



**TOWNSHIP OF MENDHAM
REORGANIZATION MEETING
JANUARY 5, 2018 - 7:00 p.m.**

CALL TO ORDER

STATEMENT OF ADEQUATE NOTICE:

Adequate notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Daily Record and the Observer Tribune on December 22, 2017. Notice was posted on the Bulletin Board in the Township Offices and Notice was filed with the Township Clerk. Official action may be taken.

SALUTE TO THE FLAG

INVOCATION – Reverend Michael Drury, Police Chaplain

OATH OF OFFICE – Township Committee

Administered to Amalia Duarte by Susan Luciano

ROLL CALL

Mr. Blood
Mr. Cioppettini
Mr. Diegnan
Ms. Duarte
Mr. Gisser

NOMINATIONS FOR OFFICE OF MAYOR FOR 2018

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Mayor

MAYOR PRESIDING:

NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR 2018

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Deputy Mayor

WELCOME – 2018 Mayor

OATHS OF OFFICE TO FIRE COMPANIES AND FIRST AID SQUAD

Brookside Engine Company No. 1 Officers:

Oath of Office separate:

Chief, Eric Cooper

Oath of Office as a group:

Deputy Chief Nick Witczak

1st Assistant Chief Thomas Jones

2nd Assistant Chief Stephen Sauerma

Chief Engineer Vince Suhocki

Acknowledged, not given an oath

15 years - Peter Dwyer, Vince Suhocki, Walter Dwyer

New members:

Matt Martini, Anthony Bello, Michael Bello,

Ralston Engine Company No. 1 Officers:

Chief – Tom Montgomery

1st Assistant Chief – Scott Mortensen

2nd Assistant Chief – Jeffrey Betz

Truck Captains

Engine 11 – Derek Olsen

Tender 12 – Paul Hogan

Rescue 14 – Dan Peterson

President – Joe Gomeringer

VP – Gary Russell

Secretary – Derek Olsen

Mendham Township First Aid Squad Officers:

Oath of Office as a group:

Nick Monaghan - Captain

Bill Dunlevy - Assistant Quartermaster - West

Leslie Dunlevy - President

Janet Wood - Secretary

Robin Johnston - Training Officer

RESOLUTIONS

RESOLUTION 2018-1

APPOINTING TOWNSHIP PROFESSIONALS FOR 2018

Motion to adopt, second, discussion, roll call

CONSENT AGENDA RESOLUTIONS

Resolutions No. 2018-2 through No. 2018-11 were submitted to the Township Committee for review and may be adopted by one motion. These resolutions are listed on the agenda for review and a complete copy made available in the Township Clerk's office.

Motion to adopt, second, discussion, roll call

**RESOLUTION 2018-2
APPOINTING TOWNSHIP OFFICIALS FOR 2018**

**RESOLUTION 2018-3
APPOINTING GARY F. TROXELL MUNICIPAL COURT JUDGE**

**RESOLUTION 2018-4
APPOINTING BOARD AND COMMITTEE MEMBERS**

**RESOLUTION 2018-5
DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES
OF PUBLIC MEETINGS DURING 2018**

**RESOLUTION 2018-6
ESTABLISHING REGULAR MEETING SCHEDULE – 2018 TOWNSHIP COMMITTEE**

**RESOLUTION 2018-7
ESTABLISHING 2018 OFFICE HOURS AND HOLIDAY SCHEDULE**

**RESOLUTION 2018-8
APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM**

**RESOLUTION 2018-9
ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES**

**RESOLUTION 2018-10
ADOPTING 2018 TEMPORARY BUDGET**

**RESOLUTION 2018-11
DESIGNATING DEPOSITORIES FOR TOWNSHIP FUNDS
AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS**

SUCH OTHER BUSINESS AS MAY RIGHTFULLY COME BEFORE THE COMMITTEE
Planning Board nomination

STATEMENT BY THE MAYOR

HEARING PERSONS PRESENT

ADJOURN

**RESOLUTION 2018-1
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPOINTING TOWNSHIP PROFESSIONALS FOR 2018**

AWARDED:

John M. Mills, III
Mills & Mills Counselors at Law

Kathryn L. Mantell
Nisivoccia, LLP

McManimon, Scotland & Baumann, LLC

Brian Mason

Edward D'Alessandro, Jr.
D'Alessandro & Jacovino

Frank Covelli
PIA, Inc.

