista Underhill and The Township for Apartment B at 97 Ironia Road, Mendham, NJ 07945
- 2022-109** Resolution of the Township Committee of the Township of Mendham Approval of the Length of Service Award Program (LOSAP) Qualification List for the Ralston Engine Company No. 1
- 2022-110** Resolution of the Township Committee of the Township of Mendham Amending the Contract for J.R. Contracting for the Installation of Conduit for a Generator for the Town Hall and Police Building Facilities

**ORDINANCE(S) FOR SECOND READING / PUBLIC HEARING**

- 09-2022** Ordinance Appropriating \$123,000 from the Capital Improvement Fund in Order to Provide for Various Capital Improvements or Purposes in and by the Township of Mendham, in the County of Morris, New Jersey  
*Introduced on May 23, 2022*
- 10-2022** Bond Ordinance Providing for Various Capital Improvements in and by the Township of Mendham, in the County of Morris, New Jersey, Appropriating \$1,060,000 Therefor and Authorizing the Issuance of \$918,250 Bonds or Notes of the Township to Finance Part of the Cost Thereof.  
*Introduced on May 23, 2022*

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**DISCUSSION**

**LIAISON REPORTS**

**ADJOURN**

**RESOLUTION 2022-094**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE  
CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY ACCOUNTS FOR THE YEAR ENDING  
DECEMBER 31, 2022**

**WHEREAS**, N.J.S.A. 40A:5-17.1 allows for the cancellation of a tax refund or delinquency of less than ten (\$10.00) dollars.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that authorization is hereby given that the Tax Collector process the cancellation of balances for the years of 2021 and 2022.

Adopted: June 13, 2022

**RESOLUTION 2022-095**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING AN IN-PERSON OR ONLINE TAX SALE**

**WHEREAS**, the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, desires to collect all taxes, assessments and other municipal charges that are now delinquent; and

**WHEREAS**, the Tax Collector is directed to sell, by holding an in person or online tax sale for all municipal delinquencies through December 31, 2021 in a manner prescribed by N.J.S.A. 54:5-19 and amended by Chapter 99, Public Laws of 1998 and N.J.S.A. 5:33-1.1.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, State of New Jersey, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with the New Jersey Statutes and New Jersey Administrative Code, as described above, and that said in person or online tax sale shall take place in 2022.

Adopted: June 13, 2022

**RESOLUTION 2022-096**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING 2022**  
**BUDGET INSERTION OF SPECIAL ITEM OF REVENUE FOR “STATE OF NEW JERSEY - CLEAN**  
**COMMUNITIES GRANT”**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the 2022 budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township has received a funds from the State of New Jersey – Clean Communities Grant in the amount of \$22,902.56 and wishes to amend its 2022 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$22,902.56 which is now available as revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenues Off-set with Appropriations:

State of New Jersey – Clean Communities Grant - \$22,902.56

**BE IT FURTHER RESOLVED** that like sum of \$22,902.56 be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations Excluded from “CAPS”

Public and Private Programs Off-set by Revenues:

State of New Jersey – Clean Communities Grant - \$22,902.56

Adopted: June 13, 2022

**RESOLUTION 2022-097**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING 2022**  
**BUDGET INSERTION OF SPECIAL ITEM OF REVENUE FOR “ANJEC 2022 OPEN SPACE STEWARDSHIP**  
**PROJECT GRANT”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mendham in the County of Morris, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$1,261 which is now available from the ANJEC 2022 Open Space Stewardship Project Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$1,261 is hereby appropriated under the caption the ANJEC 2022 Open Space Stewardship Project Grant.

**BE IT FURTHER RESOLVED**, that the above is the result of funds from the ANJEC 2022 Open Space Stewardship Project Grant in the amount of \$1,261.

