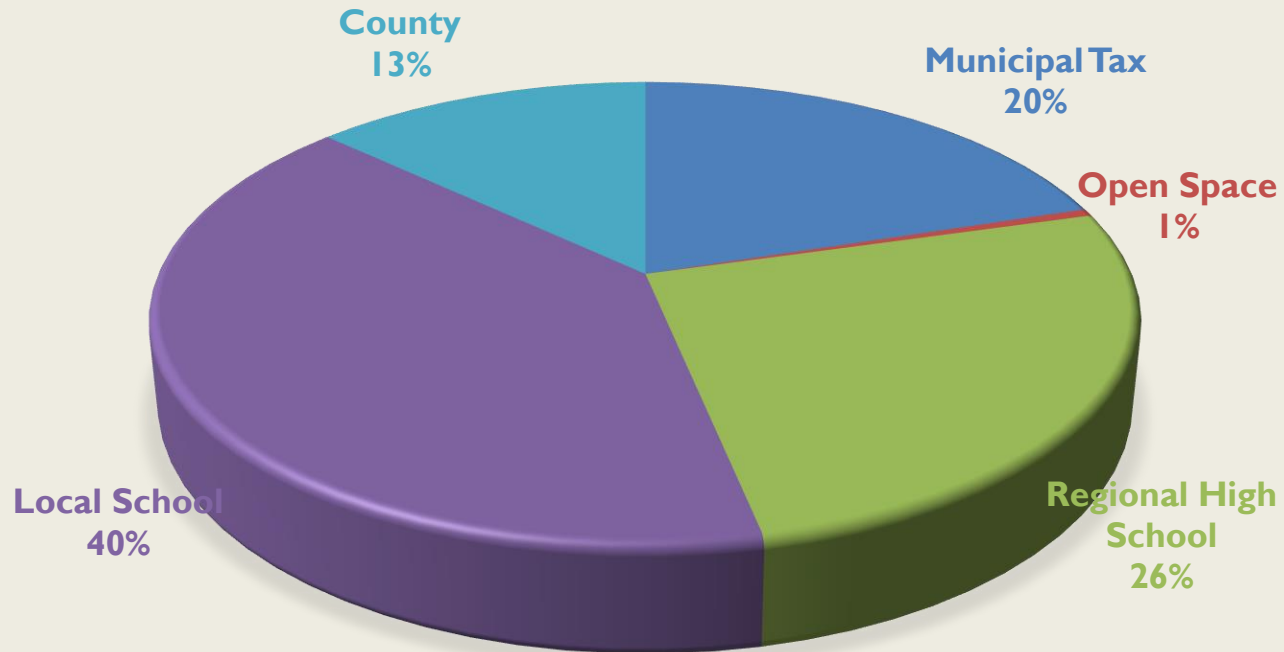


MENDHAM TOWNSHIP

Budget Meeting – December 19, 2019

2020 Preliminary Budget

COMPONENTS OF THE TAX LEVY



MUNICIPAL TAX CALCULATION – PRELIMINARY 2020 BUDGET – WITH ALL REQUESTS

| | |
|---|----------------------|
| 2020 Total Budget (Includes all requests) | \$11,165,949 |
| Minus Anticipated Revenue | <u>- \$2,789,078</u> |
| Amount to Be Raised by Taxes | \$8,376,871 |

| | |
|------------------------------|----------------------|
| 2020 Final Budget | \$10,929,603 |
| Minus Anticipated Revenue | <u>- \$2,776,913</u> |
| Amount to Be Raised by Taxes | \$8,152,690 |