Thomas J. Sateary
Lindabury, McCormick, Estabrook
& Cooper, PC

Art Thibault
Apruzzesse, McDermott, Mastro
& Murphy

Adopted: January 5, 2018

Attest:

SERVICES:

Township Attorney

Township Auditor

Township Bond Counsel

Township Prosecutor

Township Public Defender

Township Risk Manager

Tax Appeal Consultant

Labor Attorney

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-1 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-2
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPOINTING TOWNSHIP OFFICIALS FOR 2018**

BE IT RESOLVED, by the Township Committee of the Township of Mendham, that the following appointments be made for the year 2018:

Township Fire Chief	Tom Montgomery
Township Fire Official	M. Christopher Shay
P.A.C.O. Officer (Public Agency Compliance Officer)	Mary Beth Zichelli
Storm water Management Coordinator	Deborah Bonanno

All Township Officials shall be bonded as required by law.

This Resolution shall take effect upon adoption.

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-2 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-3
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPOINTING GARY F. TROXELL
MUNICIPAL COURT JUDGE**

WHEREAS, N.J.S.A. 2B:12-4 provides for the appointment of a Judge of the Municipal Court for a term of three (3) years from the date of his appointment; and

WHEREAS, said appointment shall be made by the governing body; and

WHEREAS, Gary F. Troxell is recommended for appointment to the Shared Municipal Court of Mendham and Chester Township.

WHEREAS, the Township Committee is desirous of appointing Gary F. Troxell to the position of Municipal Court Judge for the Shared Municipal Court of Mendham and Chester Township at an annual rate of \$ 22,250 which shall include all scheduled Court sessions and any special Court sessions, if necessary.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, that Gary F. Troxell is appointed to the position of Municipal Court Judge of the Shared Municipal Court of Mendham and Chester Township for a three year statutory term commencing January 1, 2018 and ending December 31, 2020.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption according to law.

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-3 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-4
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBERS TO TOWNSHIP
BOARDS, COMMITTEES AND COMMISSIONS**

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Boards and Commissions for the terms as indicated:

Term Expiring:

Planning Board

Carl Perri IV	12/31/21
Ted Maglione	12/31/19

Tree Protection Committee

Brian Hays	12/31/18
Lorens Fasano	12/31/18
Doug Moran	12/31/18
Allan Phillips	12/31/18
Matt Phillips	12/31/18
Russ Heiney	12/31/18

Board of Health

Benjamin Weber	12/31/20
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CDRS (Community Development Revenue Sharing

Karen Fornaro	12/31/18
Marian Koste	12/31/18

Environmental Commission

Ralph Rhodes	12/31/20
John Mallon	12/31/20
Mary Calabro (filling a vacancy)	12/31/18
Noreen Syed (filling a vacancy)	12/31/20
Pamela Kenworthy, alternate (filling a vacancy)	12/31/19

Wildlife Management Committee

John Mallon, Chair	12/31/18
James V. Tino, Jr.	12/31/18
Brian Di Gicamo	12/31/18
Greg Lukasko	12/31/18

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-4 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-5
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES
FOR NOTICES OF PUBLIC MEETINGS DURING 2018**

WHEREAS, the "Open Public Meetings Act" R.S. 10:4-6 and following, requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The Observer Tribune, Daily Record and Star Ledger are hereby designated for the calendar year 2018 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2018 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2018 and shall be mailed to such person as specified in R.S. 40:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-5 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

RESOLUTION 2018-6
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
ESTABLISHING REGULAR MEETING DATES
2018 TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM

WHEREAS, the Open Public Meetings Act, R.S. 10:4-6 and following request that public bodies provide adequate notice of meetings;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, as follows:

During the calendar year 2018, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at Township Hall, Brookside, New Jersey. The public may be excluded from certain discussions pursuant to N.J.S.A. 10:4-12b.

2018 meeting dates are as follows:

January 8, 23	July 9, 24
February 12, 27	August 13, 28
March 12, 27	September 11*, 25
April 9, 24	October 9*, 23
May 14, 22	November 12, 27
June 11, 26	December 10, 20*

Certified copies of this resolution shall be sent to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to R.S. 10:4-19 who had paid the required fee. The foregoing shall be accomplished within seven (7) days of the adoption of this resolution.

