



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM**

December 19, 2019
Regular Session 6:00 PM



ROLL CALL

Mr. Diegnan
Ms. Duarte
Mr. Monaghan
Ms. Neibart
Mayor Gisser

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 8, 2019 and notice of time change was provided on December 4, 2019. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

ANNOUNCEMENTS/REPORTS

OPEN TO THE PUBLIC

APPROVAL OF MINUTES

- Regular Meeting Minutes of October 22, 2019
- Executive Session Minutes of October 22, 2019
- Executive Session Minutes of November 11, 2019

RESOLUTIONS

- 2019-181** Resolution of the Township Committee of the Township of Mendham Authorizing the Cancellation of Small Balances on Tax and Sewer Utility Accounts for the Year Ending December 31, 2019
- 2019-182** Resolution of the Township Committee of the Township of Mendham Appointing Richard Cabri to the Position of Foreman for Buildings & Grounds
- 2019-183** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

ORDINANCE FOR PUBLIC HEARING / SECOND READING

- 13-2019** An Ordinance Amending the Code of the Township of Mendham by Amending Chapter 93, Article 1, Entitled "Licensing And Control Of Animals" to Codify Specific Penalties for Failing to License Dogs or Cats

Ordinance was introduced at the December 9, 2019 Regular Meeting

OPEN TO THE PUBLIC

DISCUSSION

Accomplishments in 2019 – Administrator Debbie Bonanno
Mayor Gisser's comments

ADJOURN

RESOLUTION 2019-181
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY ACCOUNTS
FOR THE YEAR ENDING DECEMBER 31, 2019

WHEREAS, N.J.S.A. 40A: 5-17.1 provides that a municipality may authorize the cancellation of a tax refund or delinquency of less than then (\$10.00) dollars; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, New Jersey that authorization is hereby given the Tax Collector to process the cancellation of balances for 2019.

Adopted: December 19, 2019

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Warren Gisser, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on Thursday, December 19, 2019.

Maria F. Coppinger, Township Clerk

RESOLUTION 2019-182
RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING
RICHARD CABRI TO THE POSITION OF FOREMAN FOR BUILDINGS & GROUNDS

WHEREAS, due to the resignation of the Foreman of Buildings & Grounds, a need has arisen to appoint a foreman to fulfill the duties of the position; and

WHEREAS, the Township Committee has determined to fill this vacancy by promoting from within the Department; and

WHEREAS, Richard Cabri, has been with the Township's Department of Public Works for approximately seven years and has the knowledge and experience needed to fulfill the duties and responsibilities of the position.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham that Richard Cabri is hereby promoted to the position of Foreman, Buildings & Grounds at an annual salary of \$55,000 effective as of December 19, 2019.

Adopted: December 19, 2019

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Warren Gisser, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on Thursday, December 19, 2019.

Maria F. Coppinger, Township Clerk

RESOLUTION 2019–183
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: December 19, 2019

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Warren Gisser, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on Thursday, December 19, 2019.

