

**TOWNSHIP OF MENDHAM
TOWNSHIP COMMITTEE
REGULAR MEETING**

DATE: Monday, November 14, 2022

TIME: 7:30 PM

LOCATION: **MENDHAM TOWNSHIP MIDDLE SCHOOL**
All Purpose Room
16 Washington Valley Road, Brookside; and



REMOTE VIA ZOOM

Access link and call-in numbers can be found on the last page of the agenda

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ROLL CALL

Mr. Baio
Ms. Duarte
Ms. Neibart
Mr. Orlins
Mayor Monaghan

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 10, 2022. Change of Meeting Location Notice provided to the Daily Record and Observer Tribune on November 2, 2022. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

PROCLAMATION

None

PRESENTATION

Marketing Committee – Township Logo Contest Update

ANNOUNCEMENTS

OPEN TO THE PUBLIC - PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

If reading from a prepared statement, please provide a copy or email a copy to the Township Clerk at mtclerk@mendhamtownship.org.

REGULAR AGENDA – RESOLUTIONS

- 2022-163** Resolution of the Township Committee of the Township of Mendham Authorizing 2022 Budget Appropriation Transfer
- 2022-164** Resolution of the Township Committee of the Township of Mendham Awarding Hertrich Fleet Services through the Cranford Police Cooperative Pricing System for a 2023 Dodge Durango Police AWD Not to Exceed \$38,171
- 2022-165** Resolution of the Township Committee of the Township of Mendham Appointing Karen Orgera to the Position of Assistant to the Township Clerk
- 2022-166** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Competitive Bidding Contract to Unicorn Contracting Corp. of Bloomfield, New Jersey for Asbestos Remediation and Abatement of the Mendham Township Library and Town Hall at 2 West Main Street, Brookside
- 2022-167** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

ORDINANCE FOR INTRODUCTION

- 15-2022** Ordinance Appropriating \$125,000 from the Capital Improvement Fund in Order to Provide for Purchase S.C.B.A. Equipment for the Brookside and Ralston Engine Companies by the Township of Mendham, in the County of Morris, New Jersey
Public Hearing scheduled for November 28, 2022

ORDINANCE FOR SECOND READING / PUBLIC HEARING

- 13-2022** Ordinance Appropriating \$52,000 from the Capital Improvement Fund in Order to Provide for Fire Department Equipment and Tools in and by the Township of Mendham, in the County of Morris, New Jersey
Introduced on October 11, 2022
- 14-2022** Ordinance Appropriating \$20,000 from the Capital Improvement Fund in Order to Provide for a Study of Improvements to Mosle Fields and by the Township of Mendham, in the County of Morris, New Jersey
Introduced on October 24, 2022

OPEN TO THE PUBLIC - PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

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DISCUSSION

LIAISON REPORTS

ADJOURN

RESOLUTION 2022-163
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING 2022 BUDGET APPROPRIATION TRANSFER

BE IT RESOLVED, by the Township Committee of the Township of Mendham, County of Morris and State of New Jersey, that 2022 Budget Appropriations Transfer totaling **\$30,000** are to be made in the following manner:

| FROM: | AMOUNT |
|--|-----------------|
| Insurance – Employee Group Insurance (Health benefits) | 27,000 |
| Insurance – Contingencies | 3,000 |
| | |
| | |
| | |
| TOTAL | \$30,000 |
| | |
| TO: | AMOUNT |
| Utilities – Gasoline | 20,000 |
| Utilities - Water | 10,000 |
| | |
| | |
| TOTAL | \$30,000 |

NOW, THEREFORE, BE IT RESOLVED, by the Township of Mendham, (not less than two thirds of all members thereof affirmatively concurring) that in accordance with provision N.J.S.A. 40A:4-59, part of the surplus in the accounts heretofore mentioned be and the same is hereby transferred to the accounts mentioned as being insufficient and directs the Chief Financial Officer to execute this transfer transaction.

Adopted: November 14, 2022

RESOLUTION 2022-164

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AWARDING
HERTRICH FLEET SERVICES THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM FOR A
2023 DODGE DURANGO POLICE AWD NOT TO EXCEED \$38,171**

WHEREAS, the Township of Mendham Police Department desires to purchase a 2023 Dodge Durango Police AWD Vehicle through Cranford Police Cooperative Pricing System, contract # 47-CPCPS:

VENDOR: Hertrich Fleet Services, Inc
COST: Not to Exceed \$38,171.00

WHEREAS, the Chief Financial Officer has certified that funds are in the Police Outside Duty Trust Fund – in an amount of \$30,000 (T-29-56-850-810) and funds are available in the Police Donation account in an amount of \$8,171.00 (T-29-56-850-801).

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute a contract with the above-named vendor.

