

Mendham Township – Recreation Committee Meeting
Wednesday, January 22, 2020
7:45 PM at Mendham Township Hall

1. Presentation – Library in the Parks
2. Approval of November Minutes
3. 2020 Board Chairperson Nominations
4. 2020 Vice Chairperson Nominations
5. 2020 Dates
 - a. Monday, February 3: Registration opens for all Spring Programs
 - b. Saturday, February 22: Polar Bear Plunge
 - c. Friday, March 13, 20 or 27: Girls Night Out
 - d. Friday, April 24: Mental Health Awareness Event
 - e. Saturday, May 23: Brookside Beach Opens Weekends Only
 - f. Saturday, May 30: Patriots' Race
 - g. Monday, June 15: Brookside Beach Opens Full Time
6. Brookside Beach Finances
 - a. Minus of approximately \$1000.00 last year
 - b. Extended Day Camp for Mendham Kids Club
 - c. Review of Rates
7. Update on Mendham Gets Fit
 - a. Tuesday Barre – 5
 - b. Wednesday Yoga – 12
 - c. Thursday Zumba – 7
 - d. Thursday Barre - 2
 - Instructors: \$50 per hour (13 weeks x 4 classes x \$50) = \$2600
 - Total Revenue: \$2205 - registrations still being taken and drop ins offered
8. Ralston Playground Update

\$37,884.73 - Quote
\$34,879.46 - Total Cash in Hand

 - \$9000 - Basketball
 - \$7000 - Community Center
 - \$18,054.87 - Ralston Account
 - \$592.52 – 2017 Unexpended Capital
 - 232.07 – Ralston Playground Trust

 - \$5615.32 – Patriots' Race
 - \$11,228.97 – 2018 Unexpended Capital (still need to buy aerators for Brookside Beach)
 - \$10,000 – 2019 Unexpended Capital (\$9940 to be spent) (\$60 remaining)
9. Fencing at Ralston
 - Installation Schedule
 - PO Generated
 - Waiting on Weather
 - Boy Scouts Project?

10. Ski Club Update

- 172 – Registered
- 32 - Lesson
- Injuries
- Chaperones

11. Senior Update

- Friday, February 21 - Lunch and Learn/Bingo Event
- Friday, March 13, 20, or 27 - Lunch and Learn/Bingo Event
- Chair Yoga - once budget passes
- Card Days - once budget passes

12. 2020 New Goals

- a. Dog Park
- b. Adult Soccer
- c. Videos and Website Refresh
- d. Senior Trips
- e. Athletic Trips

13. Sports Organization Field Usage

- a. Online requests are now available
- b. Mental Health training

14. Other

- Holi Festival
- Relationship with Morristown Medical Center
- Middle School Play
- US Sports Continuation of Program
- Spring Break or Summer Pony Share Program
- Field Rental Requests – For Profit Organizations

15. Budget

- a. Revisions
- b. Meeting - March 9 from 6:30-7:00 PM

16. 2020 Meeting Schedule Approval

- February 26
- March 25
- April 22
- May 27
- June 24
- July 29
- No August Meeting
- September 9
- October 14
- November 11
- December 9

Meeting of Mendham Township Recreation Advisory Board
Nov. 13, 2019, 7:30 pm

Attendees:

Amalia Duarte (MTC liaison)	David Guida (Recreation Director)
Adam Dubeck	Trish O'Brien
Eric Mauriello	John Mallon
Kimberly Gavagan	Cieran Plancer-Murphy
Kristin Osika	Jamie Carfagna

Motion to approve meetings from Sept mtg – moved and approved

Introduced three new HS liaisons:

- Cieran Plancer-Murphy
- Kristin Osika
- Jamie Carfagna

Website improvements:

- Discussed Township Recreation website and all agreed it makes sense to leave old event information on the site even after the event has passed (it shows the breadth of programming offered by the Township)
- David requested that Advisory Board members review the site and provide feedback to him (what should be added, changed, removed, etc.) at next meeting
- Discussed adding photos and video to the site and decided to enlist the help of the three HS liaisons. Each to make a short video or photo slide show of a park in town to showcase it online:
 - Cieran – Mosely
 - Kristin – Brookside (wait until summer)
 - Jamie – Ralston
- David will also reach out to Mendham TV to inquire about footage of the Patriot's Race, Beach opening, playground re-opening, etc.
- If Advisory Board members have any photos from events, please send them to David