Maria F. Coppinger, Township Clerk

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GFOA GFOA OF NEW JERSEY												
19-00749	12/05/19	2020	MEMBERSHIP - BONANNO									
	1		2020 MEMBERSHIP - BONANNO	90.00	9-01-20-100-044	B Dues/Memberships	R	12/05/19	12/13/19		300003303	N
Vendor Total:				90.00								
GRIFALL GRIFFITH-ALLIED TRUCKING LLC												
19-00062	01/07/19		UNLEADED / DIESEL FUEL			B						
	71		UNLEADED FUEL 11/29/19	1,775.70	9-01-31-430-060	B GASOLINE	R	11/22/19	12/16/19		14354659	N
	72		UNLEADED FUEL 12/06/19	1,830.26	9-01-31-430-060	B GASOLINE	R	12/03/19	12/16/19		14384125	N
	73		UNLEADED FUEL 12/11/19	776.97	9-01-31-430-060	B GASOLINE	R	12/03/19	12/16/19		14399077	N
	74		DIESEL FUEL 12/12/19	617.93	9-01-31-430-060	B GASOLINE	R	12/03/19	12/16/19		14406235	N
				<u>5,000.86</u>								
Vendor Total:				5,000.86								
GUANILL JOE GUANILL												
19-00558	08/21/19		MONTHLY VEHICLE ALLOWANCE			B						
	6		MONTHLY VEHICLE ALLOWANCE	400.00	9-01-26-290-150	B Miscellaneous	R	08/21/19	12/13/19		DECEMBER	N
Vendor Total:				400.00								
HOMED HOME DEPOT CREDIT SERVICE												
19-00063	01/07/19		MISC SUPPLIES			B						
	69		MISC SUPPLIES	682.88	9-01-26-310-024	B Buildings Maintenance/Repairs	R	10/22/19	12/13/19		1904422	N
Vendor Total:				682.88								
JCAPUTO JOE CAPUTO												
19-00249	02/21/19		INSPECTOR'S MILEAGE 2019			B						
	13		INSPECTOR'S MILEAGE DECEMBER	70.00	9-01-22-195-150	B Miscellaneous	R	04/29/19	12/13/19		DECEMBER	N
Vendor Total:				70.00								
KINGMOEN KING MOENCH HIRNIAK MEHTA LLP												
19-00651	09/25/19		TOWNSHIP ATTORNEY 2019			B						
	11		RETAINER NOVEMBER 2019	1,833.33	9-01-20-156-027	B Legal-General	R	11/13/19	12/16/19		90945	N
	12		OUTSIDE RETAINER NOVEMBER	3,442.50	9-01-20-156-027	B Legal-General	R	11/13/19	12/16/19		90945	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MTPETTY MENDHAM TOWNSHIP												
19-00761 12/13/19 REPLENISH PETTY CASH FUND												
	1		REPLENISH PETTY CASH FUND	15.00	9-01-26-290-042	B Conferences/Education	R	12/13/19	12/16/19		841170	N
	2		REPLENISH PETTY CASH FUND	11.36	9-01-22-195-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841169	N
	3		REPLENISH PETTY CASH FUND	16.39	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841167	N
	4		REPLENISH PETTY CASH FUND	6.53	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841166	N
	5		REPLENISH PETTY CASH FUND	25.00	9-01-20-145-042	B Conferences/Education	R	12/13/19	12/16/19		841165	N
	6		REPLENISH PETTY CASH FUND	15.96	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841164	N
	7		REPLENISH PETTY CASH FUND	21.52	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841163	N
	8		REPLENISH PETTY CASH FUND	24.10	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841162	N
	9		REPLENISH PETTY CASH FUND	19.98	9-01-20-100-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841161	N
	10		REPLENISH PETTY CASH FUND	10.00	9-01-20-130-042	B Conferences/Education	R	12/13/19	12/16/19		841160	N
	11		REPLENISH PETTY CASH FUND	19.50	9-01-26-310-030	B Miscellaneous Supplies	R	12/13/19	12/16/19		841168	N
	12		REPLENISH PETTY CASH FUND	2.00	9-01-28-370-150	B Miscellaneous	R	12/13/19	12/16/19		841159	N
	13		REPLENISH PETTY CASH FUND	14.99	9-01-22-195-036	B Office/Computer Supplies	R	12/13/19	12/16/19		841158	N
				<u>202.33</u>								
	Vendor Total:			202.33								
NJPRESS NEW JERSEY PRESS MEDIA												
	19-00046 01/07/19 LEGAL ADVERTISEMENTS				B							
	52		LEGAL ADVERTISEMENT 11/29/19	14.62	9-01-20-120-023	B Printing Advertising Outreach	R	07/15/19	12/13/19		3925374	N
	53		LEGAL ADVERTISEMENT 11/29/19	19.78	9-01-20-120-023	B Printing Advertising Outreach	R	07/15/19	12/13/19		3925367	N
				<u>34.40</u>								
	Vendor Total:			34.40								
NJSACOP NEW JERSEY STATE ASSOCIATION												
	19-00740 11/27/19 POLICE EXECUTIVE INSTITUTE											
	1		CHIEF ROSS JOHNSON	950.00	T-29-56-850-801	B RESERVE FOR POLICE DONATIONS	R	11/27/19	12/16/19			N
	2		LIEUTENANT STEVEN BITTMAN	950.00	T-29-56-850-801	B RESERVE FOR POLICE DONATIONS	R	11/27/19	12/16/19			N
				<u>1,900.00</u>								
	Vendor Total:			1,900.00								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PBRESERV PITNEY BOWES RESERVE ACCOUNT												
	19-00047	01/07/19	POSTAGE MACHINE REFILL		B							
	8		POSTAGE MACHINE REFILL	1,000.00	9-01-20-100-022	B Postage	R	12/13/19	12/13/19		38026639	N
	Vendor Total:			1,000.00								
PSEG PSE&G												
	19-00038	01/07/19	GAS USAGE - EMS BUILDING		B							
	12		GAS USAGE - EMS BUILDING	321.17	9-01-31-430-030	B NATURAL GAS	R	01/07/19	12/13/19		60400525074	N
	19-00039	01/07/19	NATURAL GAS SUPPLIER		B							
	12		NATURAL GAS SUPPLIER	2,468.73	9-01-31-430-030	B NATURAL GAS	R	04/29/19	12/13/19		503100065777	N
	Vendor Total:			2,789.90								
RADAT005 RAdata												
	19-00744	11/27/19	RADON AWARENESS PROGRAM GRANT									
	1		RADON AWARENESS PROGRAM GRANT	1,575.00	G-02-41-712-301	B RADON AWARENESS	R	11/27/19	12/16/19		148217	N
	Vendor Total:			1,575.00								
RSMITH ROBERT SMITH												
	19-00248	02/21/19	INSPECTOR'S MILEAGE 2019		B							
	13		INSPECTOR'S MILEAGE DECEMBER	90.00	9-01-22-195-150	B Miscellaneous	R	04/29/19	12/13/19		DECEMBER	N
	Vendor Total:			90.00								
SBALDWIN SHAWN BALDWIN BUILDING, LLC.												
	DE002378	12/16/19	RETURN ESCROW									
	1		RETURN ESCROW LOT GRADING	1,085.13	020082-7	P LOT GRADING - DOUGLAS	R	12/16/19	12/16/19			N
	2		RETURN ESCROW CASH BOND	10,000.00	090006-1	P CASH BOND	R	12/16/19	12/16/19			N
	3		RETURN ESCROW CASH BOND INT	39.56	090006-1	P CASH BOND	R	12/16/19	12/16/19			N
				11,124.69								
	Vendor Total:			11,124.69								

