



**TOWNSHIP OF MENDHAM
REORGANIZATION MEETING
AGENDA STARTS ON PAGE 2**

Date: Thursday, January 5, 2023

Time: 7:00 PM

Location: **MENDHAM TOWNSHIP MIDDLE SCHOOL & REMOTE VIA ZOOM**
16 Washington Valley Road-All Purpose Room;
Brookside

ACCESS INFORMATION

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

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**TOWNSHIP OF MENDHAM
REORGANIZATION MEETING
THURSDAY, JANUARY 5, 2023 - 7:00 PM**

CALL TO ORDER BY TOWNSHIP CLERK

STATEMENT OF ADEQUATE NOTICE:

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on November 2, 2022. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

SALUTE TO THE FLAG

INVOCATION – Father Michael Drury

STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS – Township Clerk

A Statement of Determination of the Board of Canvassers, relative to an Election held in the Township of Mendham, County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the 8th day of November, 2022.

The said Board does determine that at the said election:

Name	Office	Term
Tracey Moreen	Township Committee	3 Years
Lauren Spirig	Township Committee	3 Years

SWEARING-IN

- Oath of Office administered to Tracey Moreen
- Oath of Office administered to Lauren Spirig

ROLL CALL

Ms. Duarte
Mr. Monaghan
Ms. Moreen
Ms. Neibart
Ms. Spirig

NOMINATIONS FOR OFFICE OF MAYOR FOR 2023

Call for Nominations
Close of Nominations
Roll Call Vote
Oath of Office to Mayor

MAYOR PRESIDING:

NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR 2023

Call for Nominations
Close of Nominations
Roll Call Vote
Oath of Office to Deputy Mayor

WELCOME – 2023 Mayor

SWEARING IN OF OFFICERS:

MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:

Captain – Ghen Saito
Lieutenant – Robin Johnston
Quartermaster - Jesse Smith
Assistant Quartermaster East – Estelle Pasquier
Assistant Quartermaster West – Harriet Zimmerman
President - Marlene Russell
Treasurer – Bernadette Koenig
Secretary - Bob Marold
Training Officer – Barbara Nelson
Data Steward – Nick Witczak

BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:

Chief/ Department Chief – Stephen M. Sauerman
Deputy Chief – Daniel Wood
Assistant Chief – John Kemp
Lieutenant – Warren Gisser

RALSTON ENGINE COMPANY NO. 1 OFFICERS:

Chief - Tom Montgomery
1st Assistant Chief - Scott Mortensen
2nd Assistant Chief - Jeffrey Betz
Truck Captain- Nicholas Petanok

CONSENT AGENDA

The following resolutions were submitted to the Township Committee for review and made available to the public for inspection prior to the meeting, and may be adopted by one motion.

RESOLUTION 2023-001

CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2023

RESOLUTION 2023-002

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY – JOHN M. MILLS, III, ESQ.

RESOLUTION 2023-003

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND COUNSEL SERVICES – MCMANIMON, SCOTLAND AND BAUMANN, LLC

RESOLUTION 2023-004

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCCIA LLP

RESOLUTION 2023-005

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

RESOLUTION 2023-006

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2023 LEGAL SERVICES – LABOR ATTORNEY – ARTHUR R. THIBAUT JR., ESQ. – APRUZZESE, MCDERMOTT, MASTRO & MURPHY

RESOLUTION 2023-007

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL – SUSAN SHARPE, ESQ. - DORSEY SEMRAU

RESOLUTION 2023-008

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

RESOLUTION 2023-009

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT CONSULTANT – FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)

RESOLUTION 2023-010

APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT

RESOLUTION 2023-011

APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

RESOLUTION 2023-012

APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

RESOLUTION 2023-013

APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

RESOLUTION 2023-014

APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

RESOLUTION 2023-015

APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE SHARING ADVISORY COMMITTEE

RESOLUTION 2023-016

APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

RESOLUTION 2023-017

APPOINTING MEMBERS TO THE MENDHAM EAST AND WEST WATER POLLUTION CONTROL SYSTEM ADVISORY COMMITTEE

RESOLUTION 2023-018

RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2023

RESOLUTION 2023-019

AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

RESOLUTION 2023-020

DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2023

RESOLUTION 2023-021

ESTABLISHING 2023 TOWNSHIP COMMITTEE REGULAR MEETING DATES

RESOLUTION 2023-022

ESTABLISHING 2023 OFFICE HOURS AND HOLIDAY SCHEDULE

RESOLUTION 2023-023

APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

RESOLUTION 2023-024

ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

RESOLUTION 2023-025

AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY ACCOUNTS FOR THE YEAR ENDING DECEMBER 31, 2023

RESOLUTION 2023-026

ADOPTING 2023 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

RESOLUTION 2023-027

DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

RESOLUTION 2023-028

AUTHORIZING THE RE-AFFIRMATION OF THE POLICY & PROCEDURES MANUAL OF THE MUNICIPALITY

RESOLUTION 2023-029

TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

RESOLUTION 2023-030

APPOINTING LYDIA BLIDE AS TAX COLLECTOR, TAX SEARCH OFFICER, COLLECTOR OF SEWER FEES

RESOLUTION 2023-034

SETTING THE CALENDAR OF REGULAR RECREATION EVENTS

REGULAR AGENDA

RESOLUTION 2023-031

APPOINTING TOWNSHIP OFFICIALS FOR 2023

RESOLUTION 2023-032

APPOINTING MEMBER(S) TO THE TREE PRESERVATION AND LANDSCAPE COMMITTEE

RESOLUTION 2023-033

APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD

STATEMENT BY THE MAYOR / COMMITTEE MEMBERS

MAYORAL APPOINTMENTS

Environmental Commission Members

Regular Members – Two positions

Chairman - Mayor shall designate one of the regular members to serve as Chairman of the Environmental Commission

Planning Board Members

Class I – The mayor of the Township of Mendham

Class II – One of the officials of the municipality other than a member of the township committee to be appointed by the mayor

Class IV – Two citizens of the municipality to be re-appointed by the mayor

Finance Advisory Committee

Class II the Mayor or his/her designee and the appointed Finance Liaison

Morris County Community Development Revenue Sharing Advisory Committee (CDRS)

One Representative Position

One Alternate Position

Mendham East and West Water Pollution Control System Advisory Committee

Mayor or a Designee

HEARING PERSONS PRESENT

Please state your name and address for the record.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

ADJOURN

RESOLUTION 2023-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM
TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2023

BE IT FURTHER RESOLVED, the Township Committee concurs with the following professional appointments of the Shared Court of Mendham Township, Chester Township and Chester Borough:

<i>Glenn T. Gavan, JMC</i>	Judge
<i>Brian Mason, Esq.</i>	Township Prosecutor
<i>Anthony Arbore, Esq.</i>	Public Defender
<i>John P. Velez, Esq.</i>	Assistant Public Defender
<i>Sharon Bittner Kean, Esq.</i>	Conflict Public Defender
<i>Robert Warmington, Esq.</i>	Conflict Public Defender

Adopted: January 5, 2023

RESOLUTION 2023-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY
JOHN M. MILLS, III, ESQ.

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is from January 1, 2023 through December 31, 2023; and

WHEREAS, John M. Mills, III, Esq., of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not to exceed amount of \$22,000; and

WHEREAS, John M. Mills, III, Esq., of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-003

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND
COUNSEL SERVICES - MCMANIMON, SCOTLAND AND BAUMANN, LLC**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Bond Counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, McManimon, Scotland and Baumann, LLC has submitted a proposal indicating that they will provide services for Bond Counsel Services; and

WHEREAS, the Township Administrator recommends awarding a contract to McManimon, Scotland and Baumann, LLC for Bond Counsel Services in an amount not to exceed \$7,500, for a term to expire December 31, 2023; and

WHEREAS, McManimon, Scotland and Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland and Baumann, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit McManimon, Scotland and Baumann, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with McManimon, Scotland and Baumann, LLC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCCIA LLP

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors; and

WHEREAS, the Township Administrator recommends awarding a contract to Nisivoccia LLP for Auditing Services in an amount not to exceed \$61,500, for a term to expire December 31, 2023; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-005

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL
CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER,
PC**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Tax Appeal Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that they will provide services as Tax Appeal Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Lindabury, McCormick, Estabrook & Cooper PC for Tax Appeal Consultant Services in an amount not to exceed \$10,000, for a term to expire December 31, 2023; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-006

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2023 LEGAL SERVICES
– LABOR ATTORNEY – ARTHUR R. THIBAUT JR., ESQ – APRUZZESE, MCDERMOTT, MASTRO &
MURPHY**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Arthur R. Thibault Jr., Esq of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney; and

WHEREAS, the Township Administrator recommends awarding a contract to Apruzzese, McDermott, Mastro & Murphy for Labor Attorney in an amount not to exceed \$10,000, for a term to expire December 31, 2023; and

WHEREAS, Arthur R. Thibault Jr., Esq. of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Apruzzese, McDermott, Mastro & Murphy as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-007
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL
COUNSEL – SUSAN SHARPE, ESQ. – DORSEY SEMRAU

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Special Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Susan Sharpe, Esq. of Dorsey Semrau has submitted a proposal indicating that he will provide services as Special Legal Counsel; and

WHEREAS, the Township Administrator recommends awarding a contract to Susan Sharpe, Esq. of Dorsey Semrau, for Special Legal Counsel in an amount not to exceed \$5,000, for a term to expire December 31, 2023; and

WHEREAS, Susan Sharpe, Esq of Dorsey Semrau has completed and submitted a Business Entity Disclosure Certification which certifies that Dorsey Semrau has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Dorsey Semrau from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Dorsey Semrau as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-008
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Denis Keenan of French & Parrello Associates has submitted a proposal indicating that he will provide services as Township Engineer; and

WHEREAS, the Township Administrator recommends awarding a contract to French & Parrello Associates for Township Engineer in an amount not to exceed \$45,000, for a term to expire December 31, 2023; and

WHEREAS, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-009
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK
MANAGEMENT CONSULTANT - FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES
(PIA)

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Risk Management Consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Frank Covelli, Professional Insurance Associates (PIA) has submitted a proposal indicating that he will provide services for Risk Management Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Frank Covelli, Professional Insurance Associates (PIA) for Risk Management Consultant in an amount not to exceed \$15,000, for a term to expire December 31, 2023; and

WHEREAS, Frank Covelli of PIA has completed and submitted a Business Entity Disclosure Certification which certifies that (PIA) has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Frank Covelli of Professional Insurance Associates (PIA) as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2023

RESOLUTION 2023-010
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Adjustment for the terms as indicated:

Arjan Roghanchi <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Brenda Grant <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Frank Strafacci <i>Regular Member</i>	<i>Re-assigned</i> <i>(J. Peruyero)</i>	<i>4 years</i>	<i>12/31/2026</i>
Nicholas Lordi <i>Regular Member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
Thomas Murphy <i>Regular Member</i>	<i>Newly appointed</i> <i>(A. Zairi)</i>	<i>4 years</i>	<i>12/31/2026</i>
David Wisotsky <i>Alternate</i>	<i>Newly appointed</i> <i>(F. Strafacci)</i>	<i>Unexpired term</i>	<i>12/31/2023</i>
Matthew Bell <i>Alternate</i>	<i>Newly appointed</i> <i>(S. N. Witczak)</i>	<i>2 years</i>	<i>12/31/2024</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-011
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