Adopted: June 13, 2022

**RESOLUTION 2022-098**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING  
RESOLUTION 2022-075 AUTHORIZING PURCHASES OFF COOPERATIVE PURCHASING CONTRACTS AND  
NEW JERSEY STATE CONTRACTS PURSUANT TO N.J.S.A. 40A: 11-11, N.J.A.C. 5:34-7.1 AND N.J.S.A.  
40A:11-12 (CALENDAR YEAR 2022)**

**WHEREAS**, the Township of Mendham, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34-17.1 et seq., may by resolution and without advertising for bids, purchase any goods and/or services off Cooperative Purchasing Contract of which the Township is an authorized member; and

**WHEREAS**, the Township adopted Resolution 2022-075 to allow for the purchase of goods and/or services, purchase any goods and/or services off the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Township of Mendham has a need to add to the list of contracts and vendors approved by Resolution 2022-075.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**, that it does hereby authorizes and amends the use of the attached list of contracts.

Adopted: June 13, 2022



CO-OP					
VENDOR	ESCNJ	MCCPC	NJ STATE	SOMERSET	DESCRIPTION
ATLANTIC SALT, INC		CONTRACT # 41			ROAD SALT
AMERICAN ASPHALT & MILLING					
BEYER FORD, LLC	20/21-09		89263		VEHICLE MAINTENANCE, VEHICLES, HEAVY DUTY TRUCKS
BEYER FORD, LLC			88727		VEHICLE MAINTENANCE, VEHICLES, HEAVY DUTY TRUCKS
BEYER FORD, LLC			40813		VEHICLE MAINTENANCE, VEHICLES, HEAVY DUTY TRUCKS
BEYER FORD, LLC			20-FLEET-01388		VEHICLE MAINTENANCE, VEHICLES, HEAVY DUTY TRUCKS
BEYER FORD, LLC			19-FLEET-00913		VEHICLE MAINTENANCE, VEHICLES, HEAVY DUTY TRUCKS
BUY WISE AUTO PARTS					VEHICLE MAINTENANCE AND SUPPLIES
CAMPBELL FOUNDRY		CONTRACT # 14	19-FLEET-00979		CATCH BASIN CASTINGS, INLETS AND MANHOES
COUNTY CONCRETE CORPORATION					
DENVILLE LINE PAINTING		CONTRACT # 36			
FIREFIGHTER ONE, LLC			17-FLEET-00807		
FOLEY					SUPPLIES AND EQUIPMENT
GARDEN STATE HIGHWAY PRODUCTS		CONTRACT # 28	21-FOOD-01583	CC-099-21	SIGNS, POSTS, AND SUPPLIES
GARDEN STATE HIGHWAY PRODUCTS			20-FLEET-01159		SIGNS, POSTS, AND SUPPLIES
GARDEN STATE HIGHWAY PRODUCTS			19-FLEET-01137		SIGNS, POSTS, AND SUPPLIES
GARDEN STATE HIGHWAY PRODUCTS			16-FOOD-00154		SIGNS, POSTS, AND SUPPLIES
GRAINGER			19-FLEET-00677		FACILITIES MAINTENANCE, SUPPLIES
GRAINGER			19-FLEET-00566		FACILITIES MAINTENANCE, SUPPLIES
GRIFFITH-ALLIED TRUCKING, LLC			19-FOOD-01105		DIESEL, FUEL, HEATING OIL, GASOLINE
GRIFFITH-ALLIED TRUCKING, LLC			19-FOOD-00612		DIESEL, FUEL, HEATING OIL, GASOLINE
GRIFFITH-ALLIED TRUCKING, LLC		CONTRACT #12	19-FLEET-00978		DIESEL, FUEL, HEATING OIL, GASOLINE
HOME DEPOT			18-FLEET-00234		BUILDING/MAINT SUPPLIES
MAJOR POLICE SUPPLY			17-FLEET-00724		POLICE EQUIPMENT, FIREARMS
MAPLECREST FORD					
NAPA OF CHESTER (GENUINE PARTS CO)			42093		AUTO PARTS
RICH'S TREE SERVICE			18-DPP-00645		
SPECTRUM COMMUNICATIONS			17-FLEET-00724		POLICE EQUIPMENT, FIREARMS, POLICE SUPPLIES
SOUTH STATE, INC		CONTRACT #6			ROAD RESURFACING
STAPLES BUSINESS					
TILCON, NEW YORK, INC		CONTRACT # 6			ROAD RESURFACING
WELDON QUARRY CO, LLC					

**RESOLUTION 2022-099**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING STAFF  
APPOINTMENTS FOR THE DEPARTMENT OF PUBLIC WORKS FOR SEASONAL HELP**

**BE IT RESOLVED** by the Township Committee of Township of Mendham that the following named persons be paid from the Township Budget, DPW Salaries and Wages in accordance with the following:

**DEPARTMENT OF PUBLIC WORKS**

Michael Kovach	Laborer	\$15/hour
Joseph Kovach	Laborer	\$15/hour
Anthony Orgera	Laborer	\$15/hour
Joseph Simmerano	Laborer	\$15/hour

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey approved the hiring of seasonal employees effective June 1, 2022.

Adopted: June 13, 2022

**RESOLUTION 2022-100**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: June 13, 2022

**RESOLUTION 2022-101**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AWARDING SOUTH STATE, INC THROUGH THE MORRIS COUNTY CO-OP CONTRACT# 6 - ROAD RESURFACING OF VARIOUS ROADS NOT TO EXCEED \$500,000**

**WHEREAS**, the 2022 Capital budget provides funds to mill and repave all or portions of various roads in the Township; and

**WHEREAS**, to accomplish the 2022 Road Milling / Paving Program, the Township of Mendham will utilize Morris County Cooperative Bid Contract #6, which exceeds the prevailing bid threshold:

<b>VENDOR:</b>	South State, LLC of Bridgeton, New Jersey
<b>COST:</b>	Not to Exceed \$500,000

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-026-001.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with South State of Bridgeton, New Jersey, not to exceed \$500,000 for road resurfacing of various roads.

Adopted: June 13, 2022

**RESOLUTION 2022-102**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AWARDING**  
**CONTRACTS TO VARIOUS VENDORS THROUGH THE MORRIS COOUNTY COOPERATIVE PRICING**  
**COUNCIL FOR THE RECONSTRUCTION OF MT. PLEASANT ROAD IN AN AMOUNT NOT TO EXCEED**  
**\$586,534.90**

**WHEREAS**, the Township Engineer has identified Mt. Pleasant Road in need of repairs and maintenance and as a part of New Jersey Department of Transportation (NJDOT) Grants is approved for reconstruction; and

**WHEREAS**, the 2022 capital budget provides funds for the reconstruction of Mt. Pleasant Road; and

**WHEREAS**, to accomplish the reconstruction of Mt. Pleasant Road, Mendham Township will utilize Morris County Cooperative Bid Contract #6, #26, and #36, which exceeds the prevailing bid threshold; and

**WHEREAS**, the following vendors and contractors will be used from the Morris County Cooperative:

Denville Line Painting, Inc	MCCPC # 36	\$ 8,338.40
Road Safety Systems, LLC	MCCPC # 26	\$ 26,840.00
South State, Inc	MCCPC # 6	\$551,356.50

**WHEREAS**, funds for this contract award are available in the flowing accounts:

Ordinance 2019-12 - C-04-55-026-022 – Mt. Pleasant - DOT - \$600,000

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Mendham, County of Morris, State of New Jersey, as follows:

1. The Township Committee hereby awards a contract to Denville Line Painting, Inc, Road Safety Systems, LLC and South State, Inc for the reconstruction of Mt. Pleasant Road in a total amount not to exceed \$586,534.90.
2. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: June 13, 2022

**RESOLUTION 2022-103**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING THE CONTRACT FOR J.R. CONTRACTING FOR THE EXTENSION OF THE DATE OF SUBSTANTIAL COMPLETION TO SEPTEMBER 2, 2022 FOR THE CONSTRUCTION OF THE NEW POLICE BUILDING FACILITIES**

**WHEREAS**, the Township of Mendham authorized a contract with J.R. Contracting for the construction of the new Police Building Facilities at 4 West Main Street, Brookside; and

**WHEREAS**, the original plans called for a “substantial completion” of the construction of the Police Building Facilities to be June 1, 2022; and

**WHEREAS**, delivery of materials to the contractor has caused delays in the completion of the construction; and

**WHEREAS**, Cornerstone Architectural Group, LLC has advised that the delays are not the fault of the contractor and are due to items not being in their control; and

**WHEREAS**, it has been determined that an extension to the “substantial completion” date is necessary.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorize the contract with JR Contracting to be amended to reflect a substantial completion date of September 2, 2022.

