

MTPD HQ Space Request & Requirements

Sally Port: 400 sqft.

Processing Room: 250 sqft.

Toilet Room: 50 sqft.

Patrol Ready Room/Mail Area: 215 sqft.

Shared SGT. Office: 120 sqft.

Evidence Room: 200 sqft.

Mechanical Room: 65 sqft.

Chief Office: 160 sqft.

LT. Office: 135 sqft.

Secretary area: 300 sqft.

Reception and Bathroom: 110 sqft.

Det. Office: 135 sqft.

Holding room: 110 sqft.

Archives: 235 sqft.

Armory: 200 sqft.

Men's Shower & Locker Room: 460 sqft.

Women's Shower & Locker Room: 340 sqft.

Storage Room: 110 sqft.

Interview Room: 95 sqft.

Pantry: 85 sqft.

All Purpose Meeting/Break Room: 310 sqft.

** These measurements do not include hallways, stairs, elevators, and any additional measurements to bring the structure up to building code and ADA compliance. The Department of Corrections (DOC) requires a Sally Port and 100 sqft. Holding Room. Also any design requires the ability for officers to separate - in both sight and sound - adults and juveniles, victims and suspects, and individuals involved in domestic violence incidents. Any Police Department will require an evidence room, an armory, a place to secure archives required by law, and a secure room (usually the detective office) to house the NCIC secure computer.*