



**TOWNSHIP OF MENDHAM  
REORGANIZATION MEETING  
JANUARY 2, 2020 - 7:30 p.m.**

**CALL TO ORDER BY TOWNSHIP CLERK**

**STATEMENT OF ADEQUATE NOTICE:**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 8, 2019. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

**SALUTE TO THE FLAG**

**INVOCATION** – Father Michael Drury

**STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS** – Township Clerk

A Statement of Determination of the Board of Canvassers, relative to an Election held in the Township of Mendham, County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the 5<sup>th</sup> day of November, 2019.

The said Board does determine that at the said election:

Thomas Baio and Jordan Orlins were duly elected to the office of Township Committee for the term of three (3) years.

**SWEARINGS-IN**

**COMMITTEEMEMBERS**

- Oath of Office administered to Thomas Baio
- Oath of Office administered to Jordan Orlins

**ROLL CALL**

Mr. Baio

Ms. Duarte

Mr. Monaghan

Ms. Neibart

Mr. Orlins

**NOMINATIONS FOR OFFICE OF MAYOR FOR 2020**

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Mayor

**MAYOR PRESIDING:**

**NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR 2020**

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Deputy Mayor

**WELCOME** – 2020 Mayor

**OATHS OF OFFICE TO FIRE COMPANIES AND FIRST AID SQUAD – Administered by the Township Clerk**

**BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:**

Chief – Nicholas Witczak

**OATH OF OFFICE AS A GROUP:**

Deputy Chief – Stephen M. Sauerman

First Assistant Chief – Thomas Jones

Lieutenant – Connor Beggan

**ACKNOWLEDGMENT OF NEW MEMBERS:**

New members:

Senior Member

Dan Wood

Junior Members

Trey Vanderbeek

Shan Ali

Kevin Berman

Will Ackerman

**RALSTON ENGINE COMPANY NO. 1 OFFICERS:**

**OATH OF OFFICE AS A GROUP:**

Chief - Tom Montgomery

Assistant Chief - Scott Mortensen

Captain - Jeffrey Betz

President – Joe Gomeringer

**MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:**

**OATH OF OFFICE AS A GROUP:**

Captain – George Budd

Lieutenant - Kyle Wiggins

Quartermaster – Bill Dunlevy

Assistant Quartermaster East - Janet Wood

Assistant Quartermaster West – Patty Marold

President - Leslie Dunlevy

Treasurer – Ellen Twill

Secretary - Harriet Zimmerman

Training Coordinator - Robin Johnston

Data Steward - Alex Kane

## **CONSENT AGENDA**

The following resolutions were submitted to the Township Committee for review and may be adopted by one motion.

### **RESOLUTION 2020-001**

APPOINTING TOWNSHIP PROFESSIONALS FOR 2020

### **RESOLUTION 2020-002**

APPOINTING TOWNSHIP OFFICIALS FOR 2020

### **RESOLUTION 2020-003**

RE-APPOINTING KAREN FORNARO, CERTIFIED MUNICIPAL FINANCIAL OFFICER TO THE POSITION OF CHIEF FINANCIAL OFFICER

### **RESOLUTION 2020-004**

APPOINTING LYDIA BLIDE AS TAX COLLECTOR, TAX SEARCH OFFICER, COLLECTOR OF SEWER FEES AND FINANCE CLERK

### **RESOLUTION 2020-005**

APPOINTING MEMBER(S) TO THE ZONING BOARD OF ADJUSTMENT

### **RESOLUTION 2020-006**

APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

### **RESOLUTION 2020-007**

APPOINTING MEMBER(S) TO THE RECREATION ADVISORY COMMITTEE

### **RESOLUTION 2020-008**

APPOINTING MEMBER(S) TO THE TREE PROTECTION COMMITTEE

### **RESOLUTION 2020-009**

APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

### **RESOLUTION 2020-010**

APPOINTING MEMBER(S) TO THE ENVIRONMENTAL COMMISSION

### **RESOLUTION 2020-011**

APPOINTING MEMBER(S) TO THE COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE

### **RESOLUTION 2020-012**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY

### **RESOLUTION 2020-013**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

### **RESOLUTION 2020-014**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

**RESOLUTION 2020-015**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2020 LEGAL SERVICES –  
LABOR ATTORNEY – ART THIBAUT, ESQ – APRUZZESE, MCDERMOTT, MASTRO & MURPHY

**RESOLUTION 2020-016**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL  
MATTHEW C. MOENCH – KING, MOENCH, HIRNIAK, MEHTA LLP

**RESOLUTION 2020-017**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL  
ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

**RESOLUTION 2020-018**

ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2020

**RESOLUTION 2020-019**

ESTABLISHING VARIOUS CHANGE FUND FOR THE YEAR 2020

**RESOLUTION 2020-020**

APPOINTING CROSSING GUARD FOR THE 2020 SCHOOL YEAR

**RESOLUTION 2020-021**

DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC  
MEETINGS DURING 2020

**RESOLUTION 2020-022**

ESTABLISHING REGULAR MEETING DATES – 2020 TOWNSHIP COMMITTEE

**RESOLUTION 2020-023**

ESTABLISHING 2020 OFFICE HOURS AND HOLIDAY SCHEDULE

**RESOLUTION 2020-024**

APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

**RESOLUTION 2020-025**

ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

**RESOLUTION 2020-026**

ADOPTING 2020 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

**RESOLUTION 2020-027**

DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON  
TOWNSHIP CHECKS

**REGULAR AGENDA**

**RESOLUTION 2020-028**

APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

**SUCH OTHER BUSINESS AS MAY RIGHTFULLY COME BEFORE THE COMMITTEE**

PLANNING BOARD NOMINATIONS

**STATEMENT BY THE MAYOR / COMMITTEE MEMBERS**

**HEARING PERSONS PRESENT**

**ADJOURN**

**RESOLUTION 2020-001**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING TOWNSHIP PROFESSIONALS FOR 2020**

<b>AWARDED</b>	<b>SERVICES</b>	<b>TERM</b>
McManimon, Scotland & Baumann, LLC	Bond Counsel	12/31/2020
Glenn T. Gavan, JMC	Judge	12/31/2022
Brian Mason, Esq.	Township Prosecutor	12/31/2020
John P. Velez, Esq.	Public Defender	12/31/2020
Sharon Bittner Kean, Esq.	Conflict Public Defender	12/31/2020
Frank Covelli, PIA Inc.	Risk Manager	12/31/2020

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-002**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING TOWNSHIP OFFICIALS FOR 2020**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham, that the following appointments be made for the year 2020:

	<b>POSITION</b>
Nicholas Witczak	Township Fire Chief
M. Christopher Shay	Fire Official
Nicholas Witczak	Fire Safety Inspector
Evan Thomas	Coordinator Office of Emergency Management Term Expires 12/31/2020
Karen Fornaro	Public Agency Compliance Officer (P.A.C.O)
Deborah Bonanno	Stormwater Management Coordinator
Kirby Johnston	Recycling Coordinator

All Township Officials shall be bonded as required by law.

This Resolution shall take effect upon adoption.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-003**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**RE-APPOINTING KAREN FORNARO, CERTIFIED MUNICIPAL FINANCIAL OFFICER TO THE POSITION**  
**OF CHIEF FINANCIAL OFFICER**

**WHEREAS**, N.J.S.A. 40A:9-140.10 requires every municipality in the State of New Jersey to have a Chief Financial Officer to be appointed by the governing body; and

**WHEREAS**, Township of Mendham Code Section 10-25A.1 provides that the head of the Department of Finance shall be the Chief Financial Officer; and