* Please note: this is not a normal meeting day.

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-6 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-7
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
ESTABLISHING 2018 OFFICE HOURS
AND HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following hours be established for 2018:

Municipal Offices shall be open Monday through Friday from 8:30 a.m. until 4:30 p.m.

BE IT FURTHER RESOLVED that pursuant to Section 9-4-3a. of the Revised General Ordinances of the Township of Mendham the following holidays will be observed during the calendar year 2018:

New Year's Day	January 1, 2018
Martin Luther King's Birthday	January 15, 2018
President's Day	February 19, 2018
Good Friday	March 30, 2018
Memorial Day	May 28, 2018
Independence Day	July 4, 2018
Labor Day	September 3, 2018
Columbus Day	October 8, 2018
Election Day **	
Veterans' Day ***	taking it on December 24, 2018
Thanksgiving Day	November 22, 2018
Day after Thanksgiving**	November 23, 2018
Christmas Day	December 25, 2018

**Township will remain open on Election Day and will be closed on the day after Thanksgiving in exchange for Election Day.

***Since this is a Sunday holiday, Township offices will be closed on December 24th.

Full time employees will also be entitled to one (1) other Floating Holiday to be taken at the option of the employee, upon two weeks' notice in writing and with the approval of the Department Head.

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-7 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-8
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPROVING THE CASH MANAGEMENT PLAN
OF THE TOWNSHIP OF MENDHAM**

WHEREAS, a Cash Management Plan (the "Plan") has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and **WHEREAS**, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments;
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2018 through December 31, 2018.
3. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-8 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Public Assistance Trust (Dormant) and Fishing Contests
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Asses, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized

signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank
Bank of America
NJ ARM
Valley National Bank
TD Bank
PNC Bank
Lakeland Bank
Wells Fargo Bank
JP Morgan Chase Bank
First Hope Bank
Peapack Gladstone Bank
Capital One Bank
Santander
Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Merrill Lynch, Lincoln Life, AIG-Valic, Axa Equitable

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

**VII. SAFEKEEPING CUSTODY PAYMENT AND
ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.

- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2018 to December 31, 2018. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2018-9
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

WHEREAS BE IT RESOLVED, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:
For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten day period shall be deemed to be in arrears as of the said first day of the month.
For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

BE IT FURTHER RESOLVED, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

NOW THEREFORE BE IT RESOLVED, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-9 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

RESOLUTION 2018-10
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
RESOLUTION ADOPTING 2018 TEMPORARY BUDGET
OF THE TOWNSHIP OF MENDHAM

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

WHEREAS, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,129,309 for the Current Fund, \$29,128 for the Mendham West Sewer Utility, and \$49,302 for Mendham Sewer West; and

BE IT RESOLVED that the following temporary appropriations are hereby made for 2018;

CURRENT FUND			
DEPARTMENT	TYPE		2018 TEMP BUDGET
GENERAL ADMINISTRATION	SALARIES & WAGES		\$37,000
GENERAL ADMINISTRATION	OTHER EXPENSES		\$20,000
MAYOR & COUNCIL	SALARIES & WAGES		\$5,500
MAYOR & COUNCIL	OTHER EXPENSES		\$1,200
MUNICIPAL CLERK	SALARIES & WAGES		\$25,000
MUNICIPAL CLERK	OTHER EXPENSES		\$2,000
FINANCE ADMINISTRATION	SALARIES & WAGES		\$32,000
FINANCE ADMINISTRATION	OTHER EXPENSES		\$15,000
ANNUAL AUDIT	OTHER EXPENSE		\$38,100
MANAGEMENT INFORMATION SYSTEMS	OTHER EXPENSES		\$30,000
ASSESSMENT OF TAXES	SALARIES & WAGES		\$15,000
ASSESSMENT OF TAXES	OTHER EXPENSES		\$2,000
COLLECTION OF TAXES	SALARIES & WAGES		\$11,000
COLLECTION OF TAXES	OTHER EXPENSES		\$500
LEGAL - GENERAL	OTHER EXPENSES		\$17,000
LEGAL -OTHER EXPENSES - LABOR/PERSONNEL	OTHER EXPENSES		\$1,000
LEGAL -OTHER EXPENSES - TAX APPEALS	OTHER EXPENSES - TAX APPEALS		\$3,150
ENGINEERING SERVICES & COSTS	OTHER EXPENSES		\$3,500
ENVIRONMENTAL COMMISSION	OTHER EXPENSES		\$131
HISTORIC PRESERVATION	OTHER EXPENSES		\$131
PLANNING BOARD	SALARIES & WAGES		\$5,100
PLANNING BOARD	OTHER EXPENSES		\$4,000
BOARD OF ADJUSTMENT	SALARIES & WAGES		\$5,000
BOARD OF ADJUSTMENT	OTHER EXPENSES		\$1,000
GENERAL LIABILITY INSURANCE	GENERAL LIABILITY INSURANCE		\$99,347
WORKERS COMPENSATION INSURANCE	WORKERS COMPENSATION INSURANCE		\$65,000