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: June 13, 2022

**RESOLUTION 2022-104**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING**  
**SALARIES FOR CERTAIN EMPLOYEES OF THE TOWNSHIP FOR THE YEAR 2022**

**WHEREAS**, the salary ranges for Mendham Township employees have been established by Ordinance 11-2019 adopted on June 23, 2022, Ordinance 15-2019 adopted November 26, 2019, and Ordinance 11-2021 adopted on August 16, 2021; and

**WHEREAS**, the funding necessary to pay the salaries as established by ordinance has been appropriated in the 2022 Municipal Budget which was adopted on April 9, 2022.

**BE IT RESOLVED** by the Township Committee of the Township of Mendham, that the following named persons be paid the salaries indicated:

<u>NAME</u>	<u>2022 SALARY</u>
Robert Casey	\$70.00 per hour
Jason Gabloff	\$190,000
Steven Bittman	\$138,010
Antoinette Gallicchio	\$ 45,632
Ross Johnson	\$149,376
David Read, Jr.	\$116,627
Colin Baker	\$ 15,388
Joseph Caputo	\$ 18,571
Maria Coppinger	\$ 77,010
David Guida	\$31.83 per hour
Scott Holzhauer	\$ 25,605
Wendy Parrinello	As of 6/1/2022 1/1/2022
	\$ 50,000
	\$26.53 per hour
Nancy Shay	\$20.40 per hour
Len Perre	\$ 56,244
Michael Shay	\$ 8,160
Robert Smith	\$ 20,274
Beth Foley	\$ 62,481
Pam Weiner	\$ 51,469
	With QPA assignment 7/1/2021
	\$ 56,557
Karen Orgera	\$ 53,040

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mendham that the following changes in salary be made, effective January 1, 2022.

Adopted: June 13, 2022

**RESOLUTION 2022-105**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM RECOGNIZING EXTRA DUTY REQUIRE OF THE TOWNSHIP PUBLIC WORKS SUPERINTENDENT**

**WHEREAS**, the Mendham Township Public Works Superintendent is a managerial employee of the Township and as such, it not eligible for any “overtime pay” as required under State and Federal regulations; and

**WHEREAS**, David Read, Public Works Superintendent, is available and does respond at all times to emergency conditions in the Township as well as other requests for assistance outside the normal work hours of the Department of Public Works; and

**WHEREAS**, during the 2021–2022 snow season the Township employed outside contractors to plow snow on three separate storms resulting in a total of 44 hours of contract operations for each provided piece of equipment; and

**WHEREAS**, David Read was present and actively working during these three emergency events without compensation and the Township Committee believes that there should be some form of compensation when the emergency conditions in the municipality requires Mr. Read presence on an extended basis.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY** that the Township Administrator is authorized to compensate David Read for 44 hours of additional pay to recognize the time requirements for emergency response during these three snow events.

Adopted: June 13, 2022



**RESOLUTION 2022-106**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING MARIA**  
**COPPINGER, ASSISTANT TOWNSHIP ADMINISTRATOR**

**WHEREAS**, Maria Coppinger currently serves as the Township Clerk and Registrar since July 9, 2018; and

**WHEREAS**, in addition to her regular duties Maria Coppinger has taken on other responsibilities including managing the IT needs of the Township, assisting in personnel management, contributing to the safety committee, and other projects as they arise; and

**WHEREAS**, based on her performance and ability, the Township Administrator is recommending that Maria Coppinger be assigned the title of Assistant Township Administrator, along with maintaining the title of Township Clerk and Registrar; and

**WHEREAS**, the salary for the Assistant Township Administrator position will be \$5,000 effective June 1, 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY** that Maria Coppinger is appointed to the position of Assistant Township Administrator at an annual salary of \$5,000.00 effective June 1, 2022.

