

Mendham Township

April 13, 2020

Budget Workshop

MUNICIPAL TAX CALCULATION

| | |
|---------------------------|------------------|
| 2020 Municipal Levy | \$8,193,192 |
| 2020 Open Space Levy | <u>\$191,500</u> |
| Total Municipal 2020 Levy | \$8,384,692 |

| | |
|---------------------------|-------------------|
| 2019 Municipal Levy | \$8,152,692 |
| 2019 Open Space Levy | <u>\$ 232,000</u> |
| Total Municipal 2019 Levy | \$8,384,692 |

Change in Levy - \$0

MUNICIPAL TAX INCREASE 0%

Revenue Report

| | 2019 Realized | 2019 Budget | Excess | 2020 Budget |
|--------------------------------|--------------------|--------------------|------------------|--------------------|
| ABC Licenses | \$2,685 | \$2,600 | \$85 | \$2,600 |
| Fees & Permits | \$89,070 | \$80,000 | \$9,070 | \$80,000 |
| Municipal Court Fines | \$77,922 | \$65,000 | \$12,922 | \$65,000 |
| Interest & Cost on Taxes | \$88,476 | \$53,000 | \$35,476 | \$53,000 |
| Interest on Investments | \$109,753 | \$30,000 | \$79,753 | \$30,000 |
| Energy Receipts Tax | \$487,059 | \$487,059 | \$0 | \$487,059 |
| UCC Fees | \$166,785 | \$209,000 | (\$42,215) | \$166,000 |
| Uniform Fire Safety | \$1,807 | \$1,300 | \$507 | \$1,300 |
| Rents on Municipal Property | \$55,984 | \$55,000 | \$984 | \$55,000 |
| Cable Franchise Fees | \$102,007 | \$96,000 | \$6,007 | \$96,000 |
| Reserve for Pitney | \$320,000 | \$320,000 | \$0 | \$320,000 |
| Receipt Delinquent Taxes | \$256,985 | \$175,000 | \$81,985 | \$225,000 |
| Total | \$1,758,533 | \$1,573,959 | \$184,574 | \$1,580,959 |

Assessed Property Values

2019 - \$1,876,039,346

2020 - \$1,876,099,302

\$59,956 Increase

2020 Budget Breakdown – Excluding Grants

| Budget Categories | 2020 \$\$ | % of 2020 Budget | 2019 \$\$ | % of 2019 Budget | % Change |
|-------------------------------|--------------|------------------|--------------|------------------|----------|
| Statutory Expenditures | \$865,895 | 8% | \$828,900 | 8% | 4% |
| Insurance | \$998,800 | 9% | \$1,042,700 | 10% | (4%) |
| Utilities | \$243,500 | 2% | \$243,500 | 2% | 0% |
| Debt Service & CIF | \$2,318,100 | 21% | \$2,201,300 | 20% | 5% |
| Police S&W | \$1,639,895 | 15% | \$1,599,310 | 15% | 2.5% |
| DPW S&W | \$899,020 | 8% | \$880,295 | 8% | 2% |
| Non-Union S&W | \$821,350 | 7% | \$875,205 | 8% | (6%) |
| All Other Expenses | \$2,298,966 | 21% | \$2,223,556 | 20% | 3% |
| Reserve for Uncollected Taxes | \$1,028,589 | 9% | \$1,028,868 | 9% | 0% |
| Total Budget | \$11,114,115 | | \$10,923,634 | | 1.7% |

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|----------------|-------------|-------------|---------------------|
| Administration | \$73,215 | \$63,215 | \$10,000 |

Reason:

- Professional services for grant consultant
- Document scanning services
- Original Request - \$20,000 increase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------|-------------|-------------|---------------------|
| Clerk | \$15,000 | \$13,250 | \$1,750 |

Reason:

- Increase fees from county for election equipment
- Increase fees for e-code service
- Consistent with original request

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--------------|-------------|-------------|---------------------|
| Annual Audit | \$49,930 | \$46,500 | \$3,430 |

Reason:

- Increased fee for auditor assistance with FAST system
- Consistent with original request

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|----------------|-------------|-------------|---------------------|
| Tax Collection | \$9,045 | \$3,055 | \$5,990 |

Reason:

- Professional fees to assign municipal liens
- Consistent with original request

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--------------------------|-------------|-------------|---------------------|
| Environmental Commission | \$1,250 | \$500 | \$750 |

Reason:

- Budget for scout projects, typically paid out of park maintenance, moved to Environmental Commission
- Consistent with original request

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------|-------------|-------------|---------------------|
| Engineering | \$35,000 | \$30,200 | \$4,800 |

Reason:

- Increase for anticipated municipal projects / bring in line with expenses
- Consistent with original request

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------------|-------------|-------------|---------------------|
| Historic Preservation | \$500 | \$500 | \$0 |

Reason:

- Will receive donated laptop / original request for laptop
- Original request - \$1,000 increase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------------------|-------------|-------------|---------------------|
| Construction Department | \$10,965 | \$10,765 | \$200 |

Reason:

- Increased for classes/ dues
- Original request - \$12,700 increase (Switch systems to Spatial Data)

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------------|-------------|-------------|---------------------|
| Police Department | \$76,050 | \$71,500 | \$4,550 |

Reason:

- Contract renewals for MVR system
- Consistent with original request

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|---------------------------------|-------------|-------------|---------------------|
| Aid to Volunteer Fire Companies | \$63,295 | \$63,295 | \$0 |

Reason:

- Freeze 2020 budget to 2019 level
- Original request - \$14,705 increase

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------|-------------|-------------|---------------------|
| Streets & Roads | \$200,500 | \$200,500 | \$0 |

Reason:

- Freeze 2020 budget to 2019 level
- Original request - \$43,800 increase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------|-------------|-------------|---------------------|
| Sanitation | \$319,000 | \$272,700 | \$46,300 |

Reason:

- Contractual Increase

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|---------------------|-------------|-------------|---------------------|
| Buildings & Grounds | \$88,500 | \$81,000 | \$7,500 |

Reason:

- Repairs to aging infrastructure
- Original Request - \$13,650 increase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--------------------------|-------------|-------------|---------------------|
| Health Services Contract | \$73,500 | \$72,000 | \$1,500 |

Reason:

- Contractual Increase

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------------------|-------------|-------------|---------------------|
| Senior Citizen Expenses | \$18,670 | \$18,670 | \$0 |

Reason:

- Freeze 2020 budget to 2019 level
- Original request - \$1,180 increase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------|-------------|-------------|---------------------|
| Recreation | \$15,505 | \$14,255 | \$1,250 |

Reason:

- Include expenses for water testing for Brookside Beach
- Original request - \$3,750 increase

Operating Expense Requests

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------------|-------------|-------------|---------------------|
| Park Maintenance | \$49,300 | \$40,300 | \$9,000 |

Reason:

- Bring in line with expenses
- Fence Repair
- Ralston Field Maintenance
- Consistent with original request

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------|-------------|-------------|---------------------|
| Library | \$222,646 | \$218,280 | \$4,366 |

Reason:

- 2% Increase
- Original request - \$16,720 increase

Statutory Expenditures

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|------------------------------|----------------|----------------|-------------|----------|
| PERS | \$197,955 | \$190,400 | \$7,555 | 4% |
| PFRS | \$404,440 | \$375,000 | \$29,440 | 7% |
| Social Security – Est. | \$260,000 | \$260,000 | \$0 | 0% |
| DCRP – Est. | \$3,500 | \$3,500 | \$0 | 0% |
| Total | \$865,895 | \$828,900 | \$36,995 | 4% |

Utilities

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|--------------------|----------------|----------------|-------------|-------------|
| Electricity | \$58,000 | \$58,000 | \$0 | 0% |
| Natural Gas | \$23,000 | \$23,000 | \$0 | 0% |
| Heating Fuel | \$10,000 | \$10,000 | \$0 | 0% |
| Street Lighting | \$6,000 | \$6,000 | \$0 | 0% |
| Telephone | \$47,000 | \$47,000 | \$0 | 0% |
| Water | \$9,500 | \$9,500 | \$0 | 0% |
| Gasoline | \$90,000 | \$90,000 | \$0 | 0% |
| Total | \$243,500 | \$243,500 | \$0 | 0% |

Debt Service & Capital Improvement Fund

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|-------------------|---|----------------|----------------|----------|
| Bond Principal | \$878,750 | \$845,500 | \$33,250 | 4% |
| Bond Interest | \$174,850 | \$191,800 | (\$16,950) | (8%) |
| BAN Principal | \$659,000 | \$649,000 | \$10,000 | 2% |
| BAN Interest | \$112,500 (offset with premium reserve) | \$125,000 | (\$12,500) | (1%) |
| CIF | \$493,000 | \$390,000 | \$103,000 | 26% |
| Total | \$2,318,100 | \$2,201,300 | \$116,800 | 5% |

Insurance

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|------------------------------|----------------|----------------|-------------|----------|
| General Liability | \$185,775 | \$183,000 | \$2,775 | 2% |
| Workers Comp | \$129,825 | \$126,500 | \$3,325 | 3% |
| Group Insurance – Est. | \$683,200 | \$733,200 | (\$50,000) | (7%) |
| Total | \$998,800 | \$1,042,700 | (\$43,900) | (4%) |

BUDGET DECREASES

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|------------------------------------|----------------|----------------|-------------|----------|
| Non DPW & PD Salary & Wages | \$821,350 | \$875,205 | (\$53,855) | (6%) |
| Management Information Services | \$71,940 | \$79,240 | (\$7,300) | (9%) |
| Tax Assessment | \$59,790 | \$62,790 | (\$3,000) | (5%) |
| Planning Board | \$31,100 | \$36,400 | (\$5,300) | (15%) |
| Fire Inspection | \$4,000 | \$5,477 | (\$1,477) | (27%) |
| Snow Removal | \$260,900 | \$278,900 | (\$18,000) | (6%) |
| Municipal Court Costs | \$117,000 | \$129,500 | (\$12,500) | (10%) |