

BOARD OF HEALTH – TOWNSHIP OF MENDHAM
MEETING MINUTES
April 25, 2023 – 7:30 P.M.

CALL TO ORDER: *Wendy Parrinello, Board Secretary*

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Board of Health of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 31, 2023. Notice was posted on the bulletin board in the Township offices and notice was filed with the Township Clerk.

SALUTE TO THE FLAG: *Led by Mr. Benjamin Weber*

THOSE IN ATTENDANCE:

Mr. John Atkins
Ms. Ann Reale
Mr. Benjamin Weber
Mr. Kenneth West
Ms. Diane Tolley, Alternate 2

APPROVAL OF MARCH 21, 2023 MEETING MINUTES

Mr. Weber makes a motion to approve the minutes as presented. Mr. Atkins seconds the motion.

ROLL CALL: YES

Mr. Atkins
Mr. Weber
Mr. West
Ms. Tolley
ABSTAIN: Ms. Reale

BUSINESS:

BLOCK 117 LOT 8

APPLICANT: Matthew and Maria VanKirk; 28 Horizon Drive

APPLICATION: New Construction; Roth Engineering

- Mr. Michael Roth of Roth Engineering, LLC is in attendance and is the engineer for the septic project at 28 Horizon Drive. Mr. Roth explains that the project proposes a one-bedroom in-law suite; attached to the existing four-bedroom dwelling to provide a total of five-bedrooms for the home. The project proposes a new conforming gravity fed septic system that will be located in the backyard. The old septic system will be removed or abandoned in place. The proposed disposal field is designed for a five-bedroom home and

is 21 ft. wide by 61.5 ft. long and complies with all setback requirements. The property is serviced by public water. There are no waivers being asked for.

- Mr. Roth reviews with the Board the memos provided by Mr. Korshalla and Ms. Freer.
- Mr. Weber asks Mr. Roth about architectural plans. Mr. Roth states that the architect is in the process of finalizing the plans and that they will be provided to the Township.
- Mr. West and Mr. Weber agree that architectural plans should be provided to the Township and to Mr. Korshalla.
- Mr. Atkins asks about the Morris County Soil Conservation District certificate. Mr. Roth states that over 5000 sq. ft. of land will be disturbed and so the applicant is required to obtain a Soil Erosion and Sediment Control Plan Certification.
- Mr. Weber asks the Board if there are any questions.
- Mr. Weber makes a motion to approve the septic plan subject to the following criteria:
 1. Distance line between the proposed drywell and proposed disposal field is added to the design plan.
 2. Distance to the property line to be added to the design plan.
 3. Architectural plans are submitted to Mendham Township Board of Health and to Mr. Korshalla for confirmation of potential bedroom count.
 4. Morris County Soil Conservation District certification letter is provided to Mendham Township Board of Health.
- Mr. West seconds the motion.

ROLL CALL: YES

Mr. Atkins

Ms. Reale

Mr. Weber

Mr. West

Ms. Tolley

HEALTH OFFICER'S MONTHLY REPORT

Reviewed by Ms. Freer. Full reports available in the Board of Health Office

March, 2023

- Dr. Carlos Perez, Health Officer, continues to participate in conference calls hosted by the NJ Department of Health relative to Covid-19 and grant funding.
- Dr. Perez and Assistant Health Officer, Stephanie Gorman continue to work on the Enhancing Local Public Health Capacity Grant application.
- Mr. Weber asks Ms. Freer to elaborate on what 'continues to work on grants' mean. Ms. Freer explains that grants are submitted and approved, but that there are deliverables and requirements of the grants that need to be met. Once requirements are met, funds are distributed to the County for the various programs/projects applied for.
- Ms. Freer explains how grant funds are distributed for staff, programs, events and workshops.

- The Health Education Field Representatives worked to organize a Chronic Disease Self-Management Workshop that will take place in the month of May.
- Dr. Perez communicated with Animal Control Solutions regarding reporting of rabies specimens and proper notification to the Health Department and the Public Health Nurse.
- Ms. Freer made note that RSV is not a recordable disease. The County keeps track of RSV numbers, but it is not recorded on CDRSS.
- Mr. Weber makes a motion to accept the Health Officers Monthly Report as presented. Mr. Atkins seconds the motion.

ROLL CALL – YES

Mr. Atkins

Ms. Reale

Mr. Weber

Mr. West

Ms. Tolley

SUCH MATTERS THAT MAY RIGHTFULLY COME BEFORE THE BOARD

ADJOURNMENT

8:05 PM