Adopted: June 13, 2022

**RESOLUTION 2022-107**  
**RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING**  
**THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR PROFESSIONAL FORESTRY SERVICES**  
**(NON-FAIR AND OPEN) TO RICHVIEW CONSULTING**

**WHEREAS**, the Township of Mendham (the "Township") has a need to engage a Forester to review and prepare a Forestry Management Plan; and

**WHEREAS**, Arborists and Foresters a licensed profession, regulated by the State of New Jersey requiring extensive knowledge and specialized training and as such is an exception to the bidding requirements set forth in N.J.S.A, 40A:11-5 et. seq.; and

**WHEREAS**, Richard Wolowicz, of RichView Consulting, of Hackettstown, New Jersey possess the necessary specialized knowledge required by the Township; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey does hereby retain the services of Richard Wolowicz and RichView Consulting and shall issue an engagement letter to him for forestry services to rendered at an amount not to exceed \$5,000. This authorization shall become effective upon the filing of a certificate of availability of funds by the Chief Financial Officer.

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: June 13, 2022

**RESOLUTION 2022-108**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF TOWNSHIP OF MENDHAM TO AUTHORIZE  
THE EXECUTION OF LEASE AGREEMENT BETWEEN STANLEY (NICK) WITZCAK AND KRISTA UNDERHILL  
AND THE TOWNSHIP FOR APARTMENT B AT 97 IRONIA ROAD, MENDHAM, NJ 07945**

**WHEREAS**, the Township owns and rents the Apartments located at 97 Ironia Road and has a vacancy in Apartment B on the second floor; and

**WHEREAS**, the Apartments at 97 Ironia Road may only be rented to Township employees or volunteers; and

**WHEREAS**, Stanley (Nick) Witczak is a volunteer on the Mendham First Aid Squad and Brookside Fire Department and has expressed interest in renting Apartment B; and

**WHEREAS**, Stanley (Nick) Witczak meets the requirements and is qualified to enter into a lease for Apartment B with the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey does hereby authorize the execution of the lease of Apartment B at 97 Ironia Road, Mendham, NJ 07945 between the Township of Mendham and Stanley (Nick) Witczak and Krista Underhill, as follows:

1. Rent in the amount of \$3,800 (\$950 per month) is due on the first day of each month for the period of 9/1/2022 through 12/31/22.
2. Rent in the amount of \$12,600 (\$1,050 per month) is due on the first day of each month for the period of 1/1/2023 through 12/31/23.
3. Rent in the amount of \$1,400 (\$1,200 per month) is due on the first day of each month for the period of 1/1/2024 through 12/31/24.

Adopted: June 13, 2022

**RESOLUTION 2022-109**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVAL OF THE**  
**LENGTH OF SERVICE AWARD PROGRAM (LOSAP) QUALIFICATION LIST FOR THE RALSTON ENGINE**  
**COMPANY NO. 1**

**WHEREAS**, Ordinance 12-1999, adopted by the Township Committee of the Township of Mendham on August 18, 1999, created a Length of Service Award Program (LOSAP) in order to reward members of the volunteer Mendham Township Fire Department and Mendham Township First Aid Squad; and

**WHEREAS**, Ralston Engine Company No. 1 has provided the attached list of all members who have qualified for the 2021 LOSAP award.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, that the eligibility list attached to this resolution are approved and will be posted in accordance with Chapter 388, P.L. 1997.

Adopted: June 13, 2022

**Resolution 2022-109**

**RALSTON ENGINE CO No. 1**

Jeffrey Betz

Paul Hogan

Tom Montgomery

Nolan Mortensen

J Scott Mortensen

Nick Patonak

**RESOLUTION 2022–110**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING THE CONTRACT FOR J.R. CONTRACTING FOR THE INSTALLATION OF CONDUIT FOR A GENERATOR FOR THE TOWN HALL AND POLICE BUILDING FACILITIES**

**WHEREAS**, the Township of Mendham has authorized a contract with Cornerstone Architectural Group, LLC for the construction of the new Mendham Township Police Building Facility at 4 West Main Street, Brookside; and

**WHEREAS**, the original plans called for a generator only to be installed for the use by the Police Station; and

**WHEREAS**, it has been determined that Town Hall may also be in need of a generator; and

**WHEREAS**, it has been determined by Cornerstone Architectural Group, LLC that Town Hall and Police Headquarters can utilize the same generator; and

**WHEREAS**, the change allows J.R. Contracting to install and add the necessary conduit and components necessary to allow Town Hall to connect to the generator to be located at the Police Headquarters; and

**WHEREAS**, the change in scope of service for the additional conduit causes a change in the pricing of J.R. Contracting's contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-024-001 in an amount not to exceed \$12,432.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the contract with JR Contracting be amended for an additional \$12,432.00 for the installation of conduit for a generator for the Town Hall and Police Building Facilities.

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: June 13, 2022

**ORDINANCE 09-2022  
TOWNSHIP OF MENDHAM  
COUNTY OF MORRIS, STATE OF NEW JERSEY**

**ORDINANCE APPROPRIATING \$123,000 FROM THE CAPITAL IMPROVEMENT FUND IN ORDER TO  
PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS OR PURPOSES IN AND BY THE TOWNSHIP OF  
MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE  
COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1.       \$123,000 from the Capital Improvement Fund is hereby appropriated to provide  
for various capital improvements or purposes in the Township of Mendham, in the County of Morris, New  
Jersey (the "Township") as follows:

<u>Improvement or Purpose</u>	<u>Amount</u>
a) Acquisition of SUVs and equipment for the Police Department, including the buyout of an existing lease	\$70,000
b) Recreation improvements consisting of the major repair or replacement of fencing and other improvements at Brookside Beach, acquisition and installation of park furnishings, improvement of pickleball/tennis courts at Mt. Pleasant Park and a lighting study for Mosle Field to accommodate the proposed turf field	\$35,000
c) Acquisition of Emergency Management equipment consisting of a desk top radio for the Office of Emergency Management and a generator for the Brookside Community Club	\$18,000

Section 2.       The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3.       This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**ORDINANCE 10-2022  
TOWNSHIP OF MENDHAM  
COUNTY OF MORRIS, STATE OF NEW JERSEY**

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$1,060,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$918,250 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY (with not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Mendham, in the County of Morris, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,060,000, and further including the aggregate sum of \$141,750 as the several down payments for the improvements or purposes required by the Local Bond Law. \$41,750 of the down payments has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets for the purposes set forth in Sections 3(a), (b), (d) and (e) herein. \$75,000 of the down payments is on hand and contributed by the Board of Education for the purpose set forth in Section 3(c) herein. \$25,000 of the down payments is available from Police Off-Duty Administrative Fees for the purpose set forth in Section 3(f) herein.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$918,250 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.



Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) Acquisition of a tanker/water tender fire truck with equipment	\$525,000	\$498,750	10 years
b) Acquisition of an all-wheel drive dump truck with equipment	\$225,000	\$213,750	5 years
c) Acquisition and installation of gas tanks at the Department of Public Works	\$150,000 (including \$75,000 available from the Board of Education)	\$75,000	15 years
d) Supplemental appropriation for rehabilitation or replacement of the Salt Storage Shed (supplements ordinance #08-2021 finally adopted 5/10/2021)	\$50,000 (in addition to \$80,000 appropriated by ordinance #08-2021 finally adopted 5/10/2021)	\$47,500	15 years
e) Acquisition of body cameras for the Police Department	\$35,000	\$33,250	5 years
f) Acquisition of a generator for the Police Department	<u>\$75,000</u> (including \$25,000 from Police Off Duty Administrative Fees)	<u>\$50,000</u>	15 years
Totals:	<u>\$1,060,000</u>	<u>\$918,250</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary

capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.59 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$918,250, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$212,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal

Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The Chief Financial Officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**TOWNSHIP COMMITTEE  
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