



TOWNSHIP OF MENDHAM
P.O. BOX 520 BROOKSIDE, NEW JERSEY 07926
(973) 543-4555 / FAX (973) 543-6630

I _____ of _____ (address),
Township of Mendham, hereby request reimbursement for damages to my mailbox caused by
snow removal operations on _____ (date).

Describe damages:

I understand the town has a right to review this claim, and may reimburse me up to \$50.00 for
damage to the mailbox, post, and brackets. No reimbursement shall exceed \$50.00 regardless of
the size, cost, or elaborateness of the mailbox, post or brackets.

***This claim must be submitted within thirty (30) days of the date of the damage. Original
receipt for replacement/repair must be attached.***

Submit to:

Township of Mendham
2 West Main Street
P.O. Box 520
Brookside, NJ 07926

Signed: _____ Date: _____

For Town Use Only:

Date Received: _____

Received by: _____

Comments: _____



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The Township's primary obligation is to ensure that its roadways are as clear as possible of snow or ice. It is also understood that most mailboxes are located within the public right-of-way, and therefore while fulfilling the primary objective, mailboxes may be unintentionally and unavoidably damaged. This policy assumes there is a shared responsibility between the Township and the homeowner when mailboxes located in the public right-of-way are damaged during snow removal operations. While there is no legal requirement that the Township do so, it is the policy of the Township of Mendham to reimburse residents up to \$50 for eligible damaged mailboxes, caused by direct plow contact on the part of the Township of Mendham Department of Public Works or their subcontractors. A copy of the 2016 Mailbox Ordinance can be found on our website: www.mendhamtownship.org.