Fitness program update:

- Program going well overall: 18 people attended yoga on 11/13 and 10 people the week before.
- 11/12 was the first day of Barre class and 9 people attended
- 11/7 was the first day of Zoomba and two attended, though it was noted that it was during Parent-Teacher conferences. David will see if Zoomba classes pick up in the next few weeks.
- The break-even number for any class is five (\$10 each and instructors are paid \$50) and the overall goal of the program is to provide a service, not make money
- The main meeting room at Town Hall works well for the classes, though chairs need to be moved then replaced after class

Ralston Playground Next Phase:

- Holiday fundraiser: Rec Adv Board members agreed to commit to selling 15 “units” for the fundraiser: \$20 Christmas ornaments or \$10 chocolate coins for Hanukkah
- The West Morris Junior Women’s Club will co-sponsor a Polar Bear Plunge at Brookside Beach on New Year’s Day. Lifeguards and EMTs will be present. Will take place around noon. Hot chocolate/marshmallow roasting, etc. will be offered. Admission charged for both participants and spectators.
- David is exploring “Text to Donate” and promoting it at the Playground. Ideally, have it in place by “Giving Tuesday” (the Tuesday after Thanksgiving).

Senior Programming:

- Exploring Holiday event (breakfast? lunch?) for seniors at Brookside Community Club. Pictures with Santa, etc. Looking at 12/18 or 12/20. Volunteers needed – please help if you can.
- Discussed speaker series for seniors kicking off in 2020: A series of monthly “lunch and learns” on a variety of topics (safety/police, gardening, banks/retirement budgeting, etc.) Adam noted that he is an Elder Attorney and would be glad to provide guidance.
- Also discussed having a senior representative on the Advisory Board to assist with future senior programming ideas.

General Programming:

- Discussed possible adult programs including soccer and volleyball. Locations would need to be determined. Tabled for future discussion.

Dog park:

- Discussed the possibility of creating space for a dog park in Mendham
- Trish noted that a dog park was discussed by the Advisory Board in 2018 – possibly located at the new playground, but liability issues were challenging.
- Noted that the Long Valley dog park features a coded entry and you need to pay an annual member fee to use it. Discussed if Mendham dog owners would be willing to pay.
- The Wysong area was discussed but several raised concerns about safety issues between kids at the playground and dogs entering/existing the dog park.
- Tabled for future discussion.

Field usage:

- David noted there was an uptick in realtors calling to find out about the field schedules and programming; potential buyers wanted to know more about how the fields are used.
- Eric said the fields are used 3x/week during soccer season.
- David to reach out to other team liaisons to learn more

2020 day trips:

- Discussed possible interest in day trips. What type of trips may people be interested in (Holiday/NYC? Seniors? Sporting events, i.e., Devils’ game?)
- Tabled for future discussion.

December meeting cancelled; the group will reconvene in January 2020. All agreed that the second Wed. of the month at 7:30 p.m. remains a good time to meet.

Motion to adjourn – carried.

Brookside Beach Bulletin

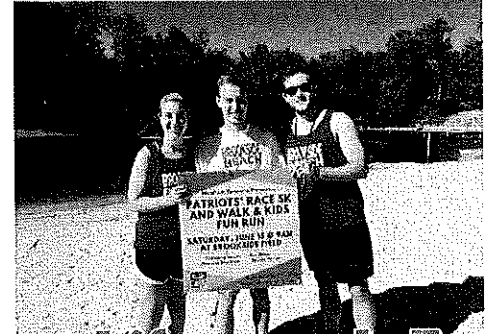
July 2019



Volume 1, Edition 2

We're off to a great start...

It has been a great opening month at Brookside Beach! We opened for business officially on Sunday, June 16th and had a few Fathers join us to celebrate their Father's Day. Mendham Magic celebrated their end of season party at the beach and Quinn O'Neill celebrated her 4th Birthday! Brookside Beach is open daily now and we have a great staff of lifeguards waiting to see you! If you would like to rent the beach out for your own party, do so soon, spots are filling up. We have recently purchased grills that are BYOC – Bring Your Own Charcoal, and you can hold your own personal BBQ. There are also new comfy adirondack chairs to enjoy as well! We hope to see you at the beach soon. If you have ideas for the beach please contact me at dguidajr@mendhamtownship.org.