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
TOWNS BRIAN TOWNSEND												
	19-00378	04/29/19	ADDED ASSESSMENTS		B							
	4		PROFESSIONAL SERVICE	750.00	9-01-20-150-028	B Professional Services	R	04/29/19	12/16/19		MT-2019-02	N
	Vendor Total:			750.00								
VONAGE VONAGE BUSINESS												
	19-00042	01/07/19	PHONE CHARGES		B							
	35	PHONE CHARGES 12/10 - 01/09/20		596.73	9-01-31-430-050	B TELEPHONE	R	04/29/19	12/13/19		1910520	N
	36	PHONE CHARGES 12/10 - 01/09/20		681.98	9-01-31-430-050	B TELEPHONE	R	04/29/19	12/13/19		1909637	N
	37	PHONE CHARGES 12/10 - 01/09/20		378.04	9-01-31-430-050	B TELEPHONE	R	04/29/19	12/13/19		1910521	N
				1,656.75								
	Vendor Total:			1,656.75								
VWIRE VERIZON WIRELESS												
	19-00040	01/07/19	WIRELESS CHARGES		B							
	23	POLICE MDT 10/24/19 - 11/23/19		304.08	9-01-25-240-202	B MDT- Verizon	R	04/29/19	12/13/19		9842818747	N
	24	DEPARTMENT CELL PHONES		623.34	9-01-31-430-050	B TELEPHONE	R	11/04/19	12/13/19		9842818747	N
				927.42								
	Vendor Total:			927.42								
WAGE WAGeworks, INC												
	19-00051	01/07/19	FSA & AFLAC FEES 2019		B							
	12	FSA & AFLAC FEES NOV 2019		92.00	9-01-23-220-092	B Health Benefits	R	05/13/19	12/16/19		INV1813064	N
	Vendor Total:			92.00								
WMRHS WEST MORRIS REGIONAL HIGH												
	19-00033	01/07/19	HS DISTRICT TAXES 2019		B							
	13	HS DISTRICT TAXES 2019 DEC		850,634.00	9-01-55-900-002	B Regional School Taxes Payable	R	07/15/19	12/13/19		DEC 2019	N
	Vendor Total:			850,634.00								

Total Purchase Orders: 41 Total P.O. Line Items: 75 Total List Amount: 1,258,536.78 Total Void Amount: 0.00

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND BUDGET	9-01	927,002.49	0.00	927,002.49	0.00	0.00	0.00	927,002.49
	9-26	0.00	0.00	0.00	0.00	0.00	11,124.69	11,124.69
	Year Total:	927,002.49	0.00	927,002.49	0.00	0.00	11,124.69	938,127.18
GENERAL CAPITAL FUND	C-04	311,496.60	0.00	311,496.60	0.00	0.00	0.00	311,496.60
MENDHAM EAST SEWER CAPITAL	C-08	5,088.00	0.00	5,088.00	0.00	0.00	0.00	5,088.00
	Year Total:	316,584.60	0.00	316,584.60	0.00	0.00	0.00	316,584.60
	G-02	1,575.00	0.00	1,575.00	0.00	0.00	0.00	1,575.00
RECREATION COMM.	T-14	350.00	0.00	350.00	0.00	0.00	0.00	350.00
	T-29	1,900.00	0.00	1,900.00	0.00	0.00	0.00	1,900.00
	Year Total:	2,250.00	0.00	2,250.00	0.00	0.00	0.00	2,250.00
Total of All Funds:		1,247,412.09	0.00	1,247,412.09	0.00	0.00	11,124.69	1,258,536.78

Project Description	Project No.	Rcvd Total	Held Total	Project Total
LOT GRADING - DOUGLAS	020082-7	1,085.13	0.00	1,085.13
CASH BOND	090006-1	10,039.56	0.00	10,039.56
Total of All Projects:		<u>11,124.69</u>	<u>0.00</u>	<u>11,124.69</u>

ORDINANCE 13-2019

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MENDHAM BY AMENDING CHAPTER 93, ARTICLE 1, ENTITLED "LICENSING AND CONTROL OF ANIMALS" TO CODIFY SPECIFIC PENALTIES FOR FAILING TO LICENSE DOGS OR CATS

BE IT ORDAINED, by the Township Committee of the Township of Mendham, County of Morris, New Jersey, Chapter 93, Article I of the Code of the Township of Mendham entitled "Licensing and Control of Animals" shall be amended as follows:

§ 93-8 Violations and penalties.

~~Except as provided in N.J.S.A. 4:19-15.19, a~~ **A** person violating any provision of this article shall, upon conviction thereof, be liable **to a penalty of not less than \$35 nor more than \$1,000, imprisonment for a period not to exceed 90 days or a period of community service not to exceed 90 days, for each offense, to be recovered by and in the name of the Township of Mendham. The animal's owner or the person to whom the owner has entrusted the animal's care shall be responsible for complying with and being subject to this article.** ~~to the general penalty in Chapter 1, General Provisions, Article II, of the Township Code.~~

This ordinance shall take effect immediately upon final passage and publication according to law.

INTRODUCED: 12/9/2019

ADVERTISED: 12/12/2019

PUBLIC HEARING: 12/19/2019

ADOPTED:

ADVERTISED:

ATTEST:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Warren Gisser, Mayor