GROUP INSURANCE PLAN FOR EMPLOYEES	GROUP INSURANCE PLAN	\$220,000
POLICE	SALARIES AND WAGES	\$450,000
POLICE	OTHER EXPENSES	\$18,000
CONTRACTUARAL RADIO DISPATCH SERVICES	CONTRACTUARAL RADIO DISPATCH SERVICES	\$40,000
EMERGENCY MANAGEMENT SERVICES	SALARIES AND WAGES	\$2,000
EMERGENCY MANAGEMENT SERVICES	OTHER EXPENSES	\$100
FIRE PREVENTION / FIRE INSPECTION	SALARIES AND WAGES	\$3,000
FIRE PREVENTION / FIRE INSPECTION	OTHER EXPENSES	\$150
AID TO FIRE COMPANIES	OTHER EXPENSES	\$16,000
FIRE HYDRANT SERVICE	OTHER EXPENSES	\$25,000
STREETS AND ROAD REPAIRS AND MAINT	SALARIES & WAGES	\$270,000
STREETS AND ROAD REPAIRS AND MAINT	OTHER EXPENSES	\$45,000
SNOW REMOVAL	OTHER EXPENSES	\$100,000
SANITATION	TRASH REMOVAL	\$78,000
PUBLIC BUILDING AND GROUNDS	OTHER EXPENSES	\$25,000
BOARD OF HEALTH	SALARIES AND WAGES	\$20,000
BOARD OF HEALTH	OTHER EXPENSES	\$2,000
HEALTH SERVICES CONTRACT	HEALTH SERVICES CONTRACT	\$25,000
ANIMAL CONTROL	OTHER EXPENSES	\$5,000
SENIOR CITIZENS	OTHER EXPENSES	\$9,000
RECREATION DEPARTMENT	SALARIES AND WAGES	\$10,000
RECREATION DEPARTMENT	OTHER EXPENSES	\$5,900
MAINTENANCE OF PARKS	OTHER EXPENSES	\$10,000
CONSTRUCTION CODE OFFICIAL	SALARIES AND WAGES	\$30,000
CONSTRUCTION	OTHER EXPENSES	\$5,000
OTHER CODE ENFORCEMENT	SALARIES AND WAGES	\$16,000
UTILITIES	UTILITIES	\$100,000
SOCIAL SECURITY SYSTEM (OASI)		\$100,000
DCRP		\$500
MAINTENANCE OF FREE PUBLIC LIBRARY		\$60,000
	TOTAL TEMPORARY APPROPRIATIONS	\$2,129,309

SEWER UTILITY EAST

DEPARTMENT	TYPE	2018 TEMP BUDGET
OTHER EXPENSES	OTHER EXPENSES	\$49,302

SEWER UTILITY WEST

DEPARTMENT	TYPE	2018 TEMP BUDGET
OTHER EXPENSES	OTHER EXPENSES	\$29,128

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR

Mayor

Township Clerk

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-10 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2018-11
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
DESIGNATING DEPOSITORIES FOR TOWNSHIP FUNDS
AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS**

BE IT RESOLVED by the Township Committee of the Township of Mendham that Provident Bank are hereby designated as depositories for Township funds;

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Chief Financial Officer and Business Administrator are authorized to sign checks for the withdrawal of funds from the above mentioned depositories and all checks must be signed by two of the above named Officials of the Township;

BE IT FURTHER RESOLVED that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately

Adopted: January 5, 2018

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Mayor

CERTIFICATION I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2018-11 from the January 5, 2018 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk