



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
REGULAR MEETING**

DATE: Monday, January 24, 2022

TIME: 7:30 PM

LOCATION: IN-PERSON
Town Hall
2 West Main Street, Brookside; and

REMOTE VIA ZOOM

Access link and call-in numbers can be found on the last page of the agenda

www.zoom.us

Click on "Join a Meeting"

Webinar ID: 836 9333 4318

Passcode: 773693

Follow prompts

ROLL CALL

Mr. Baio
Ms. Duarte
Ms. Neibart
Mr. Orlins
Mayor Monaghan

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 10, 2022. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

PRESENTATIONS

- **THE SHARING PROJECT**
- **RALSTON CIDER MILL**
- **REASSESSMENT UPDATE**

PROCLAMATION

WELCOMING PROCLAMATION

COVID – 19 UPDATE

ANNOUNCEMENTS

OPEN TO THE PUBLIC

Please state your name and address for the record.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

APPROVAL OF MEETING MINUTES

- June 15, 2021 Special Meeting and Executive Meeting
- July 12, 2021 Special, Regular and Executive Meeting
- January 5, 2022 Reorganization Meeting

RESOLUTIONS – CONSENT AGENDA

The following resolutions were submitted to the Township Committee for review and made available to the public for inspection prior to the meeting, and may be adopted by one motion.

- 2022-031** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Professional Services Contract to H2M Associates, Inc. not to exceed \$5,000
- 2022-032** Resolution of The Township Committee of the Township of Mendham Authorizing the Submission of a Strategic Plan for the Mendham Municipal Alliance for Fiscal Grant Cycle October 2020 - June 2025
- 2022-033** Resolution of the Township Committee of the Township of Mendham Correcting Resolution 2022-021 Establishing 2022 Office Hours and Holiday Schedule
- 2022-034** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Contract to Blue Line Quality Services, LLC for Cleaning/Janitorial Services
- 2022-035** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

OPEN TO THE PUBLIC

Please state your name and address for the record.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

DISCUSSION

- Document Management
- Solar Panels
- Master Plan

LIAISON REPORTS

ADJOURN

RESOLUTION 2022-031
RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO H2M ASSOCIATES, INC NOT TO EXCEED
\$5,000

WHEREAS, the Township of Mendham has a need to appoint a licensed professional planner for expert professional planning services for the Township Planning Board; and

WHEREAS, H2M Associates, Inc of Parsippany, New Jersey will provide licensed professional planning services as sought by the Township of Mendham in an amount not to exceed \$5,000; and

WHEREAS, the Chief Financial Officer will provide funds in the 2022 Budget for this amount pursuant to *N.J.A.C. 5:30-5.4*, in account 0-01-22-180-028.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with H2M Associates, Inc. of Parsippany, New Jersey, not to exceed \$5,000 for general planning services in 2022.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: January 24, 2022

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Nick Monaghan, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on January 24, 2022.

Maria F. Coppinger, Township Clerk

RESOLUTION 2022-032
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE
SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM MUNICIPAL ALLIANCE FOR FISCAL GRANT
CYCLE OCTOBER 2020-JUNE 2025

COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE OCTOBER 2020-JUNE 2025
FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Mendham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris.

NOW, THEREFORE, BE IT RESOLVED by the Township of Mendham, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Mendham Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$5,056
Cash Match	\$1,264
In-Kind	\$3,792

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Nick Monaghan, Mayor

CERTIFICATION: I, Maria F. Coppinger, Municipal Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee on this 24th of January, 2022.

Maria F. Coppinger, Municipal Clerk

RESOLUTION 2022-033
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM CORRECTING
RESOLUTION 2022-021 ESTABLISHING 2022 OFFICE HOURS AND HOLIDAY SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following hours be established for 2022:

Municipal Offices shall be open Monday through Friday from 8:30am to 4:00pm

SUMMER HOURS– JULY 4TH THROUGH SEPTEMBER 2ND

Monday thru Thursday: 8:00am to 4:00pm

Friday: 8:00am to 1:00pm

BE IT FURTHER RESOLVED that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2022.

New Year's Day	January 3 rd
Martin Luther King's Day	January 17 th
President's Day	February 21 st
Good Friday	April 15 th
Memorial Day	May 30 th
Independence Day	July 4 th
Labor Day	September 5 th
Columbus Day	October 10 th
<i>Veteran's Day</i>	<i>November 11th</i>
Thanksgiving Day	November 24 th
Day after Thanksgiving	November 25 th
Christmas Day	December 26 th

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks' notice in writing and with the approval of the department head.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Nick Monaghan, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

Maria F. Coppinger, Township Clerk

RESOLUTION 2022-034

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF A CONTRACT TO BLUE LINE QUALITY SERVICES, LLC FOR CLEANING/JANITORIAL SERVICES

WHEREAS, the Township received quotations for Cleaning and Janitorial Services; and

WHEREAS, the Township contacted four cleaning service companies and two had responded; and

WHEREAS, the quote received from Blue Line Quality Services, LLC of Hardwick, New Jersey has been found to be in proper form and in compliance with the applicable provisions of all New Jersey State laws; and

WHEREAS, the Chief Financial Officer has certified that encumbrances for these services shall come from accounts numbered 01-26-310-160 – Cleaning Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Mendham, County of Morris, State of New Jersey, as follows:

1. The Township Committee hereby awards a contract to Blue Line Quality Services of Hardwick, New Jersey for the cleaning of municipal buildings including Town Hall, Library, Police Headquarters, Brookside Fire Station and Ralston Fire Station in an amount of \$2,400 per month.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Blue Line Quality Services LLC, for said Cleaning Services.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: January 24, 2022

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 24, 2022.

Maria F. Coppinger, Township Clerk

RESOLUTION 2022-035
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: January 24, 2022

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Nick Monaghan, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 24, 2022.

Maria F. Coppinger, Township Clerk

TOWNSHIP COMMITTEE

ZOOM ACCESS INFORMATION

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://us02web.zoom.us/j/83693334318?pwd=MTZhRlZMbTZWMVRxQm44c1VKdHFnZz09>

Passcode: 773693

OR ONE TAP MOBILE:

US: +13017158592,,83693334318#,,,,*773693# or +13126266799,,83693334318#,,,,*773693#

OR TELEPHONE:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 836 9333 4318

Passcode: 773693

International numbers available: <https://us02web.zoom.us/j/83693334318?pwd=MTZhRlZMbTZWMVRxQm44c1VKdHFnZz09>

www.zoom.us

Click on "Join a Meeting"

Webinar ID: 836 9333 4318

Passcode: 773693

Follow prompts