Adopted: November 14, 2022

RESOLUTION 2022-165
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP MENDHAM APPOINTING KAREN
ORGERA TO THE POSITION OF ASSISTANT TO THE TOWNSHIP CLERK

WHEREAS, due to the resignation of the Township Clerk effective January of 2023, a need has arisen to appoint an Assistant to the Township Clerk to work with and fulfill the duties of the position of the Township Clerk, and

WHEREAS, Karen Orgera, is currently employed by the Township as Tax/Finance Clerk, and has expressed interest and applied for the position of Township Clerk; and

WHEREAS, it is prudent to allow for a transition period that would allow Karen Orgera to work with the current Township Clerk; and

WHEREAS, it has been determined and recommended by the Township Administrator that Karen Orgera meets the requirements necessary to perform the function of Assistant to the Township Clerk; and

WHEREAS, upon the resignation of Maria Coppinger in January of 2023, Karen Orgera, would be appointed Acting Township Clerk until such time as all required Registered Municipal Clerk (RMC) licensing classes and exams are fulfilled.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham that Karen Orgera is appointed to the position of Assistant to the Township Clerk at an annual salary of \$60,000, effective November 14, 2022.

Adopted: November 14, 2022

RESOLUTION 2022-166

**RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE
AWARD OF A COMPETITIVE BIDDING CONTRACT TO UNICORN CONTRACTING CORP. OF BLOOMFIELD,
NEW JERSEY FOR ASBESTOS REMEDIATION AND ABATEMENT OF THE MENDHAM TOWNSHIP LIBRARY
AND TOWN HALL AT 2 WEST MAIN STREET, BROOKSIDE**

WHEREAS, plans and specifications for the remediation and abatement of asbestos for the town hall and library at 2 West Main Street, Brookside, New Jersey, were prepared by RK Occupational and Environmental Analysis Inc., on behalf of the Township; and

WHEREAS, bid proposal and specifications were advertised on September 26, 2022 and bids were opened on October 19, 2022; and

WHEREAS, 7 bids were received, RK Occupational and Environmental, on behalf of the Township verified the adequacy of the low three bids and determine that the low bid of SMAC Corp, of Saddle Brook, New Jersey complied with all bid requirements; and

WHEREAS, the Township awarded the bid to SMAC Corp who were the lowest responsible bidders via Resolution 2022-158; and

WHEREAS, on October 27, 2022, SMAC Corp., notified the Township that they are withdrawing their bid due to staffing levels; and

WHEREAS, the due to the withdrawal of bid of SMAC Corp., the Township awards the contract for the Asbestos Remediation to the second low bidder Unicorn Construction Corp., and the bid has been duly reviewed and analyzed by RK Occupational and Environmental, with relevant references contacted and been found to be in proper form and in compliance with the provisions of N.J.S.A. 40A:11-23.5 and the specifications as written, as cited in the report attached to and made a part of this resolution; and

WHEREAS, the Chief Financial Officer of the Township has verified that funds for awarding of this contract are available in Bond Ordinance 11-2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Mendham, County of Morris, State of New Jersey, as follows:

1. The Township Committee hereby awards a contract to Unicorn Construction Corp., of Bloomfield, New Jersey, for the asbestos remediation and abatement of the town hall and library at 2 West Main Street, Brookside in response to the detailed bid prepared by RK Occupational and Environmental in a total amount not to exceed \$288,000.00.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Unicorn Construction Corp., in accordance with its bid of October 19, 2022
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: November 14, 2022

RESOLUTION 2022-167
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE
PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, State of New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: November 14, 2022

**TOWNSHIP OF MENDHAM
MORRIS COUNTY, STATE OF NEW JERSEY**

ORDINANCE 15-2022

**ORDINANCE APPROPRIATING \$125,000 FROM THE CAPITAL
IMPROVEMENT FUND IN ORDER TO PROVIDE FOR PURCHASE S.C.B.A.
EQUIPMENT FOR THE BROOKSIDE AND RALSTON ENGINE COMPANIES
BY THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW
JERSEY**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. \$125,000 from the Capital Improvement Fund is hereby appropriated to provide for the purchase of S.C.B.A. equipment including but not limited to CGA for the use of the Brookside and Ralston Engine Companies of the Township of Mendham

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP OF MENDHAM
COUNTY OF MORRIS, STATE OF NEW JERSEY**

ORDINANCE 13-2022

**ORDINANCE APPROPRIATING \$52,000 FROM THE CAPITAL
IMPROVEMENT FUND IN ORDER TO PROVIDE FOR FIRE DEPARTMENT
EQUIPMENT AND TOOLS IN AND BY THE TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS, NEW JERSEY**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. \$52,000 from the Capital Improvement Fund is hereby appropriated to provide for acquisition of Fire Department equipment and tools, including turnout gear, and major repair of fire apparatus, in the Township of Mendham, in the County of Morris, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP OF MENDHAM
MORRIS COUNTY, STATE OF NEW JERSEY**

ORDINANCE 14-2022

**ORDINANCE APPROPRIATING \$20,000 FROM THE CAPITAL
IMPROVEMENT FUND IN ORDER TO PROVIDE FOR A STUDY OF
IMPROVEMENTS TO MOSLE FIELDS AND BY THE TOWNSHIP OF
MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. \$20,000 from the Capital Improvement Fund is hereby appropriated to provide for a study of Mosle Fields to assess the feasibility and costs of lights at Mosle Fields and to review the playing surfaces of the existing fields at Mosle Fields, in the Township of Mendham, in the County of Morris, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**TOWNSHIP COMMITTEE
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