

Mendham TV – 25
2 West Main Street, PO Box 520
Brookside, NJ 07926

TV-25 COMMUNITY ANNOUNCEMENT FORM

RULES & REGULATIONS:

ALL ANNOUNCEMENTS TO APPEAR ON MENDHAM TV-25 MUST ADHERE TO THE FOLLOWING RULES & REGULATIONS:

- I. Each announcement must be limited to 8 lines, 30 characters per line and must be presented below on this form. Characters include spaces and punctuation.
- II. Information included for each announcement should be limited to the most significant facts: *who, what when, where, why, contact info* (including phone number). No announcement will be accepted without a phone number and contact name.
- III. Announcements are offered at no cost to any not-for-profit group or organization originating within Mendham TV-25's municipally franchised area. *Mendham TV-25 reserves the right to reject any announcement for space limitations or other reasons.*
- IV. Announcements are taken on a first come, first serve basis. Weekly flights run from Monday to Monday. Mendham TV-25 must receive all announcements at least one (1) week prior to the event.

ANNOUNCEMENT:

LINE 1: _____
LINE 2: _____
LINE 3: _____
LINE 4: _____
LINE 5: _____
LINE 6: _____
LINE 7: _____
LINE 8: _____

EVENT DATE: _____

CONTACT NAME: _____

ORGANIZATION: _____

PHONE NUMBER: _____



ALL ANNOUNCEMENT FORMS SHOULD BE MAILED TO THE ABOVE ADDRESS.