Difference in Amount to Be Raised Taxes: \$224,181

**WHERE THE BUDGET STANDS:
MUNICIPAL TAX INCREASE 2.75%**

**(WITH OPEN SPACE TAX REDUCTION –
NET TAX INCREASE 2.29%)**

2020 BUDGET BREAKDOWN

| Budget Categories | 2020 \$\$ | % of 2020 Budget | 2019 \$\$ | % of 2019 Budget | % Change |
|-------------------------------|--------------|------------------|--------------|------------------|----------|
| Statutory Expenditures | \$865,895 | 8% | \$828,900 | 8% | 5% |
| Insurance | \$998,800 | 9% | \$1,042,700 | 10% | (4%) |
| Utilities | \$243,500 | 2% | \$243,500 | 2% | 0% |
| Debt Service & Capital | \$2,200,100 | 20% | \$2,201,300 | 20% | (.05%) |
| Police S&W | \$1,638,095 | 15% | \$1,599,310 | 15% | 2% |
| DPW S&W | \$906,670 | 8% | \$880,295 | 8% | 3% |
| Non-Union S&W | \$847,260 | 8% | \$875,204 | 8% | (3%) |
| All Other Expenses | \$2,436,762 | 21% | \$2,229,527 | 20% | 9% |
| Reserve for Uncollected Taxes | \$1,028,867 | 9% | \$1,028,867 | 9% | 0% |
| Total Budget | \$11,165,949 | | \$10,929,603 | | 2% |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Administration | \$83,215 | \$63,215 | \$20,000 |
| <ul style="list-style-type: none">• Professional services for grant consultants• Scanning Services to create efficiencies with document requests/OPRA | | | |

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Clerk | \$15,000 | 13,350 | \$1,650 |
| <ul style="list-style-type: none">• Increased fees for county election equipment• Increased fee for E-Code annual maintenance | | | |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--------------|-------------|-------------|---------------------|
| Annual Audit | \$49,930 | \$46,500 | \$3,340 |

- Increased fee for auditor assistance with FAST system

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|----------------|-------------|-------------|---------------------|
| Tax Collection | \$9,045 | \$3,055 | \$5,990 |

- Expenses associated with possible assignment of municipal liens and/or foreclosure on municipal liens

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------|-------------|-------------|---------------------|
| Engineering | \$35,000 | \$30,200 | \$4,800 |

- Bring in line with expenses

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--------------------------|-------------|-------------|---------------------|
| Environmental Commission | \$1,500 | \$500 | \$1,000 |

- Reimbursement for scout projects that benefit the Township parks & trails

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------------|-------------|-------------|---------------------|
| Historic Preservation | \$1,000 | \$500 | \$500 |

- Funding for conservation of the Pitney Seedhouse

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-------------------|-------------|-------------|---------------------|
| Construction Dept | \$23,465 | \$10,765 | \$12,700 |

- Change Construction Department system to Spatial Data Logic

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Police | \$76,050 | \$71,500 | \$4,550 |
| <ul style="list-style-type: none"> Contract renewals for MVR system, MAGLOCLLEN | | | |

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|---|-------------|-------------|---------------------|
| Aid to Volunteer Fire Companies | 78,000 | \$63,295 | \$14,705 |
| <ul style="list-style-type: none"> Brookside (\$9,945 increase request): Training costs for new members and equipment costs for outfitting new mini pumper Ralston (\$4,760 increase request) | | | |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------|-------------|-------------|---------------------|
| Streets & Roads | \$244,300 | \$200,500 | \$43,800 |

- Increase costs associated with maintenance, repairs and parts for vehicles
- Inventory for potential bus maintenance contract with school system

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------------|-------------|-------------|---------------------|
| Stormwater Management | \$35,000 | \$30,000 | \$5,000 |

- Outfall structures in need of repair
- Software to track inspections of all stormwater management systems.

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Sanitation | \$319,000 | \$272,700 | \$46,300 |
| <ul style="list-style-type: none">Contractual increase | | | |

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Buildings & Grounds | \$94,650 | \$81,000 | \$13,650 |
| <ul style="list-style-type: none">Costs associated with aging infrastructure | | | |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Health Service Contract | \$73,500 | \$72,000 | \$1,500 |
| <ul style="list-style-type: none">Contractual increase | | | |

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|---|-------------|-------------|---------------------|
| MASH | \$19,850 | \$18,670 | \$1,180 |
| <ul style="list-style-type: none">Salary increases, expense increases | | | |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|---|-------------|-------------|---------------------|
| Recreation | \$17,005 | \$14,255 | \$2,750 |
| <ul style="list-style-type: none"> Request funding for special events Water Testing for Brookside Beach | | | |

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|--|-------------|-------------|---------------------|
| Park Maintenance | \$48,550 | \$40,300 | \$8,250 |
| <ul style="list-style-type: none"> Mulch for playground and under bleachers Fence repair | | | |

OPERATING EXPENSE REQUESTS

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|------------|-------------|-------------|---------------------|
| Library | \$235,000 | \$218,280 | \$16,720 |

- Decrease in fundraising, reduction in operating income, salary increase, materials increase, furniture purchase

| Department | 2020 Budget | 2019 Budget | Increase/(Decrease) |
|-----------------|-------------|-------------|---------------------|
| Municipal Court | \$109,140 | \$107,000 | \$2,140 |

- Projected contractual increase –2%

STATUTORY EXPENDITURES

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|-----------------|----------------|----------------|-------------|----------|
| PERS | \$197,955 | \$190,400 | \$7,555 | 4% |
| PFRS | \$404,440 | \$375,000 | \$29,440 | 8% |
| Social Security | \$260,000 | \$260,000 | \$0 | 0% |
| DCRP | \$3,500 | \$3,500 | \$0 | 0% |
| Total | \$865,895 | \$828,900 | \$36,995 | 5% |

DEBT SERVICE

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|--------------------------------|---|---|---|----------|
| Bond Principal | \$878,750 | \$845,500 | \$33,250 | 4% |
| Bond Interest | \$174,850 | \$191,800 | (\$16,950) | (9%) |
| BAN Principal | \$659,000 | \$649,000 | \$10,000 | 2% |
| BAN Interest | \$112,500 (offset with premium reserve) | \$125,000 (offset with premium reserve) | (\$12,500) (offset with premium reserve) | (10%) |
| Capital Improvement Fund | \$375,000 | \$390,000 | (\$15,000) | (4%) |
| Total | \$2,200,100 | \$2,201,300 | (\$1,200) | (.01%) |

INSURANCE

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|------------------------|----------------|----------------|-------------|----------|
| General Liability | \$185,775 | \$183,000 | \$2,775 | 2% |
| Workers Comp | \$129,825 | \$126,500 | \$3,325 | 3% |
| Group Insurance – Est. | \$683,200 | \$733,200 | (\$50,000) | (7%) |
| Total | \$998,800 | \$1,042,700 | (\$43,900) | (4%) |

BUDGET DECREASES

| | 2020 Budget | 2019 Budget | \$\$ Change | % Change |
|---------------------------------|-------------|-------------|-------------|----------|
| Non-Union Salary & Wages | \$847,260 | \$875,204 | (\$27,944) | (3%) |
| Management Information Services | \$76,690 | \$79,240 | (\$2,550) | (3%) |
| Tax Assessment | \$59,790 | \$62,790 | (\$3,000) | (5%) |
| Planning Board | \$30,900 | \$36,400 | (\$5,500) | (15%) |
| Fire Inspection | \$4,000 | \$5,477 | (\$1,477) | (27%) |

2020 CAPITAL REQUESTS

| | |
|-------------------------------|-------------|
| Brookside Fire Company | \$\$ |
| PPE Gear & Equipment | \$46,000 |
| Ralston Fire Company | \$\$ |
| PPE Gear & Various Equipment | \$27,000 |
| Replace or Repair Tender 12 | \$400,000 |
| Police | \$\$ |
| 2019 Lease Payments | \$18,000 |
| Replace of Car 5 | \$40,000 |

2020 CAPITAL REQUESTS

| Library | \$\$ |
|------------------|-------------|
| Replace Rug | \$5,000 |
| Replace Shelving | \$20,000 |

| Township Signs | \$\$ |
|-----------------------------------|-------------|
| Replace Signs throughout Township | \$5,000 |

| Recreation | \$\$ |
|---------------------------------|-------------|
| Park Furnishings | \$3,000 |
| India Brook – Irrigation System | \$10,000 |

| Administration | \$\$ |
|-----------------------|-------------|
| Building Efficiencies | \$34,500 |

2020 CAPITAL REQUESTS

| Department of Public Works | \$\$ |
|-------------------------------|--------------------|
| Replace Skid steer | \$140,000 |
| Replace Dump Truck M6 | \$100,000 |
| Replace Mason Dump | \$70,000 |
| DPW Garage Repairs | \$50,000 |
| Repair DPW Pole Barn | \$14,000 |
| Enclosed Trailer | \$12,000 |
| Brookside EMS Paint | \$10,000 |
| Toro Ground Master | \$115,000 |
| Roads - Paving | \$800,000 |
| Roads – Sealcoating | \$103,000 |
| Total DPW | \$1,414,000 |

2020 CAPITAL REQUESTS SUMMARY

| Department | \$\$ |
|-------------------|-------------|
| Fire Department | \$473,000 |
| Police Department | \$58,000 |
| Library | \$25,000 |
| Township Signs | \$5,000 |
| Recreation | \$13,000 |
| DPW | \$1,414,000 |
| Administration | \$34,500 |
| Total | \$2,022,500 |