**WHEREAS**, Karen Fornaro has served as Chief Financial Officer for the Township since December 6, 2016; and

**WHEREAS**, the Township Committee has determined that Karen Fornaro, a Certified Municipal Finance Officer (CMFO) in the State of New Jersey, has the qualifications and experience to hold the position and perform the duties of Chief Financial Officer; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 40A:9-140.8, upon reappointment Ms. Fornaro shall be granted tenure of office and shall serve upon good behavior and efficiency, commencing on January 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, that Karen Fornaro is hereby re-appointed to the position of Chief Financial Officer of the Township of Mendham, commencing on January 1, 2020.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-004**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING LYDIA BLIDE AS TAX COLLECTOR, TAX SEARCH OFFICER, COLLECTOR OF SEWER FEES AND FINANCE CLERK**

**WHEREAS**, N.J.S.A. 40A:9-141 requires that municipalities appoint a Tax Collector; and

**WHEREAS**, Lydia Blide was hired on March 16, 2016 to the position of Finance Clerk and on December 18, 2017 was officially recognized by the State of New Jersey as a Certified Tax Collector; and

**WHEREAS**, the Township Committee wishes to appoint Lydia Blide, a Certified Tax Collector, as Tax Collector, Tax Search Officer, Collector of Sewer fees and Finance Clerk for the Township of Mendham, effective January 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that Lydia Blide is hereby appointed as the Tax Collector, Tax Search Officer and Collector, Sewer Fees and Finance Clerk for the Township of Mendham, for a 4 year term effective January 1, 2020 through December 31, 2023 at a salary of \$60,000 a year.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION NO. 2020-005**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE ZONING BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Zoning Board of Adjustment for the terms as indicated:

*Richard Cadmus*  
*Alternate #2*

*Newly Appointed*  
*(exp. Luciano)*

*2 years*

*12/31/2021*

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-006**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE BOARD OF HEALTH**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

<i>Ann Reale</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2022</i>
<i>Trishna Goswami</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2022</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-007**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING**  
**MEMBER(S) TO THE RECREATION ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Recreation Advisory Committee for the terms as indicated:

<i>Terry Gogerty</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2021</i>
<i>Eric Mauriello</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2021</i>
<i>Kimberly Gavagan</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2021</i>
<i>Morse Wilkenfeld, Environmental Commission Rep.</i>	<i>Newly Appointed (exp. Mallon)</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Damon Finaldi, Football Rep.</i>	<i>Newly Appointed (exp. Coughlin)</i>	<i>2 years</i>	<i>12/31/2021</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

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Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-008**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE TREE PROTECTION COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Tree Protection Management Committee for the terms as indicated:

<i>Lorens Fasano</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Doug Moran</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Brian Hayes</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Chiara Becchi</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-009**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>James V. Tino Jr.</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Brian DiGiacomo</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Greg Lukasko</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Evan Thomas</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Ross Johnson, Chief of Police</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2020</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-010**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE ENVIRONMENTAL COMMISSION**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Environmental Commission for the terms as indicated:

<i>Martin Slayne, Alternate</i>	<i>Newly Appointed (exp. Kenworthy)</i>	<i>2 years</i>	<i>12/31/2021</i>
<i>Heather Tokarz</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2022</i>
<i>Richard Cotter</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2022</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-011**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING**  
**MEMBER(S) TO THE COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Community Development Revenue Sharing (CDRS) for the terms as indicated:

<i>Debbie Bonanno</i>	<i>Alternate</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Karen Fornaro</i>	<i>Representative</i>	<i>1 year</i>	<i>12/31/2020</i>
<i>Diana Orban Brown</i>	<i>Alternate</i>	<i>1 year</i>	<i>12/31/2020</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

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Mayor

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\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-012**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, John M. Mills, III, Esquire, of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not exceed amount of \$20,000 which includes retainer services and services reasonably considered outside of retainer with the exception of litigation services; and

**WHEREAS**, John M. Mills, III, Esquire, of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2020-013**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING**  
**SERVICES - KATHRYN L. MANTELL – NISIVOC CIA LLP**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2020 through December 31, 2020; and

**WHEREAS**, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors for a cost not to exceed \$58,280; and

**WHEREAS**, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

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Mayor

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Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-014**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT**  
**– THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire tax appeal consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2020 through December 31, 2020; and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that he will provide services as Tax Appeal Consultant at an hourly rate of \$170.00; and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-015**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2020 LEGAL SERVICES –**  
**LABOR ATTORNEY – ART THIBAUT, ESQ – APRUZZESSE, MCDERMOTT, MASTRO & MURPHY**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2020 through December 31, 2020; and

**WHEREAS**, Art Thibault, Esq of Apruzzesse, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney at an hourly rate of \$200.00; and

**WHEREAS**, Art Thibault, Esq. of Apruzzesse, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzesse, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzesse, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Apruzzesse, McDermott, Mastro & Murphy as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-016**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL -**  
**MATTHEW C. MOENCH – KING, MOENCH, HIRNIAK, MEHTA LLP**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire Special Legal Counsel, to handle certain matters associated with the award of contract for Solid Waste, Bulky Waste Collection and Single Stream Recycling Collections, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the contract is being awarded on a month-to-month basis and therefore may be terminated by either party with thirty-days' notice of intent to terminate; and

**WHEREAS**, Matthew C. Moench, Esq of King, Moench, Hirniak & Mehta LLP has submitted a proposal indicating that he will provide services as Special Legal Counsel at an hourly rate of \$135.00; and

**WHEREAS**, Matthew C. Moench, Esq of King, Moench, Hirniak & Mehta LLP has completed and submitted a Business Entity Disclosure Certification which certifies that King, Moench, Hirniak & Mehta LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit King, Moench, Hirniak & Mehta LLP from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with King, Moench, Hirniak & Mehta LLP as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-017**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL**  
**ENGINEERING SERVICES – DENIS KEENAN – FRENCH & PARRELLO ASSOCIATES**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2020 through December 31, 2020; and

**WHEREAS**, French & Parrello Associates has submitted a proposal indicating that they will perform such work as directed by the Township at the rates provided in the attached fee proposal, ranging from \$60/hr. to \$135/hr.; and

**WHEREAS**, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



## **2020 MENDHAM TOWNSHIP SCHEDULE OF HOURLY RATES**

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Principal / Director.....	\$138.00
Project Manager .....	\$138.00
Licensed Site Remediation Professional (LSRP).....	\$132.00
Landscape Architect.....	\$122.00
Project Engineer.....	\$117.00
Project Environmental Scientist.....	\$112.00
Senior Engineer.....	\$122.00
Project Surveyor.....	\$122.00
CADD Drafter.....	\$76.00
Senior CADD Designer .....	\$113.00
CADD Designer.....	\$92.00
Resident Engineer .....	\$102.00
Inspector.....	\$66.00
Supervising Technician.....	\$71.00
Party Chief .....	\$92.00
Principal Technician .....	\$86.00
Senior CADD Drafter .....	\$86.00
Staff Engineer .....	\$92.00
Technician.....	\$66.00
Planner .....	\$97.00
Instrument Person .....	\$66.00
Technical Assistant .....	\$61.00

**RESOLUTION 2020-018**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2020**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

**WHEREAS**, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2020 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

**WHEREAS**, the custodian for this fund is Karen Fornaro, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-019**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING VARIOUS CHANGE FUNDS FOR THE YEAR 2020**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following change funds totaling \$150.00 be established by the Township's Chief Financial Officer for the year 2020: Tax Collector \$100.00 and Recreation \$50.00.

This resolution shall take effect immediately.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2020-020**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING CROSSING GUARD FOR THE 2020 SCHOOL YEAR**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that Beth Smith be appointed to the position of Crossing Guard for the 2020 school year - January 1, 2020 through June 30, 2020 and August 15, 2020 through December 31, 2020.

This resolution shall take effect immediately.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-021**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS**  
**DURING 2020**

**WHEREAS**, the "Open Public Meetings Act" N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2020 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2020 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2020 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-022**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING REGULAR MEETING DATES 2020 TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**MENDHAM**

**WHEREAS**, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, as follows:

During the calendar year 2020, meetings will be held by the Township Committee to discuss or act upon public business at **7:30 p.m.**, prevailing time, unless otherwise noted, at **Township Hall, Brookside, New Jersey**. The public may be excluded from certain discussions pursuant to N.J.S.A. 10:4-12b.

**2020 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:**

January 13 <sup>th**</sup>	<i>one regular meeting in January</i>
February 10 <sup>th</sup>	February 25 <sup>th</sup>
March 9 <sup>th</sup>	March 24 <sup>th</sup>
April 13 <sup>th</sup>	April 28 <sup>th</sup>
May 11 <sup>th</sup>	May 26 <sup>th</sup>
June 8 <sup>th</sup>	June 23 <sup>rd</sup>
July 13 <sup>th</sup>	July 28 <sup>th</sup>
August 10 <sup>th</sup>	August 25 <sup>th</sup>
September 8 <sup>th</sup> *	September 22 <sup>nd</sup>
October 13 <sup>th</sup> *	October 27 <sup>th</sup>
November 9 <sup>th</sup>	November 24 <sup>th</sup>
December 7 <sup>th</sup> , 6:00PM**	
December 17 <sup>th</sup> – Special Meeting – Discussion on 2021 Appointments	
December 22 <sup>nd**</sup>	
January 5, 2021, 7:00PM - Special Meeting - Reorganization	

*\*DAY CHANGED DUE TO HOLIDAY*

*\*\*WEEK CHANGE*

**BE IT FURTHERED RESOLVED** that a certified copy of this resolution, within seven (7) days of its adoption shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-023**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING 2020 OFFICE HOURS AND HOLIDAY SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following hours be established for 2020:

Municipal Offices shall be open Monday through Friday from 8:30 a.m. until 4:30 p.m.

**BE IT FURTHER RESOLVED** that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2020.

New Year's Day	January 1 <sup>st</sup>
Martin Luther King's Birthday	January 20 <sup>th</sup>
President's Day	February 17 <sup>th</sup>
Good Friday	April 10 <sup>th</sup>
Memorial Day	May 25 <sup>th</sup>
Independence Day	July 3 <sup>rd</sup>
Labor Day	September 7 <sup>th</sup>
Columbus Day	October 12 <sup>th</sup>
<i>Veterans' Day **</i>	
Thanksgiving Day	November 26 <sup>th</sup>
Day after Thanksgiving	November 27 <sup>th</sup>
<i>Christmas Eve**</i>	December 24 <sup>th</sup>
Christmas Day	December 25 <sup>th</sup>

*\*\*Township Hall will remain open on Veterans' Day and will be closed on Christmas Eve in exchange for Veteran's Day.*

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks' notice in writing and with the approval of the department head.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-024**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, a Cash Management Plan (the "Plan") has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

**WHEREAS**, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2020 through December 31, 2020.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

#### **IV. DESIGNATION OF DEPOSITORIES**

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank  
Bank of America  
NJ ARM  
Valley National Bank  
TD Bank  
PNC Bank  
Lakeland Bank  
Wells Fargo Bank  
JP Morgan Chase Bank  
First Hope Bank  
Peapack Gladstone Bank  
Capital One Bank  
Santander  
Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

#### **V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Lincoln Financial, AIG-Valic, Axa Equitable

#### **VI. AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with

the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);

- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:



- (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

## **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

## **VIII. REPORTING REQUIREMENTS**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

## **IX. TERM OF PLAN**

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION 2020-025**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

**BE IT FURTHER RESOLVED**, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

**NOW, THEREFORE BE IT RESOLVED**, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM, IN  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-026**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ADOPTING 2020 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

**WHEREAS**, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,291,180 for the Current Fund; \$45,837 for Mendham Sewer East; and \$29,663 for the Mendham West Sewer Utility.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations are hereby made for 2020;

**CURRENT FUND:**

DEPARTMENT	TYPE	2020 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$55,000
General Administration	Other Expenses	\$20,000
Mayor & Council	Salaries & Wages	\$4,200
Mayor & Council	Other Expenses	\$1,500
Municipal Clerk	Salaries & Wages	\$25,000
Municipal Clerk	Other Expenses	\$3,500
Finance Administration	Salaries & Wages	\$47,000
Finance Administration	Other Expenses	\$3,000
Annual Audit	Other Expense	\$39,000
Management Information Systems	Other Expenses	\$30,000
Assessment of Taxes	Salaries & Wages	\$15,500
Assessment of Taxes	Other Expenses	\$3,000
Collection of Taxes	Salaries & Wages	\$12,000
Collection of Taxes	Other Expenses	\$2,000
Legal - General	Other Expenses	\$40,000
Engineering Services & Costs	Other Expenses	\$10,000
Environmental Commission	Other Expenses	\$130
Historic Preservation	Other Expenses	\$130
Planning Board	Salaries & Wages	\$3,100
Planning Board	Other Expenses	\$7,000
Board of Adjustment	Salaries & Wages	\$3,500
Board of Adjustment	Other Expenses	\$1,000
General Liability Insurance	General Liability Insurance	\$85,700
Workers Compensation Insurance	Workers Compensation Insurance	\$65,000
Group Insurance Plan for Employees	Group Insurance Plan	\$280,000
Police	Salaries & Wages	\$530,000
Police	Other Expenses	\$25,000
Emergency Management Services	Salaries & Wages	\$250
Emergency Management Services	Operating Expenses	\$100
Fire Prevention / Fire Inspection	Salaries & Wages	\$3,000

Fire Prevention / Fire Inspection	Other Expenses	\$1,500
Aid to Fire Companies	Other Expenses	\$20,000
Fire Cisterns	Other Expenses	\$1,500
Fire Hydrant Service	Other Expenses	\$25,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$250,000
Streets and Road Repairs and Maintenance	Other Expenses	\$50,000
Snow Removal	Other Expenses	\$100,000
Storm Water	Other Expenses	\$8,000
Sanitation	Trash Removal	\$107,000
Public Building and Grounds	Other Expenses	\$25,000
Board of Health	Salaries & Wages	\$9,500
Board of Health	Other Expenses	\$2,000
Health Services Contract	Health Services Contract	\$20,000
Animal Control	Other Expenses	\$5,000
Senior Citizens	Other Expenses	\$7,500
Recreation Department	Salary & Wages	\$10,000
Recreation Department	Operating Expenses	\$4,000
Maintenance of Parks	Other Expenses	\$20,000
Municipal Court	Salaries & Wages	\$6,000
Municipal Court	Other Expenses	\$30,000
Construction Code Official	Salaries & Wages	\$28,000
Construction	Other Expenses	\$5,000
Other Code Enforcement	Salaries & Wages	\$16,500
Utilities	Utilities	\$90,000
Social Security System (OASI)	Operating Expenses	\$74,070
DCRP	Operating Expenses	\$1,000
Maintenance of Free Public Library	Operating Expenses	\$60,000
	TOTAL	\$2,291,180

**SEWER UTILITY EAST:**

DEPARTMENT	TYPE	2020 TEMPORARY BUDGET
Appropriations	Other Expenses	\$45,837

**SEWER UTILITY WEST:**

DEPARTMENT	TYPE	2019 TEMPORARY BUDGET
Appropriations	Other Expenses	\$29,663

This resolution shall take effect immediately.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-027**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON**  
**TOWNSHIP CHECKS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds;

**BE IT FURTHER RESOLVED** that the Mayor, Deputy Mayor, Chief Financial Officer and Business Administrator are authorized to sign checks for the withdrawal of funds from the above mentioned depositories and all checks must be signed by two of the above named Officials of the Township;

**BE IT FURTHER RESOLVED** that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM, IN  
THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger  
Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-028**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<i>Robert Scialla, Architect</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2021</i>
<i>Susan Luciano</i>	<i>Newly Appointed (Vacant)</i>	<i>4 years</i>	<i>12/31/2023</i>
<i>Paul Ciancimino</i>	<i>Newly appointed (Vacant)</i>	<i>4 years</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 2, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 2, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk