

BOARD OF HEALTH – TOWNSHIP OF MENDHAM
MEETING MINUTES
January 24, 2023 – 7:30 P.M.

CALL TO ORDER: *Wendy Parrinello, Board Secretary*

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Board of Health of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on February 3, 2022. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

SALUTE TO THE FLAG: *Led by Ms. Wendy Parrinello*

Mr. Mills delivers the Oath of Office to Ms. Reale, reappointed and full member of the Board of Health and to Mr. Mitilenes, new and full member of the Board of Health.

THOSE IN ATTENDANCE:

Mr. John Atkins
Mr. Mitilenes
Ms. Ann Reale
Mr. Benjamin Weber
Mr. Kenneth West
Ms. Diane Tolley, Alternate No. 2

NOMINATIONS FOR OFFICE OF PRESIDENT FOR 2023

1. Call for Nominations for President – Mr. West nominates Mr. Weber for President of the Board of Health. Ms. Reale seconds the motion. Mr. Weber Accepts.
2. Close Nominations: Mr. West motions to close nominations. Mr. Atkins seconds the motion.
3. All in favor say, Aye. All say, Aye.

PRESIDENT BENJAMIN WEBER PRESIDING

NOMINATIONS FOR OFFICE OF VICE PRESIDENT FOR 2023

1. Call for Nominations for Vice President – Mr. Weber nominates Mr. Atkins for Vice President of the Board of Health. Mr. West seconds the motion. Mr. Atkins accepts.
2. All in favor say, Aye. All say, Aye.

RESOLUTIONS:

RESOLUTION BH 22-1: Open Public Meetings Act

RESOLUTION BH 22-2: Scheduling of Meetings

RESOLUTION BH 22-3: Appointment of Board Attorney

RESOLUTION BH 22-4: Appointment of Consulting Engineer

- Mr. Mills covers the Board of Health Resolutions BH 23-1 through BH 23-4 for the 2023 year and January 2024.
- Mr. Weber moves to approve the four resolutions. Mr. Mitilenes seconds the motion.

ROLL CALL VOTE – YES

Mr. Atkins

Mr. Mitilenes

Ms. Reale

Mr. Weber

Mr. West

ALTERNATE BOARD OF HEALTH MEMBERS:

Mr. Weber recommends that Daniela Caporrino move to Alternate 1 and that Diane Tolley be appointed as Alternate 2. Mr. Weber makes a motion that the two Alternate positions are filled in this manner. Mr. West Seconds the motion.

ROLL CALL VOTE – YES

Mr. Atkins

Mr. Mitilenes

Ms. Reale

Mr. Weber

Mr. West

Mr. Mills delivers the Oath of Office to Ms. Tolley.

APPROVAL OF NOVEMBER 22, 2022 MEETING MINUTES

Mr. Weber makes a motion to approve the minutes with the technical corrections given. Ms. Reale seconds the motion.

ROLL CALL: YES

Mr. Atkins

Mr. Mitilenes (abstain)

Ms. Reale

Mr. Weber

Mr. West

NEW BUSINESS

BLOCK 117 LOT 29

APPLICANT: Brian Henry

APPLICATION: Alteration Expansion/Change in Use – 39 Mountainside Road – Civil Engineering, Inc.

- Mr. Brian Henry, homeowner and applicant, is in attendance via Zoom. Mr. Henry explains to the Board that the existing home has four bedrooms and that the intention is to increase the square footage by adding an additional bedroom. The septic design plan proposes a septic expansion that will accommodate a five-bedroom home.
- Mr. Weber asks if there is an architectural plan. Mr. Henry states that there is currently a draft of the architectural plans, which have not yet been submitted to the town.
- Mr. Mills states that the Board can proceed with the applicant's representation that the septic design is for a five-bedroom home, subject to the delivery of the architectural plans to the Board and to the professionals – and on the condition that the architectural plan demonstrates only five bedrooms. Mr. Henry states that he will have the architectural plans submitted to the professionals and to the Board for their review.
- Mr. Weber confirms that the memos provided by Ms. Freer and Mr. Korshalla recommend approval for the septic project.
- Mr. Weber asks if the Board members have any questions.
- Mr. West makes a motion to approve the septic design plans on the condition that the architectural plans are submitted and that the illustrations confirm the home is designed for five-bedrooms and no more. Mr. Weber seconds the motion.

HEALTH OFFICER'S MONTHLY REPORTS

Reviewed by Ms. Freer. Full reports available in the Board of Health Office

November 2022

- Dr. Carlos Perez, Health Officer, has been corresponding with the New Jersey Department of Health regarding the Redbook Platform. Redbook is NJDOH's system used to contact officers and designated staff afterhours and on weekends and holidays.
- Dr. Perez has been in touch with the City of Paterson, Division of Health regarding a memorandum of understanding for childhood lead poisoning case management, which was executed by the County and forwarded to the Division in April 2022, but never returned. Dr. Perez received notification on November 29, 2022 that the memorandum was executed by the City and would be mailed.
- Dr. Perez corresponded with other public health officials on the information from the New Jersey Department of Community Affairs regarding lead-based paint inspections in certain rental single-family, two-family and multiple dwelling units.
- Mr. Weber asks if there is guidance on how to carryout these types of lead inspections. Ms. Freer explains that the certification would be held by the construction department of a town. In Mendham Township, it's likely that a third-party agency would have to

handle these types of inspections, as the Township does not have a construction official with the required certification.

- Ms. Freer met with Mr. Jason Gabloff, Township Administrator and Mr. Denis Keenan, Township Engineer, to discuss possible future uses of the old Police Department and the status of its current septic system.
- Ms. Freer and a Township police officer responded to a complaint of an illegal dog kennel. The kennel operator was not at the property during the time of their visit.

December 2022

- Health Officer, Dr. Carols Perez, continues to communicate with NJDOH regarding the new Redbook program. Dr. Perez also participated in conference calls with the NJDOH relative to Covid-19, grant funding, RSV, monkeypox and the Ebola virus.
- Mr. Weber asks about the resurgence of Covid-19 in the area. Ms. Freer confirms that a resurgence is happening, however, not as many hospitalizations as in the past.
- Mr. Weber asks if there are any updates on the unlicensed kennel.
- Mr. Mills explains that it is an ongoing tenant/homeowner dispute. The current tenant continues to bring dogs to the rental cottage, operating the premises as an unlicensed dog kennel.
- Ms. Freer explains that on December 28, she hand-delivered a notice of violation to the tenant, which stated that if a kennel is in operation it needs to close immediately, that all dogs are required to be off the property within one week from the date of notice, and an application to operate a kennel must be submitted by January 17, 2023.
- Ms. Freer stated that the homeowner has claimed that dogs have been maimed and have perished. Ms. Freer recommended to the homeowner that he contact the Mendham Township police department, as there is a Humane Enforcement Law Officer on the force to support these matters.
- Ms. Freer states that if the tenant continues to operate an unlicensed kennel, a summons will be issued.
- Mr. Weber makes a motion to accept the November and December 2022 Health Officers Reports as presented. Mr. Atkins seconds the motion.

ROLL CALL VOTE – YES

Mr. Atkins

Mr. Mitlenes

Ms. Reale

Mr. Weber

Mr. West

MEETING ADJOURNED: 8:32 pm