Best Lifeguards Ever!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Early Lap Swim	3 Float Night	4 Early Lap Swim	5	6
7	8	9 Early Lap Swim	10 Float Night	11 Early Lap Swim	12	13
14	15	16 Early Lap Swim	17 Float Night	18 Early Lap Swim	19	20
21 Family Fun Day at Brookside Beach	22	23 Early Lap Swim	24 Float Night	25 Early Lap Swim	26	27 Cardboard Boat Race Event
28	29					

BEACH AMMENITIES

- Volleyball Court
- Playground
- Paddle Boats
- Giant Connect Four
- Fully Supervised Swimming
- Grills for Public Use
- Picnic Grove
- In Water Wibit
- Changing Area



At left, Quinn enjoying her birthday

At right, event the non-swimmers enjoy a Brookside Beach Party!



Beach Hours of Operation

General Admission Daily from 11:00 AM until 5:00 PM

Day Passes are available for residents and non-residents of Mendham Township

Monday-Friday

FREE Admission for Mendham Twp. Residents
\$5.00 Entrance for Non-Mendham Twp. Residents

Saturday and Sunday

\$5.00 Entrance of Mendham Residents
\$8.00 Entrance for Non-Residents

Beach Memberships

	Description	Price
Family Membership	The family membership entitles the member to free access the beach for all hours of open swim for the general public, including float night and early morning swim. A family is defined as two adults and their unmarried children residing in the same household. Additionally, it allows for free access to all of the special events at the beach.	\$125 Mendham Township Residents \$150 Non-Residents
Individual Membership	The individual membership entitles the member to free access the beach for all hours of open swim for the general public, including float night and early morning lap swim. An individual membership is for one person and may not be transferred. Additionally, it allows for free access to all of the special events at the beach.	\$50 Mendham Township Residents \$65 Non-Residents
Lap Swim Membership	The lap swim membership entitles the member to free access the beach for the early morning lap swim held 2-3 times each week. This membership is non-transferrable.	\$40 Mendham Township Residents \$55 Non-Residents

The days of the following special events will be posted on the website and Facebook at least two weeks ahead of time

Float Night

- Float nights will be held on Wednesdays every week from 5:00-8:00 PM. On float nights, there will be music playing, free Fla-Vor-Ice pops, and you will be able to use inflatable rafts, tubes, and even flamingos in the water!

Early Morning Lap Swim

- Two early morning swims will be held each week from 6:30-8:00 AM on Tuesdays and Thursdays. Come get some exercise or train for your upcoming triathlon!

Special Events

- Card Board Boat Race Event – Saturday, July 27 at 4:00 PM
- Family Fun Day at Brookside Beach – Sunday, July 21 from 12:00 until 4:00

Register online by visiting <https://register.capturepoint.com/MendhamTownship>

QUESTIONS?

Please contact David Guida, Recreation Director at dguida@mendhamtownship.org

You may also call 973-543-4555 extension 222, however please note that email is checked more frequently!



MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Fx: 732-974-0226
Email: MRC@GAMETIME.COM
Web: www.mrcrec.com

QUOTE
#153582

09/10/2019

NJ Mendham Township Ralston Field Freestanding Option 1

Mendham Township
 Attn: David Guida
 2 West Main Street
 Brookside, NJ 07926
 dguida@mendhamtownship.org

Project #: P94112
 Ship To Zip: 07945

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - Sensory Dome- Medium w/ (3) Sensors- Waterwave, Piano and Bells	\$19,634.00	\$19,634.00
1	7054	Game Time - 8'Hi Ribbon Wall	\$8,702.00	\$8,702.00
1	INSTALL	Game Time - Installation of the Above Listed Equipment, by a Certified GameTime Installer	\$9,918.00	\$9,918.00

NOTES:
 ...ESCNJ 17/18-20.
 ...Safety Surfacing is not included with this proposal.
 ...Tax Exemption Certificate must be submitted with order or tax will be applied.
 ...Customer is responsible for verifying all items and quantities.

SubTotal: \$38,254.00
 Discount: (\$1,951.18)
 Freight: \$1,581.91
Total Amount: \$37,884.73

MN/mg
 Contract: ESC New Jersey

This quotation is subject to the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to **MRC, INC.** Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services. Customer is responsible for any required permits and fees pertaining to such permits.

PRICING / PAYMENT: Pricing f.o.b. factory. firm for 30 days from date of quotation unless otherwise stated above. Payment terms: Purchase order made payable to **MRC, INC.** Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry. **FREIGHT /**

SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order shall ship within 30-45 days after Marturano's receipt and acceptance of your **PURCHASE ORDER**, signed quotation, drawing approval (if required) and color selections.

RECEIPT OF GOODS: Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

EXCLUSIONS: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation: installation tools/equipment; safety surfacing; borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide color selections, **PURCHASE ORDER** and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Sales Representative: Mike Nowak/mg



Range of Accounts: 0-31-000-00-000-000

to 0-31-999-99-999-999

Year to Date As Of: 01/22/20

Account No	Description	Type	Class Id	Class Id2	Debit	Credit
0-31-000-00-000-000	RALSTON PLAYGROUND	A			0.00	
0-31-100-00-000-000	ASSETS	A			0.00	
0-31-101-01-000-000	Cash - Provident Bank	A			18,654.87	
0-31-160-00-000-000	Due To/From Claims Fund	A			0.00	
0-31-202-00-000-000	LIABILITIES	L				0.00
0-31-287-55-001-001	Reserve - Ralston Playground	L				18,654.87
Fund 0-31	Balance Totals				<u>18,654.87</u>	<u>18,654.87</u>
	Balance Totals				<u>18,654.87</u>	<u>18,654.87</u>

Range of Accounts: 0-04-226-55-002-009

to 0-04-226-55-003-001

Year to Date As of: 01/22/20

Account No	Description	Type	Class Id	Class Id2	Debit	Credit
0-04-226-55-002-009	Res for Future Rec.Comm./ Center Complex	L				9,000.00
0-04-226-55-003-001	Res. for Rec. - Basketball	L				7,000.00
Fund 0-04	Balance Totals				0.00	16,000.00
	Balance Totals				0.00	16,000.00

Range of Accounts: C-04-55-005-006 to C-04-55-005-006 Include Cap Accounts: Yes As of: 01/22/20
Current Period: 01/01/20 to 01/22/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
C-04-55-005-006	VARIOUS IMPROVEMENTS - RECREATION	15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
Department: 005	VARIOUS CAPITAL IMPROVEMENTS 2017 Total	15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
CAFR: 55	Total	15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
Fund: 04	GENERAL CAPITAL FUND Budgeted Total	15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
Fund: 04	GENERAL CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 04	GENERAL CAPITAL FUND Total	15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
Final Budgeted		15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		15,000.00	0.00	0.00	15,000.00	592.52	96
		14,407.48	0.00	0.00	0.00	592.52	
		0.00		0.00	14,407.48		

*2017
Capital
Unexpended*

Range of Accounts: C-04-55-008-005 to C-04-55-008-005 Include Cap Accounts: Yes As Of: 01/22/20
Current Period: 01/01/20 to 01/22/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/chrgd YTD	Balance YTD Unexpended	%Used
C-04-55-008-005	RECREATION DEPT - VARIOUS IMPROVEMENTS	46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
Department: 008	VARIOUS CAPITAL IMPROVEMENT 5-2018 Total	46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
CAFR: 55	Total	46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
Fund: 04	GENERAL CAPITAL FUND Budgeted Total	46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
Fund: 04	GENERAL CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 04	GENERAL CAPITAL FUND Total	46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
Final Budgeted		46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		46,000.00	0.00	0.00	46,000.00	992.97	98
		34,771.03	10,236.00	0.00	0.00	11,228.97	
		0.00		0.00	45,007.03		

Still need aerators

Range of Accounts: C-04-55-013-004
Current Period: 01/01/20 to 01/22/20

to C-04-55-013-004

Include Cap Accounts: Yes
Skip Zero Activity: Yes
As of: 01/22/20

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
C-04-55-013-004	RECREATION - VARIOUS IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
Department: 013	VARIOUS CAPITAL IMPROVEMENTS 2019 Total	10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
CAFR: 55	Total	10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
Fund: 04	GENERAL CAPITAL FUND Budgeted Total	10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
Fund: 04	GENERAL CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 04	GENERAL CAPITAL FUND Total	10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
Final Budgeted		10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		10,000.00	0.00	0.00	10,000.00	10,000.00	0
		0.00	0.00	0.00	0.00	10,000.00	
		0.00		0.00	0.00		

\$9940 for backstop.

Range of Accounts: 0-14-286-56-000-000 to 0-14-286-99-999-99 Year to Date As of: 01/22/20

Account No	Description	Type	Class Id	Class Id2	Debit	Credit
0-14-286-56-000-000	Reserve - SELF SUSTAINING PROOGRAMS	L				94,728.87
0-14-286-56-000-001	Reserve - 5K Race	L				5,615.32
0-14-286-56-000-002	Reserve - Beach/Concession	L				0.00
0-14-286-56-000-003	Reserves - Swim Team (Fundraising)	L				0.00
0-14-286-56-000-004	Res.-Ralston Playground @ Wysong Park	L				232.07
0-14-286-56-000-005	Reserve for Program Events	L				15.00
0-14-286-56-000-006	Reserve for Cross Country Trail	L				49,030.01
0-14-286-56-000-007	Reserve for Recreation Scholarships	L				3,500.00
Fund 0-14	Balance Totals				0.00	153,121.27
	Balance Totals				0.00	153,121.27

Mendham Township Recreation
Field Use Request Application

Select the facility you would like to request:

Ralston

- Baseball
- Upper All Purpose
- Lower All Purpose

Mosle

- Baseball
- Multi Purpose
- Running Track

Brookside

- Upper Baseball
- Lower Baseball
- Multi Purpose

Wysong

- Baseball
- Soccer
- Playground

India Brook

- Soccer

Meadowbrook

- Park

Mt. Pleasant

- Baseball

Brookside Beach

- Beach/Picnic Grove

Ralston Playground

- Beach/Picnic Grove

FIELD COST: The rental of all parks and fields is free of charge for Mendham Township-affiliated organizations. Mendham Township reserves the right to charge non-Township-related organizations where applicable. Residents holding free parties or events will not be charged. The Township reserves the right to require participants to hire an off duty officer at the expense of the applicant.

BROOKSIDE BEACH COST: Brookside Beach may be rented by members of the beach for an initial charge of \$200 and non-members for \$250 plus \$15.00/hour for each lifeguard required. Lifeguards will be required regardless of water usage. One lifeguard will be required when no swimming is requested. A minimum of two lifeguards will be required for parties where swimming is requested. An additional lifeguard will be required for every 30 guests.

Name of Person completing application: _____

Cell Phone _____ (Email) _____

Address: _____

Name of Organization: _____

Cell Phone _____ (Email) _____

Address: _____

Detailed description of planned use of property: e.g. tables, bandstand, demonstrations, etc.

Estimated attendance: _____

Date(s): _____

Hours of event: _____

About your Program:

Approximate Age Range: _____

What percent of participants reside in the Township: _____

ALL Fees you charge: _____

For all coaches, officials, trainers, counselors:

Are they fingerprinted?	Yes	No
Do you complete a background check	Yes	No
Do they hold Rutgers Safety Coach Certification	Yes	No
Have they completed CDC Concussion Training?	Yes	No

On behalf of the organization listed above, we agree to abide by the Mendham Township Rules and regulations.

Signature: _____

Date: _____

Mendham Township Recreation Director Approval

Signature: _____

Date: _____

HOLD HARMLESS AGREEMENT

1. "I/we me/my" shall mean one of the following:

AN INDIVIDUAL:

Name: _____

OR ORGANIZATION:

Name: _____

OR CORPORATION:

Name: _____

2. "You/Your" shall mean the municipal corporation known as the Township of Mendham, its agents, servants, employees, or contractors.

3. GENERAL INFORMATION

Date _____

Site _____

Hours site is needed _____ AM/PM to _____ AM/PM.

Activity to be held (describe in detail)

4. **HOLD HARMLESS CLAUSE:** I sign this Hold Harmless as my Voluntary act and by this Act agree to hold you harmless and indemnify you from any claims, suits, or other actions arising from, caused by, or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held (as described above) on the dates listed above.
5. **ALCOHOL CONSUMPTION:** I state that the activity listed above **WILL / WILL NOT (circle one)** include the consumption of alcoholic beverages but should any person described in paragraph 4 consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of paragraph 6 below.
6. I state the activity listed above will include the consumption of alcoholic beverages and that because of such consumption; I have the following additional duties to you related to the use of the site listed above:
1. a) that I am solely responsible for the dispensing and consumption of alcohol, including the prudent and responsible dispensing and consumption of alcohol by all persons involved in the activity described above, including but not limited to those persons described in paragraph 4 above;
 2. b) to acknowledge by the signing of this Hold Harmless that You have no authority, control, or participation in the dispensation or consumption of alcohol on the site and date listed above and that I will take no step, action, or measure to convey the idea that You in any way have promoted, assisted, or participated in the dispensing and consumption of alcoholic beverages on the site and date listed above.
 3. c) that I will not allow persons under the age of 21 to dispense or consume alcohol at the site during the activity to be held on your property.
 4. d) to comply with all municipal Ordinances relating to the consumption of alcoholic beverages, including but not limited to obtaining any necessary permits.
7. **PROOF OF INSURANCE:** I also agree that where the municipal officer signing this Hold Harmless on your behalf feels I should provide to You a "Certificate of Insurance" and proof of "Special Events Insurance" that I shall provide same to that municipal officer as soon as practicable and not less than five (5) business days before the date of the planned activity listed above. Said Insurance shall be written with a company maintaining a rating of at least "A-", according to A.M. Bests. Said policy shall be in an amount of not less than one million dollars (\$1,000,000) per occurrence. It is understood You will be listed as an additional insured on the policy and Certificate of Insurance. **If alcohol should be provided I will also provide Liquor Liability Insurance.**

In the event said Certificate of Insurance is not provided as set forth above, I recognize the event must be canceled and not be held as scheduled.

(Applicable to Corporations Only)

I also agree that I am obligated to reimburse You for all reasonable attorney's fees incurred by You to enforce the terms of this Hold Harmless or to defend Yourself against any claim, suit, demand for subrogation, or other action which a court of competent jurisdiction later determines by final order or judgment should have been defended by Me at My sole cost and expense pursuant to this Hold Harmless.

8. LEGAL SIGNATURE

(a) Individual _____

OR (b) Individual _____ on behalf

of _____ (organization)

OR (c) Individual _____ Title _____ on behalf

of _____ (corporation)

Address of Individual, Organization or Corporation: _____

Home phone: _____ Work Phone _____ Cell _____

Signature of Person on behalf of the Township of Mendham, Recreation Department.

(Signature)

(Title) _____

EXPLANATION OF HOLD HARMLESS AGREEMENT

"I" or "me" shall mean the individual, organization, or corporation set forth below.

I hereby acknowledge that I have been requested to sign an agreement which states that I will be responsible to make the City of Summit whole from any claim, lawsuit, settlement, or judgment, including all attorneys' fees, together with all costs, fees, and interest, that arises in or out of the use of municipal property by myself, my guests, invitees, licensees, visitors, or other person(s) present on the premises of the municipality in order to participate in, organize, assist, enjoy, supervise, or in any other way, further the activity to be held.

If alcohol consumption is permitted, then I will comply with Paragraphs 6(a), 6(b), 6(c) and 6(d) of the Hold Harmless Agreement which places the sole responsibility for any claim or lawsuit wholly upon me.

Name: _____ Organization: _____

Title: _____ Dated: _____

Township of Mendham
 2020 Other Expenses Budget

Run Date: 01/22/20
 Dept #: 28-370

Board of Recreation Commissioners

Department:

Object Code	Account Name	2017 Expenses	2018 Expenses	Paid or Charged 2019	Final 2019 Adopted Budget	2020 Budget		Recommended Budget
						Budget Request	Increase / (Decrease)	
42	Conferences/Education	636.94	175.00		550.00	550.00		550.00
44	Dues/Membership	130.00	120.00		325.00	325.00		325.00
	Special Events	-	-		5,000.00	6,000.00		6,000.00
150	Miscellaneous	110.00	41.02		3,380.00	3,380.00		3,380.00
	Brookside Beach Support	5,023.06	5,159.39		5,000.00	6,750.00		6,750.00
				-				
				-				
				-				
				-				
Department Total		5,900.00	5,495.41	0.00	14,255.00	17,005.00	0.00	17,005.00
						2,750.00		2,750.00
								19.29%

Notes:

2020 Recreation Operating Expense Details:

Conferences/Education 550.00
Mini Conferences - Recreation Related 550.00

Membership/Dues 325.00
New Jersey Recreation & Parks Association 140.00
National Recreation & Parks Association 185.00

Special Events 6,000.00
Community Related Events - Spring Movie 1,250.00
Community Related Events - Fall Concert 3,500.00
Community Related Events - Summer Movie 1,250.00

Increase of \$1000 for additional events

Miscellaneous 3,380.00
Community Pass - Online Payment Software for Recreation Programs 3,380.00

Brookside Beach Support 6,750.00
Sand 2,500.00
Water Treatments - Aquatic Technologies (included Nutrient Inactivation for algae) 3,000.00
Water Testing - Garden State Labs (NEW for 2020 - this is an operating expense to the beach) 1,250.00

2020-2025 Recreation Capital Budget Requests

Project	2020	2021	2022	2023	2024	2025
Parks General						
Park Furnishings	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
This line item is for purchases of benches, trash and recycling cans, and other items that must be replaced on a cycle in order to maintain the integrity and quality of the Mendham Township parks.						
	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
This line item is for the purchase of signage for recreation, environmental and historical uses. This should be first used to replace missing and damaged signs. Then, move on to updating existing signs. A recommendation has been made to look into possibly replacing all wooden signs with metal signs which can now be designed to be more visually appealing, modern and fiscally responsible as they have a longer life.						
Park Signage						
	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Should the beach continue to be used and become an asset to the community, it is recommended to invest in the property and make it more appealing to perspective members. The lack of bathrooms on site make the beach less desirable. Having working bathrooms would be an asset to the property.						
Bathroom Repairs	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
The beach needs to be dredged every 5 years to reduce the amount of algae and improve the condition of the water.						
Dredging	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
Should the beach continue to increase in community usages, the Township should look into renovating the concession stand. If we renovate the concession stand to meet code, there is a possibility to lease the stand out to an outside vendor for increase revenue. This is profitable for many facilities.						
Concession	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sports Fields						

Mosle - Field Repairs	In order to become a premiere field for the Township and Twin Boro Bears, it has been recommended that the field be sodded, holes professionally repaired, etc.			
Mosle - Fencing around main field	\$ 20,000.00			
Mosle - Plumbing	To begin to serve as the primary field, it would be necessary to have fencing installed Plumbing would complete necessary repairs to bring Mosle to becoming a premiere field for football use			
Mosle - Plumbing	\$ 10,000.00	\$ -	\$ -	\$ -
India Brook - Irrigation System with well water	There are currently issues with the grass dying at India Brook. Having a new irrigation system installed will solve this issue on the soccer field.			
	\$ 10,000.00	\$ -	\$ -	\$ -
Ralston - Baseball Electricity/Irrigation	The baseball organization has requested to have electricity installed and improvements made the the irrigation system. Once these are done, they will explore installing a score board and grass on the infield to in turn make the field more desirable.			
	\$ -	\$ -	\$ -	\$ 15,000.00
Wysong - New Backstop	The current backstop is already beginning to show wear. It is unsafe to have a backstop that is curling at the bottom as it poses a threat for the players.			
	\$ -	\$ -	\$ -	\$ 50,000.00
Mt. Pleasant - Tennis Resurfacing	Tennis courts have an 8 year life. The tennis courts will be up for resurfacing in 2025.			
Total Cost By Year	\$ 33,000.00	\$ 48,000.00	\$ 28,000.00	\$ 23,000.00
				\$ 88,000.00

MENDHAM TOWNSHIP

Budget Meeting – December 19, 2019

2020 Preliminary Budget

OPERATING EXPENSE REQUESTS

Department	2020 Budget	2019 Budget	Increase/(Decrease)
Engineering	\$35,000	\$30,200	\$4,800

- Bring in line with expenses

Department	2020 Budget	2019 Budget	Increase/(Decrease)
Environmental Commission	\$1,500	\$500	\$1,000

- Reimbursement for scout projects that benefit the Township parks & trails

OPERATING EXPENSE REQUESTS

Department	2020 Budget	2019 Budget	Increase/(Decrease)
Recreation	\$17,005	\$14,255	\$2,750

- Request funding for special events
- Water Testing for Brookside Beach

Department	2020 Budget	2019 Budget	Increase/(Decrease)
Park Maintenance	\$48,550	\$40,300	\$8,250

- Mulch for playground and under bleachers
- Fence repair

2020 CAPITAL REQUESTS

Library	\$\$
Replace Rug	\$5,000
Replace Shelving	\$20,000
Township Signs	\$\$
Replace Signs throughout Township	\$5,000
Recreation	\$\$
Park Furnishings	\$3,000
India Brook – Irrigation System	\$10,000
Administration	\$\$
Building Efficiencies	\$34,500