

**TOWNSHIP OF MENDHAM - BOARD OF HEALTH**  
**January Reorganizational and Regular**  
**January 23, 2017**

**MEETING MINUTES**

**CALL TO ORDER:**

The Board of Health meeting was called to order at 7:34 pm by Sue Piscitello.

**ADEQUATE NOTICE:**

"Adequate Notice of this meeting of the Board of Health of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to both the DAILY RECORD and the OBSERVER TRIBUNE on January 26, 2017. Notice was filed with the Township Clerk, and notice was posted on the bulletin board in the Township Hall on January 26, 2017."

**SALUTE TO THE FLAG:** Led by Sue Piscitello

**OATH OF OFFICE:** Mr. Mills swears in Mrs. Reale and Ms. Scott as Board of Health members.

**ROLL CALL: PRESENT:** Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber, and Mr. West  
**ABSENT:** Mrs. Desbiens  
**ALSO PRESENT:** Mr. John Mills, III, Board Attorney

**CALL FOR NOMINATIONS FOR PRESIDENT:**

Sue Piscitello called for nominations for President of the Board of Health for 2017. Mr. West was nominated by Dr. Watson and seconded by Mrs. Reale.

A motion to close nominations was so moved by Dr. Watson and seconded by Mrs. Reale.

All those in favor of closing nominations and casting a ballot for Mr. West  
**AYES:** Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber.

**CALL FOR NOMINATION FOR VICE PRESIDENT:**

Mr. West nominated Mr. Weber for Vice President and Dr. Watson seconded.  
Motion made to close nominations and Mrs. Reale seconded.

**VOTE**

Mrs. Desbiens, Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber, Mr. West.

**RESOLUTIONS FOR 2017:**

Mr. West reviews the resolutions;

**BH 17-1:** Open Public Meetings Act

**BH 17-1a:** Scheduling of Meetings

**BH 17-2:** Appointment of Board Attorney

**BH 17-3:** Appointment of Consulting Engineer (Chris Korshalla, Maser Engineering)

Mr. West moves the BH 17-3 be changed to read;

1. The firm Maser Consulting P.A. with Chris Korshalla as the preferred engineer is hereby appointed.
2. The compensation for such services shall be retained on an as needed basis to be paid from the applicants escrow account.

Mr. West asks for a motion to approve all of the 2017 Resolutions, Mr. Watson so moves and Mr. Weber seconded.

**Roll Call:** Mrs. Desbiens, Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber, Mr. West.

Mr. Mills swears in Mrs. Desbiens as a Board of Health member.

**MINUTES – APPROVAL OF November 28, 2016**

Mr. West motioned to approve the minutes and Mr. Watson seconded.

**Upon Roll Call Vote:**

**Yes:** Mrs. Desbiens, Mrs. Reale, Dr. Watson, Mr. Weber, Mr. West.

**Abstain:** Ms. Scott

Mr. West notes that our new contractual agency, Morris County Board of Health is in the audience and would like to introduce themselves to the Board members.

Carlos Perez introduces his staff members and their responsibilities.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

**Block 118, Lot 53 – 16 Glenbrook Drive**

**Applicant: Mortellito / Careaga Engineering**

**Application: Alteration / Expansion**

Robin Sellito from Careaga Engineering introduces herself to the Board. She is here for her client who resides at 16 Glenbrook Dr. I am here tonight for an expansion. The existing house is a 3 bedroom dwelling and my client would like to put the house on the market as a 4 bedroom, there is a room in the house that could be potentially used as an additional bedroom. So they would market it as a 3 bedroom house with a 4 bedroom septic. The soil logs shown sandy loom soil, there are no constraints for the well because the home is on city water. They currently have a gray water and black water system, it's a split system. They have a 1000 gal septic tank for the gray water and a 1000 gal for the black water and the currently go into seepage pits. We are proposing to keep the two existing 1000 gal tanks and tie them into one disposal field.

Robin goes through the review letters for the board.

Masers comments:

- Disposal bed is in accordance with distance to property line and reserve area is shown.
- Soil erosion control measures are not illustrated on the plan and he recommends silt fencing. Erosion control notes are included. On the plan we do have the bottom left hand corner is the soil erosion notes, so I will add a slit fence and silt fence detail.
- City water is in use.
- System design information is on the plan as required. System flow is 650 gal/day for a 4 bedroom house.
- There are no architectural plans to be submitted for review. There are no plans for an addition at this point. Robin implied that there is room for a fourth bedroom, and she did keep an expansion note on the plan stating that if they do construct a fourth bedroom they will need to go before the Board for approval.
- Soil is sandy loam with no mottling.
- Proposed grading is on the plan.
- Pipe lengths and slopes are shown, a cleanout is provided and a sleeve under the driveway is provided.

County comments:

- No work is to commence until the Board of Health has issued the required permit.
- Any deviation or revisions to the plan must be approved by this office prior to work commencing.
- A list of inspections that need to be scheduled by their office.
- Upon completion an as-built drawing, certification that the alteration has been installed to code and certificate of suitable fill documents must be submitted to the Board of Health.

Mr. West moves to approve the application and Mr. Weber seconded.

**Upon Roll Call Vote:**

Mrs. Desbiens, Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber, Mr. West.

**HEALTH OFFICER'S MONTHLY REPORT:**

Mr. West moves to accept the report as presented, Mr. Weber seconded.

**Upon Roll Call Vote:** Mrs. Desbiens, Mrs. Reale, Ms. Scott, Dr. Watson, Mr. Weber, and Mr. West.

Mr. West welcomes Ms. Scott as a new member to the board.

**SUCH MATTERS THAT MAY RIGHTFULLY COME BEFORE THE BOARD:**

**GENERAL CORRESPONDENCE:** None.

**ADJOURNMENT** – A motion was made to adjourn the meeting at 8:10pm and seconded.

Respectfully Submitted,

Susan Piscitello  
Board of Health Secretary