

**BOARD OF HEALTH – TOWNSHIP OF MENDHAM  
MEETING MINUTES  
OCTOBER 24, 2023 – 7:30 P.M.**

**CALL TO ORDER:** *Wendy Parrinello, Board Secretary*

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting of the Board of Health of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 31, 2023. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

**SALUTE TO THE FLAG:** *Led by Mr. Benjamin Weber*

**THOSE IN ATTENDANCE:**

Mr. John Atkins  
Mr. Nickolas Mitilenes  
Ms. Ann Real  
Mr. Benjamin Weber  
Mr. Kenneth West  
Ms. Diane Tolley

**APPROVAL OF SEPTEMBER 26, 2023 MEETING MINUTES**

Mr. Weber makes a motion to approve the minutes with the additional sentence given regarding the septic alteration at 68 Old Mill Road. Ms. Reale seconds the motion.

ROLL CALL: YES

Mr. Atkins  
Ms. Reale  
Mr. Weber  
Mr. West  
Ms. Tolley  
ABSTAIN: Mr. Mitilenes

**BUSINESS:**

BLOCK 118 LOT 26

APPLICANT: Mark Brumbaugh & Gail Swanson; 20 Cold Hill Road

APPLICATION: Septic Alteration/Expansion, Careaga Engineering, Inc.

- Ms. Robin Selitto, Careaga Engineering, Inc., is in attendance and is representing the applicant for the septic project at 20 Cold Hill Road. Ms. Selitto explains that this project is before the Board for a septic expansion – going from a septic system that services a three-bedroom home to a system that will accommodate a four-bedroom home. The

existing system is a cesspool with overflow to two trenches. The applicant is proposing a gravity dosing system with a 1000g septic tank with a 1500g pump tank. The disposal field is 1050 sq. ft., which is appropriate sizing for a four-bedroom dwelling. All setback requirements have been met. The property is serviced by city water.

- Ms. Selitto states that Health Department records indicate the home is a three-bedroom dwelling. An additional room, currently used as an office, has the potential to be a fourth bedroom.
- Ms. Selitto explains that the alteration from a three-bedroom to a four-bedroom dwelling would take place within the confines of the home. An exterior addition to the home is not being proposed, rather, the applicant would like to alter the septic size as a means to future resale value.
- There are no architectural plans for the subject home, as the current homeowners do not intend to reconfigure any rooms or add on to the dwelling.
- Ms. Selitto and the Board review the memos provided by Ms. Freer and Mr. Korshalla.
- Mr. Weber and Mr. West have concerns with the proposed marketing of the home as a four-bedroom dwelling, when it's currently used as a three-bedroom home.
- Ms. Tolley states that certain parameters must be met in order to ensure that a room that is called an 'office' can be converted into a bedroom, i.e., the room must have a door and a closet.
- Ms. Selitto states that a note can be added to the plans confirming that there is no proposed addition or architectural plans at this time. In the event that there will be an exterior addition or interior reconfiguration to the home, the applicant/future owner will have to come back before the Board of Health for the required approvals at that time.
- Mr. Weber asks if there are any questions from the Board or from the public.
- Mr. Weber makes a motion to approve the application as presented with the following qualification:
  - a. Add a note to the plan which states that the building is currently being utilized as a three-bedroom home with an additional room being used as an office. If there are any future interior or exterior modifications to the home, they will be subject to Township approvals, including clearing the design and architectural plans with the Board of Health.
- Mr. West seconds the motion.

ROLL CALL: YES

Mr. Atkins

Mr. Mitlenes

Ms. Reale

Mr. Weber

Mr. West

## **HEALTH OFFICER'S MONTHLY REPORTS**

Reviewed by Ms. Freer. Full reports available in the Board of Health Office

*September, 2023*

- Dr. Carlos Perez, Health Officer, reviewed epidemiological data and reports prepared by the County Epidemiologist, New Jersey Hospital Association and the New Jersey Department of Health on communicable diseases.
- Dr. Perez participated in conference calls and corresponded with Atlantic Health System regarding health education and immunization services provided under the County's New Jersey Department of Health Covid-19 Supplemental Grant.
- Due to bacterial exceedances (E. coli) at Sunrise Lake, the County's Lewis Morris Park, the recreational bathing area of the lake, required closing for the remainder of the season.
- Ms. Freer issued a Notice of Violation to a contractor who completed repairs on a septic system without receiving prior approval.
- The Public Health Nurse continues to do daily surveillance and investigation of the Communicable Disease Reporting and Surveillance System for communicable diseases.
- No cases of lead have been reported for the month of September.
- A Lead testing event is to be held on Saturday, October 28 at the Morris County Library. Residents are encouraged to bring consumer items, which will be scanned using an XRF Lead Detector, with results ready in minutes.
- The Health Education Field Representative created weekly educational flyers to be posted on the Morris County and municipal websites.
- Ms. Tolley asks if the defibrillators in the Township are regularly checked. Ms. Freer states that she checks the defibrillators at the recreational bathing sites – Brookside Beach, Jockey Hollow and Lewis Morris Park. Ms. Freer references a conversation that took place at a Board of Health meeting, several months back, when Mr. Monaghan stated that the defibrillators located at the Township fields are the responsibility of the Township and that they should be monitored regularly.
- Mr. Weber made a motion to accept the Health Officer's Report for the month of September as presented. Ms. Reale seconded the motion.

ROLL CALL: YES

Mr. Atkins

Mr. Mitlenes

Ms. Reale

Mr. Weber

Mr. West

Meeting Adjourned: 8:23 pm