<i>Daniela Caporrino</i>	<i>Re-assigned (T. Goswami)</i>	<i>3 years</i>	<i>12/31/2025</i>
<i>Ann Reale</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2025</i>
<i>John Atkins</i>	<i>Re-assigned (J. Smith)</i>	<i>Unexpired term</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-012
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Parks and Recreation Advisory Committee for the terms as indicated:

Jane Incardone <i>Group 1</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2024</i>
Patricia O'Brien <i>Group 2</i>	<i>Re-appointed*</i>	<i>2 years</i>	<i>12/31/2024</i>
Kimberly Gavagan <i>Group 2</i>	<i>Re-appointed*</i>	<i>2 years</i>	<i>12/31/2024</i>
Rachel Ruggieri <i>Group 2</i>	<i>Newly appointed **</i> <i>(D. Tolley)</i>	<i>1 year</i>	<i>12/31/2023</i>

** All reappointments shall be for two-year terms.*
*** Group II consists of that group appointed or their successors (initially appointed) for a term designated as one year and shall be constituted with up to four members.*

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>James V. Tino Jr.</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Brian DiGiacomo</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Gregg Lukasko</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Richard Diegnan</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Chief of Police or designee</i>			

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-014
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Finance Advisory Committee for the terms as indicated:

<i>Todd Christie</i>	<i>Newly appointed (T. Murphy)</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Cam Lemley</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Michael Rohal</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Bruce Flitcroft</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Kathleen McCallum</i>	<i>Newly appointed (B. Wowk)</i>	<i>1 year</i>	<i>12/31/2023</i>

BE IT FURTHER RESOLVED, in addition to the appointed membership, the Township Administrator and the Township Chief Financial Officer shall be ex officio members of the Finance Advisory Committee with the authority to attend all meetings of the Finance Advisory Committee and to render advice and comment as appropriate.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-015
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE
SHARING ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Morris County Development Revenue Sharing Advisory Committee for the terms as indicated:

<i>Liz Carrino</i>	<i>Re-assigned</i>	<i>1 year</i>	<i>12/31/2023</i>
<i>Representative</i>	<i>(A. Duarte)</i>		

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-016
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<i>Mary Shay-Millea</i> <i>Class C member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2026</i>
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This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-017
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE MENDHAM EAST AND WEST WATER POLLUTION CONTROL
SYSTEM ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Mendham East and West Water Pollution Control System Advisory Committee for the terms as indicated:

<i>Richard Blood</i> <i>Resident at large</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
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This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-018
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2023

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

WHEREAS, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2023 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

WHEREAS, the custodian for this fund is Jason Gabloff, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 5, 2023

RESOLUTION 2023-019

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF
CAPITAL DEBT**

BE IT RESOLVED by the Township Committee of the Township of Mendham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.

Adopted: January 5, 2023

RESOLUTION 2023-020
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC
MEETINGS DURING 2023

WHEREAS, the “Open Public Meetings Act” N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and, in the manner, therein set forth.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2023 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings. The Municipal Clerk is authorized to determine which of the designated newspapers are to be used for required official notification.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2023 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2023 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-021
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING 2023 TOWNSHIP COMMITTEE REGULAR MEETING DATES

WHEREAS, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey as follows:

During the calendar year 2023, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at the Mendham Township Middle School, 16 Washington Valley Rd, Brookside, New Jersey.

It may be necessary for the Township Committee to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b. Executive Session meeting may be held at 6:30 p.m., prior to the regular meeting, noted below.

Township Committee meetings may be held virtually. The access information can be located at www.mendhamtownship.org or by contacting the Township’s Clerks office.

2023 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:

Mondays at 7:30 pm unless otherwise indicated
6:30 pm Executive Session

<i>January 5 (Reorg.), 7:00 pm</i>	<i>February 13</i>	<i>March 13</i>
<i>January 23</i>	<i>February 27</i>	<i>March 27</i>
<i>April 10</i>	<i>May 8</i>	<i>June 12</i>
<i>April 24</i>	<i>May 22</i>	<i>June 26</i>
<i>July 10</i>	<i>August 14</i>	<i>September 11</i>
<i>July 24</i>	<i>(One meeting in August)</i>	<i>Thurs., September 28</i>
<i>Tues., October 10</i>	<i>November 13</i>	<i>Tues., December 5, 6:00 pm*</i>
<i>October 23</i>	<i>November 27</i>	<i>December 11, 6:00 pm</i>
		<i>Wed., December 27</i>

Thursday, January 4, 2024, 7:00 pm – Reorganization

**APPOINTMENTS MEETING*

BE IT FURTHERED RESOLVED that a certified copy of this resolution shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 5, 2023

RESOLUTION 2023-022
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING 2023 OFFICE HOURS AND HOLIDAY SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following hours be established for 2023:

Municipal Offices shall be open Monday through Friday from 8:30am to 4:00pm

SUMMER HOURS– JULY 3rd THROUGH SEPTEMBER 1st

Monday thru Thursday: 8:00am to 4:00pm

Friday: 8:00am to 1:00pm

BE IT FURTHER RESOLVED that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2023.

New Year's Day*	
Martin Luther King, Jr. Day	January 16 th
President's Day	February 20 th
Good Friday	April 7 th
Memorial Day	May 29 th
Independence Day*	July 3 rd & 4 th
Labor Day	September 4 th
Columbus Day	October 9 th
Veteran's Day	November 10 th
Thanksgiving Day	November 23 rd
Day after Thanksgiving	November 24 th
Christmas Day	December 25 th

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks' notice in writing and with the approval of the department head.

Adopted: January 5, 2023

RESOLUTION 2023-023
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING
THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

WHEREAS, a Cash Management Plan (the “Plan”) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

WHEREAS, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2023 through December 31, 2023.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 5, 2023

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- The Provident Bank
- Bank of America
- NJ ARM
- Valley National Bank
- TD Bank
- PNC Bank
- Lakeland Bank
- Wells Fargo Bank
- JP Morgan Chase Bank
- First Hope Bank
- Peapack Gladstone Bank
- Capital One Bank
- Santander
- Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

- Lincoln Financial, AIG-Valic, Axa Equitable

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial

institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2023-024
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

BE IT RESOLVED, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten-day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

BE IT FURTHER RESOLVED, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

NOW, THEREFORE BE IT RESOLVED, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 5, 2023

RESOLUTION 2023-025
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX AND SEWER UTILITY
ACCOUNTS FOR THE YEAR ENDING DECEMBER 31, 2023

WHEREAS, N.J.S.A. 40A:5-17.1 allows for the cancellation of a tax refund or delinquency of less than ten (\$10.00) dollars.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that authorization is hereby given that the Tax Collector process the cancellation of balances for the year 2023.

Adopted: January 5, 2023

RESOLUTION 2023-026
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ADOPTING 2023 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

WHEREAS, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,331,437 for the Current Fund; \$54,495 for Mendham Sewer East; and \$32,769 for the Mendham West Sewer Utility.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations are hereby made for 2023;

CURRENT FUND:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$55,000
General Administration	Other Expenses	\$20,000
Mayor & Council	Salaries & Wages	\$4,200
Mayor & Council	Other Expenses	\$3,000
Municipal Clerk	Salaries & Wages	\$25,000
Municipal Clerk	Other Expenses	\$4,000
Finance Administration	Salaries & Wages	\$48,000
Finance Administration	Other Expenses	\$3,000
Annual Audit	Other Expense	\$25,000
Management Information Systems	Other Expenses	\$30,000
Assessment of Taxes	Salaries & Wages	\$15,500
Assessment of Taxes	Other Expenses	\$3,000
Collection of Taxes	Salaries & Wages	\$20,000
Collection of Taxes	Other Expenses	\$2,000
Legal - General	Other Expenses	\$40,000
Engineering Services & Costs	Other Expenses	\$11,900
Environmental Commission	Other Expenses	\$130
Historic Preservation	Other Expenses	\$130
Planning Board	Salaries & Wages	\$3,100
Planning Board	Other Expenses	\$7,000
Board of Adjustment	Salaries & Wages	\$3,500
Board of Adjustment	Other Expenses	\$1,000

General Liability Insurance	General Liability Insurance	\$85,700
Workers Compensation Insurance	Workers Compensation Insurance	\$65,000
Group Insurance Plan for Employees	Group Insurance Plan	\$280,000
Police	Salaries & Wages	\$550,000
Police	Other Expenses	\$30,000
Emergency Management Services	Salaries & Wages	\$250
Emergency Management Services	Operating Expenses	\$100
Fire Prevention / Fire Inspection	Salaries & Wages	\$3,000
Fire Prevention / Fire Inspection	Other Expenses	\$1,500
Aid to Fire Companies	Other Expenses	\$20,000
Fire Cisterns	Other Expenses	\$1,500
Fire Hydrant Service	Other Expenses	\$25,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$250,000
Streets and Road Repairs and Maintenance	Other Expenses	\$55,000
Snow Removal	Other Expenses	\$55,000
Storm Water	Other Expenses	\$8,000
Sanitation	Trash Removal	\$120,000
Public Building and Grounds	Other Expenses	\$25,000
Board of Health	Salaries & Wages	\$9,500
Board of Health	Other Expenses	\$2,000
Health Services Contract	Health Services Contract	\$20,000
Animal Control	Other Expenses	\$5,000
Senior Citizens	Other Expenses	\$7,500
Recreation Department	Salary & Wages	\$10,000
Recreation Department	Operating Expenses	\$4,000
Maintenance of Parks	Other Expenses	\$40,000
Municipal Court	Other Expenses	\$35,000
Construction Code Official	Salaries & Wages	\$30,000
Construction	Other Expenses	\$5,000
Other Code Enforcement	Salaries & Wages	\$26,654
Utilities	Utilities	\$90,000
Social Security System (OASI)	Operating Expenses	\$76,273
DCRP	Operating Expenses	\$1,000
Maintenance of Free Public Library	Operating Expenses	\$70,000
	TOTAL	\$2,331,437

SEWER UTILITY EAST:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	54,495

SEWER UTILITY WEST:

DEPARTMENT	TYPE	2023 TEMPORARY BUDGET
Appropriations	Other Expenses	\$32,769

Adopted: January 5, 2023

RESOLUTION 2023-027
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON
TOWNSHIP CHECKS

BE IT RESOLVED by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds.

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Chief Financial Officer, Acting Township Clerk, Business Administrator are authorized to sign checks for the withdrawal of funds from the above-mentioned depositories and all checks must be signed by two of the above-named Officials of the Township.

BE IT FURTHER RESOLVED that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 5, 2023

RESOLUTION 2023-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE RE-AFFIRMATION OF THE POLICY & PROCEDURES MANUAL OF THE
MUNICIPALITY

WHEREAS, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

WHEREAS, the Township places great value and consideration in relation to the health, well-being and safety of its Employees; and

WHEREAS, said Manual is also in accordance with the requirements promulgated by the Morris County Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Mendham, County of Morris, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Township's Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality.

BE IT FURTHER RESOLVED, the Township will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality.

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be maintained on file in the Township Clerk's office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

Adopted: January 5, 2023

RESOLUTION 2023-029

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Township of Mendham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Mendham has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Administrator. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

Adopted: January 5, 2023

RESOLUTION 2023-030

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING
LYDIA BLIDE AS TAX COLLECTOR, TAX SEARCH OFFICER, COLLECTOR OF SEWER FEES**

WHEREAS, N.J.S.A. 40A:9-141 requires that municipalities appoint a Tax Collector; and

WHEREAS, the Township Committee wishes to appoint Lydia Blide, a Certified Tax Collector, as Tax Collector, Tax Search Officer, Collector of Sewer fees for the Township of Mendham, effective January 2, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that Lydia Blide is hereby appointed as the Tax Collector, Tax Search Officer and Collector of Sewer Fees for the Township of Mendham, for a 4-year term effective January 2, 2023 through December 31, 2026 at a salary of \$72,000 a year.

Adopted: January 5, 2023

RESOLUTION 2023-031
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING
TOWNSHIP OFFICIALS FOR 2023

BE IT RESOLVED, by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the following appointments be made for the year 2023:

<i>Tom Montgomery</i>	Township Fire Chief
<i>M. Christopher Shay</i>	Fire Official
<i>Nicholas Witczak</i>	Fire Safety Inspector
<i>Evan Thomas</i>	Coordinator - Office of Emergency Management Term Expires 12/31/2023
<i>Sarah Neibart</i>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<i>Nicholas Witczak</i>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<i>Jason Gabloff</i>	Public Agency Compliance Officer (P.A.C.O)
<i>Jason Gabloff</i>	Clean Communities Coordinator
<i>Denis Keenan</i>	Stormwater Management Coordinator
<i>Kirby Johnston</i>	Recycling Coordinator

This Resolution shall take effect upon adoption.

Adopted: January 5, 2023

RESOLUTION 2023-032
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE TREE PRESERVATION AND LANDSCAPE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Tree Preservation and Landscape Committee for the terms as indicated:

Lorens Fasano <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Doug Moran <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Brian Hays <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Richard Rapp <i>Regular Member</i>	<i>Re-assigned</i> <i>(C. Becchi)</i>	<i>1 year</i>	<i>12/31/2023</i>
Cory Robinson <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
TBD - Environmental Rep. <i>Regular Member</i>	<i>Newly-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Len Perre <i>Construction Official</i> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2023</i>
Joshua Moreen <i>Alternate Member</i>	<i>Newly appointed</i> <i>(vacant)</i>	<i>1 year</i>	<i>12/31/2023</i>
Mark Harabedian <i>Alternate Member</i>	<i>Newly appointed</i> <i>(R. Rapp)</i>	<i>1 year</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-033
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING A CLASS III MEMBER TO THE PLANNING BOARD

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Planning Board for the terms as indicated:

<i>TBD</i>			
<i>Class II</i>	<i>Re appointed</i>	<i>1 year</i>	<i>12/31/2023</i>

Class III – A member of the township committee to be appointed by the township committee.

This resolution shall take effect immediately

Adopted: January 5, 2023

RESOLUTION 2023-034

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM SETTING THE CALENDAR OF REGULAR RECREATION EVENTS

WHEREAS, The Recreation Department has built a robust and regular schedule of annual events which residents look forward to regularly; and

WHEREAS, Recommendations have been made to make a calendar of events available to residents for them to plan holiday and other social gatherings around community wide events; and

WHEREAS, The Recreation Director and Committee will continue to implement new and exciting events and programs– but recognizes the importance of providing a schedule of Annual Events for the Town; and

WHEREAS, the Recreation Director would like to establish the below schedule of events for 2023 to allow for prompt planning and advance community knowledge; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey, establishes the below calendar of Annual Recreation Events:

- Friday, February 10 - Valentine's Day Stroll
- Friday, April 7 - Egg Race around Town
- Friday, May 12 - Movie
- Thursday, May 25 - Kick off to Summer Party @ Beach
- Thursday, June 1 - Movie
- Saturday, June 10 - Patriot's Race
- Friday, June 30 - Fireworks
- Wednesday, July 12 - Beach Bash
- Wednesday, August 9 - National Night Out
- Wednesday, August 30 - Movie
- Sunday, September 10 - Kids Triathlon
- Tuesday, September 26- Fall Concert
- Friday, October 20 - Haunted Hike
- Sunday, October 29 - Halloween Party
- Thursday, December 7 - Tree and Menorah Lighting

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Adopted: January 23, 2023